

DATE: December 21, 2016

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp – Via Teleconference
Henry “Ted” Tedeschi
Chris Higgins

Regular Business Meeting to Order:

Trustee Tedeschi called the regular business meeting to order at 5:03 PM.

Review of the Minutes of December 21, 2016

The minutes of the December 21, 2016, meeting was reviewed. After review, Trustee Kipp made motion to accept the 12/21/16 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1319

Warrant 1319 was reviewed. After discussion, Trustee Tedeschi made motion to execute the warrant. Trustee Kipp seconded the motion. Vote to execute the warrant was unanimous.

Execute Entrance Application: Smithwick – McKown Point Road

The application was reviewed and executed.

Old Business:

1. Union Street Pump Station Project – Nothing to report.
2. Plant and Collection System Operations
 - A. Normal Routine Operations
3. Plant Influent Hydraulic Study – Nothing to report.
4. Plant Resiliency Study – The superintendent reported the public meeting was held December 15 at 1:00, at the town office on Howard Street. The presentation went well and many comments were introduced. The comments

are going to be incorporated into the second draft. The draft is due at the end of the month.

5. Website – the superintendent reported there is continued use of the website. Email customers are up to 221 and direct debit customers are up to 128. A savings of \$323.83 in postage has been realized.
6. Roads End Station Failure – The superintendent reported nothing has been received by the District from DEP.
7. Evaluation of Capital Island and Squirrel Island Effluent Odor Study – Ongoing
8. Maine State Retirement: The superintendent informed the Trustees the employees have submitted their enrollment forms. The crew is aware there will be a decrease in take-home pay due to increased social security payments on the benefit. MSR was onsite to discuss with the employees. Contributions will start with the first payroll in January 2017.
9. 78 Crest Avenue Update: The superintendent informed the Trustees he has been in contact with Randy Creswell (Perkins-Thompson) and he has advised they have asked for additional discovery time to February 28, and that communications will be quiet until the end of January or early February.
10. Roundabout Update: The superintendent advised a meeting was held at Knickerbocker on 12/13. Sebago asked if the manhole cones could be turned. The superintendent said they could be turned. So, going forward the cones will be turned and the curb will be adjusted accordingly. So, costs will be developed based on this action. The Botanical Gardens meet with the Boothbay Planning Board. CMBG received their permit and they are going to install an onsite wastewater system. In light of that, there was consideration to install a FM to the Roundabout Project limit. After discussion, the trustees decided not to install this FM pipe at this time. The superintendent advised once the cost estimate is procured, the trustees put the question to vote of the ratepayers. All agreed. The superintendent will move forward with setting up the public vote once the cost estimate is received.

New Business

1. Execution of Final 2016 Maintenance Drawdown: Trustee Tedeschi reviewed and executed the final drawdown.
2. Execute Signature Cards for RD Relining Sinking Fund: The superintendent forwarded the cards for execution. This is required for the Relining Funding by RD.



3. Andritz Centrifuge Parts – The superintendent advised the trustees parts were ordered as part of the 2017 CIP. Some of the parts are 14 weeks out and the total cost will be \$18,000.

Correspondence

1. Constance Prince Sewer Abatement Request: The superintendent explained the irrigation water was supposed to come off of the well. The plumber tied it to the domestic water. The bill was \$2815. The historical usage is typically less than \$1000 per season. After discussion, the trustees agreed to abate down to \$975.00.
2. Clay Ormsbee Sewer Abatement Request: Mr. Ormsbee reports he had a leak by his meter and leaked onto his floor. Boothbay Plumbing repaired the leak. After discussion, the trustees agreed to abate the bill \$50.00.

Public Comment:

None

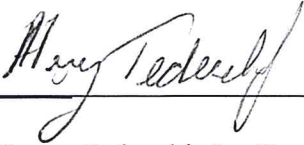
Motion to Adjourn the Regular Meeting:

Trustee Kipp made motion to adjourn meeting. Trustee Tedeschi seconded the motion. The regular meeting adjourned at 17:40 p.m.

Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer

James Stormont, Clerk