

7/11/01

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
John Arsenault
Chris Higgins

Meeting called to order 6:05 PM.

Accepted minutes of 6/20/01 meeting.

Signed Warrant #'S 941 & 942. Warrants 941 & 942 reviewed. Gaecklein asked why there were two warrants this week. Higgins responded with I don't know. Jordan made motion to accept warrants and seconded by Gaecklein. Vote unanimous. Note from Sharon: 2 Warrants because she had warrant totaled but there was not meeting 7/4/01 because of holiday, but didn't know there was going to be a meeting on 7/11/01.

EXECUTE LIEN: Barbara Brown: Reviewed lien for Barbara Brown. Jordan made motion to execute lien. Gaecklein seconded. Vote was unanimous.

EXECUTE LIEN-Andrew Benedict: Reviewed lien for Andrew Benedict. Gaecklein made motion to execute lien. Jordan seconded. Vote unanimous.

EXECUTE LIEN-Susan Agaman: Reviewed lien for Susan Agaman. Gaecklein made motion to execute lien. Jordan seconded. Vote was unanimous.

AMEND DRUG & ALCOHOL POLICY: Discussed amendments to policy. Motioned by Jordan to accept, 2nd by Gaecklein. Vote was unanimous.

REFINANCING of RUS LOANS: Reviewed presentation by Vic Krea. Jordan made motion to authorize Chris Higgins to go ahead with SRF information to refinance existing RUS funds. Chris will send letter to Henry Hurford prior to proceeding with SRF paperwork.

FOOTBRIDGE PUMP QUOTE: Discussed quote by Flygt Corp to replace pump. Quote was for \$3,220.00. Motion made by Gaecklein to rebuild old pump by Stultz electric for \$1,800.00. Jordan seconded motion. Vote to rebuild old pump instead of purchase new one was unanimous.

Juniper Point Update: Chris brought Board up to date regarding project. Currently DMR is requiring that all issues be completed before JPECC Contractor can come onto DMR property. JPECC has asked District to write letter to DMR indicating that all issues have been resolved or are pending. Gaecklein made motion not to send letter until all legal matters or any issue is completed to DMR and District satisfaction. Jordan seconded motion. Vote was unanimous.

JUNIPER POINT PROJECT LEGAL FEES: Chris reviewed e mail from Steve Dewick to P. Esterbrook regarding transfer of lease #36-70L from DMR to Sewer District. The e-mail indicated that Sewer District would pay for transfer fee. Gaecklein made motion to remind JPECC that the District will not pay for any legal fees in any amount associated with the project. Seconded by Jordan. Vote was unanimous. Instructed Chris to convey message to JPECC at construction meeting on 7/12/01.

TUPPER/BREWER SEWER FEE: Reviewed letters from Stan Tupper and Brewer. Decided to charge one full unit and ½ unit for law office. Also send letter to Brewer to remove cellar drain within 6 months. Gaecklein made motion to this effect. Seconded by Jordan. Vote unanimous. Chris will write letter to Brewer and copy to Tupper.

GROUNDWATER-BURKE SITE: Brought Board up to date on April 2001 sampling. Data circulator no impact. Data will be sent to DEP to review.

OLD BUSINESS: Reviewed Electrical Agreement prepared by Bill Logan for power service to DMR pump station. Gaecklein made motion to approve agreement. Jordan seconded. Vote unanimous.

Chris indicated Sharon does have idle time during the week. Recommended that Sharon do some office cleaning during this idle time. Cleaning would include vacuum, bathroom cleaning, dusting, etc. In addition duties are to include bus dumping in the event that no other employee was available to do so. Board instructed Chris to train Sharon in bus dumping. Also, Board instructed Chris to research classes for Sharon to attend in computer operation. Board indicated that time and course to be paid for by District. Jordan made motion to have Sharon start to expand duties. Seconded by Gaecklein. Vote unanimous.


Chris informed Board that Gary and Marc passed operator exams and received Class 2B licenses. Plant still request a 3B license to operate. Gaecklein made motion to increase pay for both by .25 per hour. Jordan seconded. Vote was unanimous.

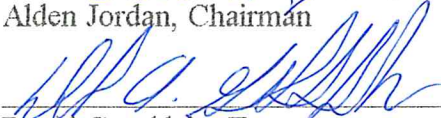
Chris informed Board that Sharon would be having an operation on her foot in September. Gaecklein recommended that we find replacement for Sharon while she is out. Gaecklein asked Chris to contact JoAnne Jones to see if she was interested. Sharon will need a "return to work" letter from doctor authorizing her return to work. Jordan made motion to fill Sharon's place when she is out with operation. Gaecklein seconded. Vote unanimous.

MOTION TO ADJOURN: Jordan made motion to adjourn at 8:05PM. Gaecklein seconded. Vote unanimous.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.

NOT PRESENT
John Arsenault, Clerk