

Date: 12/17/03
Regular Meeting Boothbay Harbor Sewer District

PRESENT:
David Gaecklein
Robert Muller
Alden Jordan
Chris Higgins

OPEN MEETING: Alden Jordan opened meeting at 6:05 pm.

REVIEW MINUTES OF 12/3/03: Minutes of 12/3/03 reviewed. After review Bob Muller made a motion to accept minutes as presented. David Gaecklein seconded motion. Vote to accept was unanimous.

ICMA PLAN AMMENDMENT RESOULTION: Pursuant to the new ETGRA regulations, the District needed to amend retirement plan to reflect the new IRS code language. After review Bob Muller made motion to amend the Districts retirement, plan (ICMA#30-4298) to reflect the changes of the new ETGRA legislation. David Gaecklein seconded motion. Vote was unanimous to amend. See attached amendment.

FORECLOSURE NOTICES: SUSAN FARRIN AND ELIZABETH NESSMITH: Two foreclosure notices for Susan Farrin and one foreclosure notice for Elizabeth Nessmith were executed by David Gaecklein for delinquent accounts.

MAGGIE GRIFFIN: ABATEMENT REQUEST-61 ATLANTIC AVENUE: Reviewed Maggie Griffin's letter dated Dec. 11, 2003. Maggie asked for abatement due to a faulty toilet at 61 Atlantic Ave. David Gaecklein made motion to deny request because water was treated. Bob Muller seconded motion. Vote to deny was unanimous.

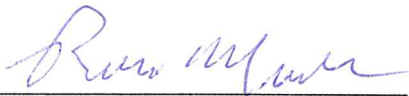
2004 BUDGET FINAL DRAFT: Reviewed the final draft of the 2004 Budget. Changes were made pursuant to the requirements of the last meeting. One additional change was made. Account 5133 was increased to \$5,000.00 to cover cost of water meter readings. After changes were reviewed, Alden Jordan made motion to execute and accept the revised Budget for 2004. David Gaecklein seconded the motion. Vote to enact the 2003 budget commencing 1/1/04 to 12/31/04 was unanimous.



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CORRESPONDANCE: Chris informed the Board that he has contacted William Logan and Bob Stuart-JEPCC regarding the procurement of legal documents regarding the transfer of ownership from JEPCC, to the District. Bob Stuart agreed that the District should procure the documents and JEPCC will pay for them. Chris called William Logan to proceed with the document preparation. Copies will be sent to JEPCC to hold until time to execute. Execution of the transfer should take place in January 2007.

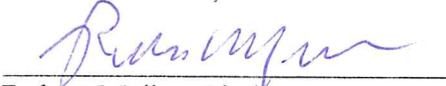
ADJOURN MEETING: Alden Jordan made motion to adjourn meeting. Bob Muller seconded motion. Meeting adjourned at 7:45 PM.


Robert Muller, Clerk

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.


Robert Muller, Clerk