

January 7, 1998

Regular Meeting Boothbay Harbor Sewer District
(7:00 PM to 8:50 PM).

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Chris Higgins

Signed Warrant #853.

HOWARD CANDAGE, INSURANCE REVIEW: Mr. Candage recommended District negotiate with Chapman and Drake for a 3 year contract.

CONCLUSION: Tabled until we can look at literature and recommendations from Candage.

CARPET PROPOSALS: Two bids were submitted - from Floor Magic and Floor Coverings International. We reviewed samples. CONCLUSIONS: Cape Twin Zebra Wood color was agreed to. We awarded bid to Floor Magic. Chris will follow up.

BUDGET REVIEW/APPROVAL: Voted unanimous - 3 1/2 % increase in salaries, effective Jan. 1, 98. Reviewed and made comparisons from -97 to 98. CONCLUSIONS: Unanimously accepted budget as read. Action items: 3-0 in favor.

JOB POSTING: Advertising for new position. Will be 15th and 22nd of Jan. in Register and Portland Press Herald. CONCLUSION: Chris will take care of this.

SIDING PROPOSAL-BENOIT: Reviewed estimate for garage. We decided to dismiss proposal. CONCLUSION: we will paint garage rather than siding.


LETTER TO NORWEB, EASEMENT: Reviewed correspondence from Chris to Bill Logan regarding Board's decision at last meeting.

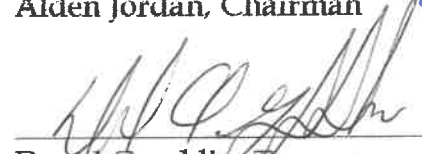
CURRENT LIEN LIST: Reviewed list of liens in place.



Alden Jordan, Chairman

Page 2 of January 7, 1998 meeting.

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treasurer


Jon Marsh, Clerk

January 21, 1998

Regular Meeting Boothbay Harbor Sewer District
(7:00 PM to 8:30 PM).

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Christopher Higgins

Signed Warrant #854.

VIC KREA: LOBSTER COVE UPDATE: Board viewed plans for proposed job on Lobster Cove and update presented by Vic Krea of Wright Pierce Engineers.
CONCLUSION: Vic will update in 2 weeks.

AEC VS CONDON ELECTRIC: District was named in legal suit.
CONCLUSION: Bill Logan is taking care of presentation. Letter to Logan from Chris now in Condon Electric file.

NORWEB EASEMENT: Done.

HASKELL-ENTRANCE APPLICATION: We will negotiate monthly fee.
CONCLUSION: Chris will take care of negotiating.

SIGN FORECLOSURE LETTERS: Signed foreclosure notices to Philip Gittings and one to Jonathan Farnham. Sent out January 29, 1998 and foreclosure to take place March 9, 1998.

LETTER TO DEBORAH MURRAY: Signed 30 day letter to Murray for delinquent entrance fee of \$150.00. Sent out Jan. 22, 1998.

GILEAD STREET CLAIM: Sent invoices to Harold W. Bishop Insurance on Mary Pryslak, 8 Gilead Street, for damage of sewer backup in her cellar. Letter now in Harold W. Bishop Ins. file.

O'CONNER CREDIT APPLICATION: Opened line of credit enabling us to use purchase orders.

MASTERCARD APPLICATION: Applied for credit card with Fleet Bank for \$1,000.00 line.

Page 2 of January 21, 1998 Boothbay Harbor Sewer District Regular Meeting.

INSURANCE: Trustees unanimously accepted Harold W. Bishop bid for insurance. Cost \$8827.00 CHRIS will see if this bid can be locked in for 2 or 3 years.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

February 4, 1998

Regular Meeting Boothbay Harbor Sewer District
(7:00 PM to 8:10 PM).

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Christopher Higgins

Signed Warrant #855.

CY SEIFERT; CHAPMAN & DRAKE: Mr. Siefert presented his views on insurance bids between Chapman & Drake and Harold W. Bishop Insurance agency. CONCLUSION: We will consult Howard Candage in regard to both quotes, PRO & CON. Chris will follow up with Candage for meeting.

AEC VS CONDON ELECTRIC UPDATE: Reviewed motion to dismiss, by Bill Logan in District Court outlining defense on behalf of Sewer District.

NORWEB EASEMENT: Reviewed changes in easement agreeable to Norweb and District.

ROLAND HASKELL LETTER: Reviewed correspondence from Chris. Chris and Haskells have arranged payment plan of \$30.00 per month for sewer and \$25.00 per month for entrance fee until paid.

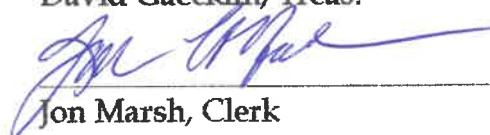
SUSAN AGAMAN LETTER: Reviewed correspondence regarding overdue bill. Chris has initiated a payment plan.

GILEAD STREET CLAIM: Reviewed letter referring to claim from Henry Janas of the Hartford Insurance Co.


Alden Jordan, Chairman



David Gaecklin, Treas.



Jon Marsh, Clerk

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

February 18, 1998

Regular Meeting Boothbay Harbor Sewer District
(7:00 PM to 8:05 PM).

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Christopher Higgins

Signed Warrant #856.

CANDAGE INSURANCE: Reviewed Chapman & Drake vs. Harold Bishop Insurance, mistakes and bid procedure. CONCLUSION: Accepted Chapman & Drake bid based on Howard Candage recommendation. Unanimously accepted.

FLORENCE ROBINSON NOTE: Reviewed note discussing ready to serve charge not fair. CONCLUSION: Stay the course.

KEVIN BARTER LIEN RELEASE: David signed and released lien on this account, paid by FHA.

ENACT CREDIT CARD RESOLUTION: Signed appropriate documents and accepted, unanimously.

SIGNED CREDIT CARD APPLICATION: Accepted and appropriately signed.

JOB APPLICATIONS: Marc Brewer has been offered job, based on interview and qualifications. CONCLUSION: Marc has not yet accepted the position.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman

March 4, 1998

Regular Meeting Boothbay Harbor Sewer District
(7:00 PM to 9:05PM).

PRESENT:

Alden Jordan

David Gaecklin

Jon Marsh

Christopher Higgins

Signed Warrant #858.

Accepted minutes of 2/18/98 meeting.

Approved entrance application #63 in name of Ken and Karen Gosselin.
\$500.00 fee was paid.

Vic Krea-Lobster Cove Update: Vic presented update on test drilling and mechanics of proposed project. CONCLUSION: Project may not be as expensive as first anticipated.

Double Paid Invoices: Chris has instituted formula to eliminate duplicating payments. Copy of formula attached to minutes.

Authorize Canceling Insurance with Bishop Agency: Chris will send letter of termination to Bishop - Treasurer's and Public Officials. Bond will remain with Bishop. CONCLUSION: Authorized by Trustees.

Gilead Street Claim Update: Chris updated us on insurance negotiation for damages and "definition" of pollution or sewerage.

Authorize closing of Construction B Checking Account: Trustees authorized bookkeeper to transfer money to Construction Account "D".

Closing of 1997 Books: Closed today March 4, 1998.

Reviewed miscellaneous correspondence.

New Business: \$50.00 will be allotted to required "steel toe" employees.

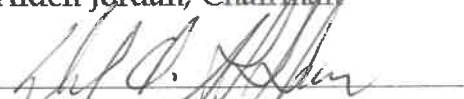
Accepted bid from Fine Interiors for shades for windows \$1,059.00.


OBSERVERS: Dick McDonald, Dave Dugin: Mr. McDonald and Dugin were in attendance to request sewer extended further than now intended on proposed Lobster Cove Sewer Extension. We advised them to petition for extension- the more the merrier.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

March 18, 1998

Regular Meeting Boothbay Harbor Sewer District
(7:00 PM to 9:05 PM).

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Christopher Higgins
Henry Hurford

Signed Warrant #858.

HENRY HURFORD, 1997 AUDIT: Henry Hurford explained accounting procedure and 1997 financial statement and recommendations. Conclusions: District is financially sound and accounting procedures have improved.

SAFETY COMMITTEE: Chris proposed safety policy statement and contents. Laurie Smith has asked for input.

INSURANCE UPDATE: Chris explained discussion with Bishops Agency and Howard Candage. Recommendations bid process. Gilead Street claim is still on going.

AUTHORIZATION TO RELEASE WARRENS RETIREMENT: Trustees authorized funds of \$5,091.60 plus \$1,000.00 gift for Warren. Dispersment schedule is up to Warren.

COMPENSATION TIME: Discussed Pros and Cons - Reviewed Personnel Policy.
CONCLUSION: No Comp time, on call weekends is expected, unless excessive. Chris will call State and "clarify" Comp time and our position.

PERSONNEL EVALUATIONS: Reviewed.

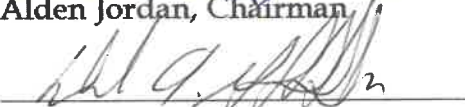
WORK HOURS: Chris is the boss.

OLD BUSINESS: Reviewed correspondence.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

April 1, 1998

Regular Meeting Boothbay Harbor Sewer District
(7:00 PM to 9:00 PM).

PRESENT:

Alden Jordan
David Gaecklin
Christopher Higgins
Vic Krea

Signed Warrant #859.

APPROVE ENTRANCE APPLICATION: In name of Thomas Redfield Sr.,
140 Atlantic Avenue, Permit #257. \$1000.00 paid.

VIC KREA LOBSTER COVE UPDATE: Discussed various options and have to
have meeting with Lobster Cove residents.

DESHAZO LIEN: Signed Lien on Joanne DeShazo property, 3 Hillcroft Rd.

BUDGET REVIEW 1ST QUARTER: Reviewed Budget. Everything is in line for
Budget for 1st quarter.

PERSONNEL POLICY REVIEW (overtime): Approved 5.4 of Personnel Policy
change. Copy attached to these minutes.

DEP SELF-ASSESSMENT REPORT: Reviewed DEP Self-assessment report.

MISC CORRESPONDENCE: Memo on lunch schedules discussed and approved.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree
to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.

NOT PRESENT

Jon Marsh, Clerk

April 15, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Chris Higgins
Cy Siefert

Meeting called to order 7:00 PM.

Accepted minutes of April 1, 1998 meeting.

Signed Warrant #860

INSURANCE SAFETY AUDIT/CY SIEFERT: Reviewed safety concerns and recommendations by Mr. Siefert. Many concerns have already been addressed. 100% compliance will be met.

DRUG AND ALCOHOL POLICY: Chris presented alcohol and drug policy and testing procedures. Board reviewed and accepted. Board unanimously voted to accept proposed Drug & Alcohol Plan.

OCCUPATIONAL HEALTH PROGRAM: Chris suggested base line testing for employees in regard to health issues. This would be done annually, to OSHA standards. St. Andrews Health Occupational Health Center will perform these tests.

STUCKI PROPERTY PIN: Mr. Stucki claimed property pin was disturbed during sewer project on Factory Cove Road.. Terry Leighton will put pin back in proper place.

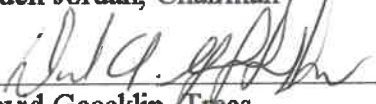
TOWN INFORMATIONAL BOOKLET; Reviewed. OK.

LOBSTER COVE PLAN REVISIONS: Reviewed correspondence from Chris to Town regarding Barrett Park Easement - Examined Wright Pierce revisions on proposed sewer project.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

May 6, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan

David Gaecklin

Jon Marsh

Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of April 15, 1998 meeting.

Signed Warrant #861

VIC KREA LOBSTER COVE PRESENTATION: Vic outlined options and background of proposed extension of sewer to audience of approximately 25 people from Lobster Cove. CONCLUSION: Consensus of audience was favorable to extension.

RUS LOAN RESOLUTION: 29.24% grant is not adequate to feasibly complete project. CONCLUSION: Tabled due to shortage of grant money. We are seeking 55% of Lobster Cove Project.

RUS LETTER OF CONDITIONS: Tabled.

JIM FARRIN ENTRANCE APPLICATION: Farrin wanted to assume Joe Blake's Entrance Line. There is no record of Blake paying Entrance Fee. Chris will research. CONCLUSION: Farrin must still pay Entry Fee for home and motel.

SUSIE FARRIN DELINQUENT ACCOUNT: Chris will consult with Henry Hurford about collection.

BED & BREAKFAST FACILITIES-GREASE ORDINANCE: Chris will correspond to B & B's and ask them to decrease dumping grease into drains.

OLD BUSINESS: Reviewed correspondence between AEC and Condon Electric. Matter was settled and our payment will be released when lien is removed, against District.

NEW BUSINESS: Reviewed letter from Chris to Hanover Insurance addressing recommendations pertaining to safety issues and remedies that we are taking.

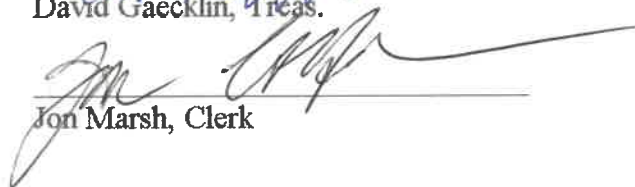
OBSERVERS: Plenty (see attached yellow sheet).


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

DATE May 22, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of May 6, 98 meeting.

Signed Warrant #862

VIC KREA LOBSTER COVE PRESENTATION: Vic presented alternative Lobster Cove Extension. (Table 4) We Reviewed and debated possibilities. CONCLUSION: We accepted Alt. 4 of Table 4 with \$3,000.00 entrance fee. Voted 3-0 in favor.

RUS LOAN RESOLUTION: Tabled until new Resolution is received.


RUS LETTER OF CONDITION: Tabled until new conditions are received.

JIM FARRIN ENTRANCE APPLICATION: Approved with entrance fee of \$2333.00 paid 5-18-98.

TRANS OF FUNDS FROM NON-INTEREST TO INTEREST BEARING ACCOUNT AT FLEET BANK: Trustees voted to transfer \$8000.00 to Government Savings account to receive interest.

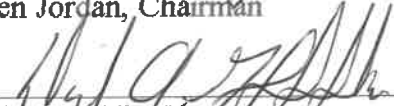
OLD BUSINESS: Chris will check with Bill Logan in regard to delinquent account collection.

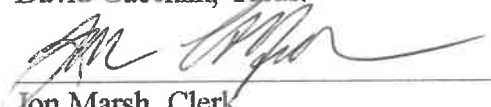
NEW BUSINESS: Board voted to discontinue Arthur Richardson line and write off as bad debt. Chris will cap existing line. Sharon wrote account off 5-21-98 per Trustees in amount of \$445.43.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

June 3, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of May 20, 1998 meeting.

Signed Warrant #863

THORNTON HOOPER ENTRANCE APPLICATION: Approved entrance application i/n/o Thornton Hooper, 23 Breakwater Rd., Boothbay Harbor. Application #219 and entrance fee of \$1,000.00 was paid 5-11-98.

CY SEIFERT: TREASURER'S BOND: Cy updated Board on coverage's of insurance, liability, etc.

VIC KREA: LOBSTER COVE ROAD PROJECT: Vic updated Board on mechanics of proposed extension ... Channels we have to go through etc...

FHA LETTER OF CONDITIONS: LOBSTER COVE PROJECT LOAN: Reviewed letter and approved 3-0.

EXECUTE LETTER OF INTENT: Reviewed letter from FHA and approved 3-0.

EXECUTE APPLICATION FOR ASSISTANCE: Reviewed and approved 3-0.

EXECUTE REQUEST FOR OBLIGATION OF FUNDS: Reviewed and approved 3-0.

EXECUTE EQUAL OPPORTUNITY AGREEMENT: Reviewed and approved 3-0.

EXECUTE ASSURANCE AGREEMENT: Reviewed and approved 3-0.

EXECUTE APPLICANT CERTIFICATE FOR DEBT COLLECTION: Reviewed and approved 3-0.

EXECUTE LOAN RESOLUTION: Reviewed and approved 3-0.

EXECUTE RESOLUTION OF THE BOARD OF TRUSTEES RUS BULLETIN #1780-12: Discussion: The Board of Trustees of the Boothbay Harbor Sewer District hereby resolves and does authorize its Treasurer and its Clerk to execute and deliver a RUS Bulletin 1780-12, "Water and Waste Grant Agreement", on behalf of the District substantially in the form presented to this meeting with such charges and additions as they in their discretion may deem necessary or appropriate. Further resolved, that the board of Trustees, acting through its appropriate Officers as designated in its by-laws, take all the necessary and appropriate steps to carry out the transactions contemplated by the Grant Agreement approved at this meeting. CONCLUSIONS: Motion to accept made by David Gaecklin - Seconded by Jon Marsh Vote as follows Yea: 3 Nay 0.

EXECUTE CERTIFICATION FOR DRUG FREE WORKPLACE: Reviewed and approved 3-0.

EXECUTE CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS: Reviewed and approved 3-0.

EXECUTE DEBARMENT CERTIFICATION: Reviewed and approved 3-0.


EXECUTE THE USE OF CIVIL RIGHTS INFORMATION COLLECTION: Reviewed and approved 3-0.

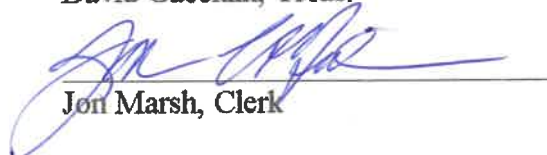
EXECUTE COMPLIANCE LETTER: Reviewed and approved 3-0.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

Date: June 17, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of 06-03-98 meeting.

Signed Warrant #864


EXECUTE LEGAL SERVICES AGREEMENT: No discussion. Approved.

HILDA HUME ENTRANCE APPLICATION: Approved permit #258 i/n/o Hilda Hume,
43 Atlantic Avenue, BBH for 2 additional units. \$1,000.00 fee paid 06-15-98.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

July 1, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklin
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of 06/17/98 meeting.

Signed Warrant #865

ACCEPT 1998 BOND RESOLUTION: See minutes. Accepted unanimous.

SOUND LEVEL MAPPING: Chris suggested plant be mapped room to room, relating to noise level. Study cost \$580.00. Voted to favor.

OLD BUSINESS: Reviewed Victor Krea correspondence concerning SCI final payment. Final payment of \$4,868.75 is going to be released.

NEW BUSINESS: Bids for Lobster Cove Extension will be opened August 18, due by 11:00 AM the same day.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

July 1, 1998

Special Meeting Boothbay Harbor Sewer District -Lobster Cove Road Project
Board Hearing-Boothbay Harbor Town Office 11 Howard St.

PRESENT:

Alden Jordan

David Gaecklin

Jon Marsh

Chris Higgins

Bill Logan

Vic Krea

ALSO SEE: attached list.

Meeting called to order 7:00 PM.

MOTION TO NOMINATE A MODERATOR: Bill Logan nominated as moderator.
Dave/Jon. Voted by solid majority.

MOTION TO READ OR DISPENSE WITH READING OF RESOLUTION: Voted to
dispense with reading of Resolution. Dave/Jon voted.

Bill Logan asked for Boothbay Harbor voters in attendance - by show of hands- 25 were
present

VOTE ON RESOLUTION: Vote 20 in favor, 5 opposed, 3 did not vote.

Dave made motion to accept Bond, Jon seconded. Voted nearly unanimously to accept.
Mike Drummond questioned scope of project and those project will serve.

Proposed Project Map was displayed to show exact boundaries of proposed extension.

Chris Higgins fielded random questions from audience.

Alden explained Entrance Fee will be \$2000.00, a decrease of \$1000.00 - which was
previously instituted. He also explained that funding did not allow scope to be large as
originally planned.

Motion to Adjourn by David Gaecklin and seconded by Jon Marsh. Voted in favor to
adjourn 8:10 PM.


Alden Jordan, Chairman

Page 2 of Special Lobster Cove Road Board Hearing
July 1, 1998

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklin, Treas.


Jon Marsh, Clerk

July 15, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of July 1, 1998 meeting.

Signed Warrant # 866

OPEN AND AWARD INTERIM FINANCING BIDS: Opened bids from Key Bank and People's Bank - None received from Fleet. Key 4.13% per annum / People's 4.40%. Unanimously accepted Key proposal. SEE ATTACHED COPIES OF PROPOSALS.


FOSTER STROUP SAFETY SHOES: Approved funds for shoes.

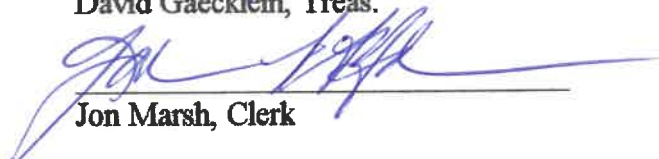
NEW BUSINESS: Discussed possibility of tank cover.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.


Jon Marsh, Clerk

August 5, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
Jon Marsh

Meeting called to order 7:00 PM.

Accepted minutes of July 15, 98 meeting.

Signed Warrant #867

Approved Entrance application #185A i/n/o Statewide Bay Landing II Inc. \$8200.00 fee paid.

Reviewed Pine Tree Engineering, Inc. correspondence, REF: Option F-Pump Station/Forcemain to Boothbay Harbor Sewer District #97052.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.


Jon Marsh, Clerk

August 19, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of August 5, 1998 meeting.

Signed Warrant # 868

NESSMITH BILL: Elizabeth Nessmith explained her financial situation regarding sewer lien. Kerry Nessmith explained that he and Elizabeth had assumed previous debts from a divorce settlement. They agreed to pay \$135.00 on current account and negotiate further. Chris will correspond.

LOBSTER COVE BID: We felt Crooker Bid was too high. After discussion it was agreed to re-negotiate with Crooker and possibly have job re-bid. Pump station may have to be moved to reduce cost. Vic Krea will re-negotiate to a lesser figure of \$310,000.00 or less, which is approved by Trustees.

GIS SYSTEM: Chris proposed that Sewer District participate in the Digital Mapping that Boothbay Harbor is undertaking. CONCLUSION: Sounds like a good idea. Chris will correspond favorably to mapping with Boothbay Harbor.

REGISTER ARTICLE: Discussion-nice.

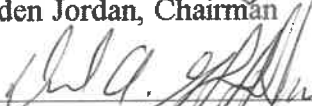
ROADS END POND: Bruce Engert and Lawrence Durfee want abutting Pond dredged by Town. Sewer District may participate. CONCLUSION: PENDING.



NEW BUSINESS: Chris would like to update Computer. ACTION TAKEN: Voted favorably.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.

 
Jon Marsh, Clerk

September 2, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

David Gaecklein
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of 8/21/98 meeting.

Signed Warrant # 869

VIC KREA LOBSTER COVE PROJECT: Discussed details and mechanics of project--- start up date, reductions of cost and negotiation executed by Vic Krea. Voted to award contract to Harry C. Crooker for \$332,662.00 - contingent upon execution of Change Order #1 in the credit amount of \$8,000.00. SEE NOTICE OF AWARD.

EXECUTE ENTRANCE APPLICATION #259: approved entrance application i/n/o C. Brewster Earle, 32 Sea St., \$1,000.00 fee paid in full.

DUNTON SEWER LINE: Pending.

MARC BREWER PROBATION PERIOD: Marc is a keeper. Voted .25 per hour increase.

TOWN SOFTWARE: We are not interested in participating.

SLUDGE TANK COVER: Chris is in process of collecting information on cover.

NOT PRESENT

Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

NOT PRESENT

Alden Jordan, Chairman

David Gaecklein, Treas.

Jon Marsh, Clerk

September 17, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
Jon Marsh
Chris Higgins
Vic Krea

Meeting called to order 7:00 PM.

Accepted minutes of 09/02/98 meeting.

Signed Warrant #870.

VIC KREA LOBSTER COVE PROJECT: Vic updated Board on progress, etc...

CONCLUSION: Board voted to sign agreement with Crooker unanimously. Board voted to issue notice to proceed for Construction of Project.

EXECUTE ENTRANCE APPLICATION #209: Approved entrance application i/n/o Edward Brunner, 19 Roads End. \$1,500.00 fee paid in full.

DUNTON SEWER LINE: Chris is waiting for subpoena – location of existing line and when it was installed was discussed.

BREWER WATER LINE ISSUE: Court upheld Districts original offer of \$250.00.

NEW BUSINESS: Reviewed grease trap monitoring – copy attached.

Reviewed performance appraisal on Superintendent.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Alden Jordan, Chairman



David Gaecklein, Treas.



Jon Marsh, Clerk

October 7, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan

David Gaecklein

Vic Krea

Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of Sept. 17, 1998 meeting.

Signed Warrant #871.

VIC KREA-LOBSTER COVE PROJECT: Gravity line done. Force main to start. Project going well.

WATTS SEWER BACKUP: Sewer backup in cellar. Conclusion: We will pay for clean up and new motor for furnace.



DEP COORESPONDANCE: Request to except more sewer Discharge Permit Modification. CONCLUSION: Turned down by District. Did not want to renew license.

SUPERINTENDENT EVALUATION: Reviewed evaluation.

Motioned to adjourn at 8:15. Accepted.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman

David Gaecklein, Treas.

NOT PRESENT
Jon Marsh, Clerk

October 21, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan

David Gaecklein

Jon Marsh

Chris Higgins

Vic Krea

Meeting called to order 7:00 PM.

Accepted minutes of 10/07/98 meeting.

Signed Warrant #872.

VIC KREA LOBSTER COVE PROJECT: Vic updated Board on project – Job has gone smooth, pretty much complete. Job came in under budget.

Action taken: Approved Change Order #1, executed pay request of \$151,123.50 to Harry C. Crooker & Son.

EXECUTED ENTRANCE APPLICATION #56: In name of Leota Horstman, Chapel St., Boothbay, Me., with agreement from Horstman to pay \$250.00 quarterly till entrance fee is paid in full. Approved.

CAMPBELL STREET, GARAGE: Reviewed correspondence from Chris and Bill Logan pertaining to circumstances surrounding sewer line under garage in progress. Action: Pending.

COMPLAINTS, SEA STREET RESIDENTS: unsubstantiated moaning and groaning.


Reviewed foreclosure notices in name of Susan Farrin and Jonathan Farnham. Signed notices.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.


Jon Marsh, Clerk

November 4, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of October 21, 1998 meeting.

Signed Warrant #873

JERRY CLOSSON ATLANTIC AVENUE: Jerry had questions about hooking up to new Lobster Cove Line. CONCLUSION: We will hang Superintendent if it will appease Mr. Closson.

TANK COVER: Discussed options, cost, time frame and where finances are coming from. Ventilation was also discussed. CONCLUSION: Chris will continue research. We anticipate spring installation.


OLD BUSINESS: Jordan has still not dug up for fuel tank.
Reviewed correspondence to Susan Farrin.


NEW BUSINESS: Board is looking into St. Andrew's Village sewer line. Possibilities of taking over – Trustees would want Pump Stations to our specs. CONCLUSION: Chris will negotiate with Peggy Pinkham.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.


Jon Marsh, Clerk

November 18, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
Jon Marsh
Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of Nov. 4, 98 meeting.

Signed Warrant # 874

ST. ANDREW'S CORPOATION: Peggy Pinkham presented concerns and questions pertaining to Sewer Line and Pump Stations. Wanted to know where we stood and expected. CONCLUSION: Trustees will make a proposal as to what we expect.

ENTRANCE APPLICATION: Approved entrance application in name of Boyce Brewer for old Boothbay Fuel building in Boothbay. \$1,000.00 entrance fee was paid in full.

HOWARD CANDACE: Candage will review our policies and RE-BID next year.

TANK COVER UPDATE: Chris is still comparing costs. CONCLUSION: In progress.

Reviewed letter written to Susan Agaman, REF: Keeping up with her \$30.00 a month agreement.

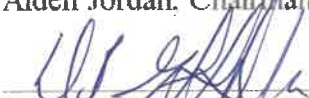
Reviewed letter to Stephen Francis, REF: No longer charging for undeveloped lots.

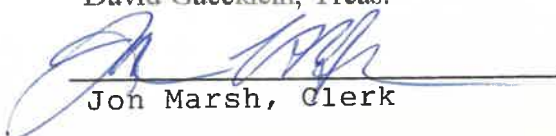
Reviewed complaint from Patricia Merrill, REF: Return payment envelopes should be larger.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.


Jon Marsh, Clerk

December 2, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan

David Gaecklein

Jon Marsh

Chris Higgins

Meeting called to order 7:00 PM.

Accepted minutes of 11/18/98 meeting.

Signed Warrant #875

1999 BUDGET: Reviewed proposed 1999 Budget and discussed pros and cons. Also explored possibility of increase in rate. Chris will investigate Charter and requirements for possible increase.

OLD BUSINESS: Chris updated Board on St. Andrews Village.

NEW BUSINESS: Board voted to switch Public Liability Insurance from Harold Bishop to Chapman & Drake, at a savings of \$800.00.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.


Jon Marsh, Clerk

December 16, 1998

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan

David Gaecklein

Jon Marsh

Vic Krea

Meeting called to order 7:00 PM.

Accepted minutes of 12/02/98 meeting.

Signed Warrant #876

VIC KREA, LOBSTER COVE ROAD PAY REQUEST #2- Vic updated Trustees on final payment and progress of Lobster Cove Sewer Extension – Final figure \$301,656.00/ original bid was \$332,662.00. CONCLUSION: Accepted Harry Crooker Pay Request with exception of withholding 2% of total plus \$10,000.00 until final “walk through.”

1999 BUDGET: Accepted 1999 Budget.

TANK COVER BID: Accept FR Mahoney price on tank cover \$18,750.00 and Crane fee. WESCOR = \$18,135.00+. CONCLUSION: Unanimously accepted.

SETTING NEW SEWER RATES: Discussed proposing rate increase from 3.36%/100 ft.3 to 3.61/100 ft3 on commercial establishments. CONCLUSION: Above accepted 3-0/ effective January 1, 1999. All those effected will be notified by mail.

CHRISTMAS: Voted to give each employee \$50.00 Bonus for Christmas.

NEW BUSINESS: Claim was made for damage to vehicle. Damaged at Lobster Cove Project. It appears claim is legitimate and repairs were made to vehicle. Claim was sent to Harry Crooker.

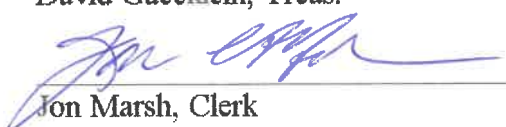

Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman



David Gaecklein, Treas.



Jon Marsh, Clerk