

**DATE: December 21, 2011**

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Michael Feldmann

Lisa Kristoff

Jim Stormont

John Roads

Chris Higgins

**Call to Order of Regular Meeting**

Jim Stormont called the meeting to order at 6:02 PM.

**Review of the Minutes of December 7, 2011**

The minutes of December 7, 2011, meeting was reviewed. After review, Jim Stormont made motion to accept the 12/7/11 minutes as presented. John Roads seconded the motion. Vote was unanimous.

**Review of Warrant 1202**

Warrant(s) 1202 was reviewed. Jim Stormont made motion to execute the warrant as submitted. Michael Feldmann seconded the motion. Vote to execute the warrant was unanimous.

**Execute Lien Release: Gudroe (3)**

John Roads executed the lien releases.

**Commercial Street/Meadow Pump Station Update:**

Chris reported that a construction meeting was held on the 19th. At the meeting, bypass pumping was discussed and Apex was given direction on how to proceed. Work will begin on 12/27. Jim asked about status of the Meadow. Chris advised that we are waiting on the VFD panels and as soon as they are installed, the pumps can be placed and the new station started up.

**2012 Budget Adoption:**

Chris handed out the updated 2012 budget. Chris advised that the amounts that were amended from last meeting were incorporated and the year-to-date totals updated. Jim Stormont asked for a motion to accept the 2012 budget. John Roads made motion to approve the 2012 budget. Michael Feldmann seconded the motion. Vote to accept the 2012 budget was unanimous.

John asked about future expenses and improvements and how to go about discussing doing such. It was decided to wait until after the new year starts and informally meet to discuss issues and potential improvements. It was agreed to have future informal gatherings to discuss issues.

**Adoption of 2012 Rates:**

The 2012 rates were reviewed. Chris handed out the revised 2012 rates based on the 8.5% increase. Jim Stormont called for a vote. Michael Feldmann made motion to adopt rates for 2012. John Roads seconded the motion. Vote to adopt the 2012 rates was unanimous.

**Assessment and Commitment of Rates:**

Jim Stormont asked for a motion to assess and commit the 2012 rates. Michael Feldmann made a motion for the Treasurer of the Boothbay Harbor Sewer District to assess any rate, toll, rent, or other charges, as required for the operation of the District, effective January 1, 2012, pursuant to an affirmative vote of the Board of Trustees conducted at a publically held meeting, dated December 7, 2011, at 27 Sea Street, Boothbay Harbor, Maine. Said schedule of rates shall also be committed to the Treasurer of the District for collection, effective January 1, 2012. Schedule of rates are attached hereto and made part of this record. Jim Stormont seconded the motion. Vote to assess and commit was unanimous.

**Old Business:**

None

**New Business:**

Chris advised that a grant for safety equipment is being supplied to purchase a confined space tripod. The cost is \$3,000.00. The match is 2 to 1. The Board advised to proceed. John Roads asked if there were any other big ticket expenses for the upcoming year. Chris advised that the green truck will have to be replaced and advised that there is money set aside for that.

**Public Comment:**

None

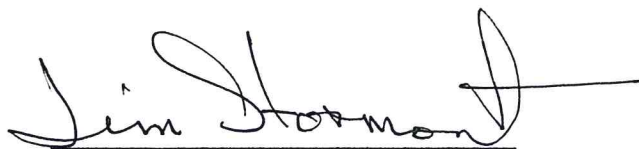
**Correspondence:**

None

**Adjourn Regular Meeting and enter into executive session under MRSA 1 Sec 405.6.A – Personnel Matter, and not to return to regular meeting:**

Jim Stormont asked for a motion to adjourn. Michael Feldmann made the motion to adjourn the regular meeting and enter executive session and not to return. Motion was seconded by John Roads. Vote was unanimous. Regular meeting adjourned at 7:33 pm.

The Board entered into executive session not to return.

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

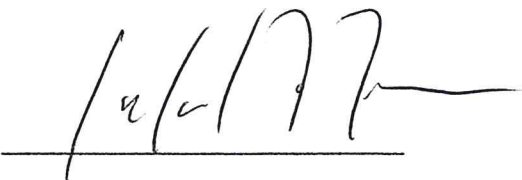
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

A handwritten signature in black ink, appearing to read "John E. Roads", written over a horizontal line.

John E. Roads, Treasurer

A handwritten signature in black ink, appearing to read "Michael Feldmann", written over a horizontal line.

Michael Feldmann, Clerk