

**DATE: December 16, 2009**

**Regular Meeting and Budget Workshop - Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Jon Draper	Lisa Kristoff – Boothbay Register
Jim Stormont	Chris Higgins
Michael Feldmann	Troy Chapmann
Mary Kaler	Sam Kaler

**Call to Order:**

Jim Stormont called the meeting to order at 18:05 hrs. Jim started the meeting by going directly to the rate public hearing.

**Rates Public Hearing:**

Jim welcomed Mary Kaler, Sam Kaler, and Troy Chapman for coming to the rate hearing. Jim gave a brief history on last year's rate setting. This year's proposal is to assess year-round commercial users a minimum bill based on an average of the previous year's two highest quarters. Seasonal commercial users are based on a six-month basis. Troy Chapman asked about the longevity of the proposed minimum billing. The Board advised that they did not anticipate any changes to the minimum billing formula, but that the rate may change. The formal rate setting will be in January 2010 at the first Trustee meeting. The minimum quarterly bill will be \$63.45 per quarter. The rate per 100 cubic feet will be \$6.64. The final rate sheet will be prepared for the next meeting.

**Review of the Minutes of December 2, 2009**

The minutes of December 2, 2009, meeting was reviewed. After review, Jon Draper made motion to accept the 12/2/09 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous.

**Review of Warrant(s) 1152**

Warrant 1152 was reviewed. Michael Feldmann made motion to execute warrant as presented. Jon Draper seconded the motion. Vote to execute warrant was unanimous.

**Signal Point Parking Lot Lights:**

Chris reported that an email was sent to Signal Point summarizing the last Trustee discussion. Chris reported that Steve Dowdy tried to troubleshoot the lines again. Steve was not successful in verifying that his repairs were intact. Chris showed the Trustees where the repairs were made last September. Jim advised, after much discussion, that the boxes need to be exposed for definitive proof of the integrity of the repairs. Chris will expose the boxes.

**Centrifuge MMBB Update:**

Chris reported that the Bond will close on Friday, 12/18/09, if the Board executes the Bond documents presented. The documents were reviewed. Jim Stormont made motion to execute the Bond documents. Jon Draper seconded the motion. Vote was unanimous. The documents were executed. Chris will hand deliver the documents to the MMBB on Friday morning.

**2010 Budget Public Hearing:**

The third draft of the 2010 budget was presented. Jim asked if the income lines reflected the up-to-date rates for 2010. Chris advised that everything was brought forward from last meeting. An error was found on the bottom line figures. The \$10,600 figure was in error. That number should have read \$33,317. Jim asked why the number was positive. Chris related the number to reduced insurance expenses and some other reduced maintenance items. Jim questioned the annualized bottom line and the budgeted bottom number. A spreadsheet error was found in the cell reference. The error was corrected. The new number was \$43,658 down 5%. The net income line changed to \$22,501.60. Michael asked about the general liability line. The line is up 12%. Chris reported that the increase was due to the addition of the one-ton and the fire truck. Outside testing was discussed. Chris advised that the line was up because the District is in the 5<sup>th</sup> year of the permit and toxicity testing will be required. Jim asked if he could receive a copy of the spreadsheet after the corrections were made. Chris advised that the first meeting of January 2010 the budget will be ratified along with the rates.

**Old Business:**

Chris reported that he found another jetter. The jetter is in Mississippi. The cost is \$8,500.00. Shipping costs were discussed. The Board advised Chris to continue conversation with the dealer.

**New Business:**

None

Handwritten initials 'JD' and a checkmark '✓' next to the word 'None'.

**Public Comment:**

None

**Correspondence:**

None

**Motion to Suspend Regular Meeting and to Enter Executive Session Pursuant to M.R.S.A. Title 13, Chapter 13, Section 405.6A: Personnel Matter:**

Michael Feldmann made motion to suspend the regular meeting. Jon Draper seconded the motion. Vote was unanimous. Time of suspension was 19:40 hrs.

**Motion to End Executive Session and Re-enter Regular Meeting:**

Jon Draper made motion to end executive session and re-enter regular meeting. Jim Stormont seconded motion. Vote was unanimous. The Board re-entered the regular meeting at 19:55 hrs.

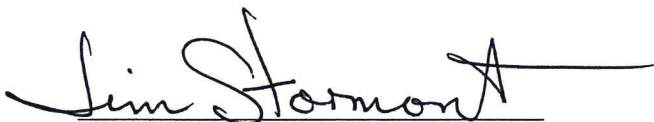
**Adjourn Regular Meeting:**

Jon Draper made motion to adjourn regular meeting. Michael Feldmann seconded the motion. Vote was unanimous. Meeting ended at 20:00 hrs.



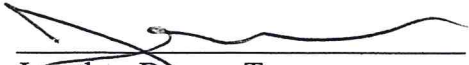
Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Jim Stormont, Chairman





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Jonathan Draper, Treasurer.

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Michael Feldmann, Clerk