

**DATE: May 17, 2021**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

Attendees:

Deryl Kipp  
Jim Stormont  
Jay Warren  
Chris Higgins

**Call to Order:**

Trustee Kipp called the regular business meeting to order at 17:05 hours. All materials were sent to the Trustees prior to the meeting. All materials were available to the public upon request. The superintendent advised, due to the Covid-19 Pandemic, the District offered virtual attendance via Zoom. A quorum of three were present.

The following are the sign in credentials to attend virtually:

Meeting URL:

<https://us02web.zoom.us/j/86248340076?pwd=YTF0cE1PK0hmM0dkK3dLVkE4Q3QvUT09>

Meeting ID: 862 4834 0076

Passcode: 553454

The superintendent noted no members of the public are connected to the meeting.

**2. Election of Officers for May 7, 2021 May 9, 2022**

The superintendent reported the election results from the District election held on May 7, 2021. The results were James Stormont 263 yea 0 nay and 43 blank (3-year term). J.D. Warren 275 yea, 0 nay, 31 blank (2-year term).

Trustee Kipp asked for a vote of the board for officer positions for the upcoming year. Trustee Stormont made motion to keep the current slate of officers for the upcoming year. Trustee Warren seconded the motion. Vote was unanimous. The officers are: Deryl Kipp - Chair, Jim Stormont – Treasurer, and J.D. Warren – Clerk.

**3. Review and Approve Minutes of May 3, 2021 Meeting:**

Trustee Stormont made motion to approve the minutes of May 3, 2021 as presented. Trustee Warren seconded. Vote to approve was unanimous (3-0).

**4. Review and Execute Warrant #1424**

Trustee Warren made motion to approve Warrant 1424 as presented. Trustee Stormont seconded the motion. Vote to execute was unanimous (3-0).

**5. Execute 60-Day Late Letters: None**

**6. Execute Demand Notices: None**

**7. Execute Lien Discharges: Glass (3), Murry Hill Properties**

Trustee Stormont reviewed and executed the lien discharges.

**8. Execute Lien Certificates: None**

**9. Execute Notice of Impending Foreclosure: None**

**10. Sewer Entrance Application(s): None**

**Old Business**

**1. Plant and Collection System Operations**

**A. Routine Operations** – The superintendent reported normal operations for the plant since the last meeting. The superintendent advised the disinfection system was started on May 14 and will be operational through October, pending any changes in permit conditions. The superintendent advised service with US Cellular has begun for SCADA cell service. Only one station remains to be converted. All other operations and maintenance at the plant were routine.

**B. Collection Systems** - Other than the Relining Project, activity was routine this since the last meeting.

**C. Website Traffic** – Nothing to Report

**2. Personnel** – The superintendent introduced the two new Collection System Technicians prior to the meeting. The Board welcomed the new employees, thanked them, and wished them well in their new careers.

**3. Odor Issues** – None

**4. Blower Evaluation** – Nothing to Report

**5. Relining 2 Project Update** – The superintendent reported Insituform was making progress and is on schedule. The superintendent advised the following have been completed:

a. Route 27/Townsend Avenue from the High School to the First Bank

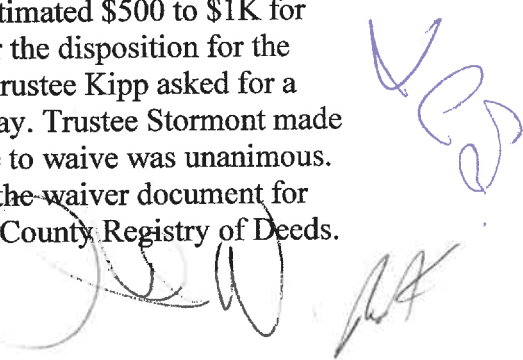
- b.** Townsend Avenue – from the First Bank to the By-Way
- c.** Oak Street – from the First bank to Smith Street
- d.** The easement line from Giles Place to West Street
- e.** West Street - Perkins Road to Pump Station 3
- f.** West Street – Middle Road to Pump Station 3
- g.** Lakeview Road to St. Andrews parking lot behind the Gregory House
- h.** Middle Road to Williams Street

The superintendent reminded the trustees there will be a project meeting on Thursday, May 20 at 9:00. The superintendent advised on the packer issue of grouting the 14-inch services. The services will be grouted after the contract date of May 28. The contract will be extended to allow for the grouting to be completed. A packer has to be custom made to do 14-inch pipe services.

#### **New Business**

##### **1. 4 Reed Lane, Boothbay – Foreclosure:**

The superintendent reminded the trustees the property has a sewer balance of \$470.32 and Nichols has not responded to mailings as the certified mail is being returned. The superintendent advised that the Town of Boothbay has a 2019 lien (\$984.21) on the property that will foreclose on 11/18/21. Taxes are also due from 2020 (\$984.21). Attorney Logan estimates his services for auction proceedings would be between \$2K and \$3K. The superintendent estimated \$500 to \$1K for advertising. The trustees discussed several scenarios for the disposition for the property in the event of foreclosure. After discussion, Trustee Kipp asked for a motion to waive foreclosure on 4 Reed Road in Boothbay. Trustee Stormont made that motion, Trustee Warren seconded the motion. Vote to waive was unanimous. The superintendent will have the office manager ready the waiver document for execution by the treasurer and recording in the Lincoln County Registry of Deeds.



##### **2. Riparian Rights – 27 Sea Street**

The superintendent, after speaking with Attorney Logan, brought the issue of riparian rights to the trustee's attention. The District's deed clearly states, "Together with all shore and flats abutting and appurtenant to the northerly side of the above described premises". The superintendent advised the northerly neighbor is storing private dock/runway parts in this area as part of his business, which is located on Southport. The superintendent reminded the trustees a seawall, for sea level rise protection, will be constructed at some point (currently in design) and the material currently stored against the district's property line will be in conflict. In addition, a dock has been discussed in the past to facilitate offloading of

septage from the local islands via barge. Attorney Logan advised the district should determine where the boundary is located in the flats with the northerly neighbor for perpetuity. The superintendent advised this will take some research to determine or a court may have to determine the line should the northerly neighbor contest a surveyor's opinion. No action was taken, but the trustees did direct the superintendent to contact Boothbay Land Surveyors to discuss potential costs for such an undertaking.

### **3. Sewer Abatement Request – Pratt – Squirrel Island**

The superintendent presented the abatement request from Robert Pratt, Squirrel Island, Lot 68. Mr. Pratt's 2020 usage was 32,400 cu. ft. 2019 was 13,900 cu ft. 2018 was 5,800 cu ft, and 2017 was 2,900 cu ft. Mr. Pratt did not stay at the property during 2020 due to Covid-19. However, when the water was turned on it started leaking and was undetected until the meter was read in November last fall. The office manager averaged the usage from 2012 to 2019. That average was 3,413 cu ft. The superintendent recommended the trustees abate the sewer bill for 2020 to that average. The trustees concurred and instructed the superintendent to advise the office manager to adjust the bill accordingly.

### **Correspondence :**

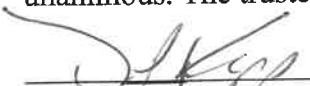
- 1) Boothbay Harbor Country Club – New Spa Building Entry Fee Letter**
- 2) James Blenn Perkins III – Additional Dwelling Unit – 43 Atlantic Avenue**

The trustees reviewed the correspondence with no other action taken.

**Public Comment: None**

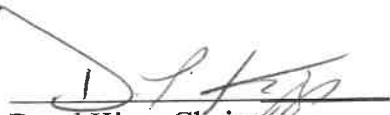
### **Adjourn Meeting:**

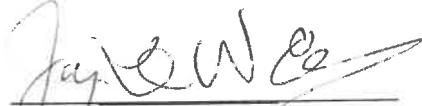
Trustee Warren made a motion to adjourn. Trustee Kipp seconded the motion. Vote unanimous. The trustees adjourned the regular meeting at 1816 hours.


  
Deryl Kipp, Chairman

*Boothbay Harbor Sewer District Trustee Minutes of May 17, 2021*

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted and certify these minutes are true and accurate.

  
Deryl Kipp, Chairman

  
Jay D. Warren, Clerk

  
James Stormont, Treasurer