

DATE: December 17, 2014

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont- via teleconference
Henry "Ted" Tedeschi
Chris Higgins
Jane Carpenter, Boothbay Register
Deryl Kipp
Thomas Witt

Call to Order

Trustee Tedeschi called the meeting to order at 5:05 PM.

Review of the Minutes of December 3, 2014

The minutes of the December 3, 2014, meeting was reviewed. After review, Trustee Kipp made motion to accept the 12/3/14 minutes as presented. Trustee Stormont seconded the motion. Vote was unanimous.

Review of Warrant 1273

Warrant 1273 was reviewed. Trustee Kipp made motion to execute warrant 1272. Trustee Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

Execute Sewer Lien Discharges: Cusumano

After review Trustee Kipp executed the lien discharge.

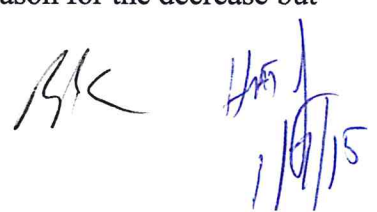
Execute Commitment Certificates for 12/16/14 and 12/17/14 Billings.

After review Trustee Tedeschi made a motion to commit the billings contained in the certificates for collection by the District Treasurer. Trustee Kipp seconded the motion. Vote to commit was unanimous.



2015 Budget Review – Final Draft:

The Superintendent advised all data is current as of 12/17/14. Trustee Kipp questioned the 4210 line (Non-User Revenue). Trustee Kipp questioned the decrease from \$32,000 to the current \$900.00. The Superintendent did not know the reason for the decrease but



would research it and advise the Board. Trustee Kipp questioned the 5450 line. The Superintendent advised the line was adjusted. Trustee Kipp questioned Heating line for the plant. The superintendent advised the \$8,000 was historically consistent with pass usage. Jane Carpenter questioned the health insurance and workers compensation lines. The superintendent advised the lines are now fully funded for the current staffing levels. Trustee Kipp question the Polymer Line 5212. The line had an expense of \$9,800 for 2014 and a lower amount for 2015. The superintendent advised this was a late order and would go against the amount used for 2015. The outside testing line was discussed. The superintendent advised the wet testing was done this past year. This a once in 5 years event. Trustee Kipp questioned the maintenance sewer lines account. The superintendent advised the line had \$16,000 added to it due to the recent video work. Trustee Stormont asked about the overall budget. The superintendent advised that the expenses increased 8% and the proposed rate increase would net 9% percent resulting in an overall 2% increase.

Based on the submitted 2015 budget Trustee Kipp made motion to accept the 2015 Budget as presented. Trustee Stormont seconded the motion. Vote to approve was unanimous.

2015 Public Hearing Proposed Sewer Fees for 2015

At 1730 hours Trustee Tedeschi opened the public hearing for the 2015 proposed sewer fees. The superintendent advised the proposed rates will increase 9.0% across the board. This increase will raise the minimum billing to \$87.55 per quarter from \$80.30 per quarter. After discussion, Trustee Tedeschi made motion to adopt the proposed rates for 2015, as proposed. Trustee Kipp seconded the motion. Vote to adopt the 2015 rates was unanimous. The superintendent advise the Trustees during the first meeting of 2015, the Trustees would have to formally adopt the rates by vote and commit to the treasurer for collection.

Old Business:

A. Commercial Street Relining Update:

The Superintendent reported Green Mountain Pipeline will be done this week. All of the 7,100 feet of wet in has been completed. The remaining work is sewer lateral grouting.

B. The superintendent reported the Emery Lane defect has been repaired. A rock was used as backfill on top of the pipe and caused the compromise.

C. The superintendent reported the district had an overflow at manhole 2-53 into Mill Cove. The superintendent advised the heavy rain event caused the excess water. The superintendent advised DEP of the event the same evening. The

Handwritten notes in blue ink: A vertical list of numbers 4, 1, 2, 5, with a large 'D' and a checkmark to the right.

Handwritten initials 'BHC' in blue ink.

Handwritten date '1/7/15' in blue ink.

superintendent advised the Board to be prepared for repercussions because of the overflow.

New Business:

A. Town of Boothbay Harbor Foreclosures

The superintendent advised the Town was going to foreclose on three properties that District also has liens on. The superintendent reported the owners paid the tax liens.

Public Comment:

Thomas Witt:

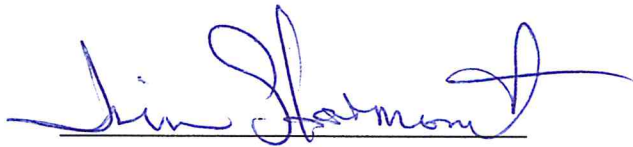
Mr. Witt questioned the means by which his property was billed. The Superintendent explained each property was billed based on the number of units on each property. One property has 4 units and the other 5 units. This equates to 3600 and 4500 cu ft allowed respectively. Mr. Witt's bills are, currently, under the minimum for each unit and therefore pay the minimum bill per unit for each property. Currently, that rate is \$80.30 per unit. The new bills will be \$87.55 per unit per quarter. Mr. Witt thanked the Board for their time and was satisfied of the explanation of the billing.

Correspondence:

The superintendent discussed the Marc Brewer property on Summit Road. Mr. Brewer asked for information on the easements regarding the property. The District gave Mr. Brewer the information in July of 2010.

Motion to Adjourn the Regular Meeting:

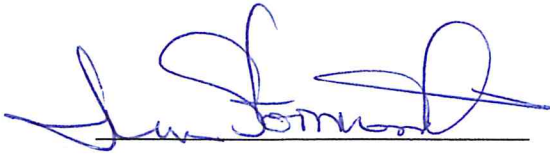
Ted Tedeschi asked for a motion to adjourn. Jim Stormont made motion to adjourn meeting. Deryl Kipp seconded the motion. The regular meeting adjourned at 5:49 p.m.



Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

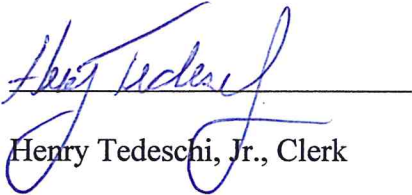




Jim Stormont, Chairman



Deryl Kipp, Treasurer



Henry Tedeschi, Jr., Clerk