

DATE: December 7, 2011

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Michael Feldmann	Lisa Kristoff
Jim Stormont	John Roads
Chris Higgins	

Call to Order of Regular Meeting

Jim Stormont called the meeting to order at 5:59 PM.

Review of the Minutes of November 16, 2011

The minutes of November 16, 2011, meeting was reviewed. After review, Michael Feldmann made motion to accept the 11/16/11 minutes as presented. John Roads seconded the motion. Vote was unanimous.

Review of Warrant 1201

Warrant(s) 1201 was reviewed. Jim Stormont made motion to execute the warrant as submitted. Michael Feldmann seconded the motion. Vote to execute the warrant was unanimous.

60-Day Late Letters: Googin, Durfee, Greenleaf, KMR, Buck, Heanue, Townsend, Marr, Engart, Burnham, Paquette, Lewis, Kristoff, Timberlake, and Schicchi.

John Roads executed the late letters.

90-Day Late Letters: Millinoski, Total Management Services

John Roads executed the late letters.

Massachusetts Road Update:

Chris reported that the easement documents have been circulated for execution. Chris estimated that it will take two months for all to execute.

Commercial Street/Meadow Pump Station Update:

Chris reported that the paving is in place at Meadow. Chris noted that VFD's are still on order. Jim asked for a timeline on the VFD's. Chris replied that they are being built by Stultz. Once completed, they will be installed.





Chris reported that Apex is still undecided on the bypass plan. We are awaiting Apex's plan before any work can commence.

Chris advised that Mr. Ellis (owner of the Mall) is not happy with the aesthetics of the entrance to the mall. The plan is to wait until spring and wait until the bank has completed their work then address the site and accommodate the mall owners.

Old Business:

None

New Business:

Craig Andrews has asked to receive a credit returned to him via check. Michael Feldmann made motion to cut a check to Craig. John Roads seconded the motion. Vote was unanimous.

Chris presented an award from the Maine Rural Water Association for outstanding operations.

Public Comment:

None

Correspondence:

Chris reviewed letters from Maine Municipal Association regarding sewer insurance coverage and a congratulatory letter from Rural Development for the Commercial Street Relining Project.

Public Hearing of the 2012 Budget and Rates:

The finalized 2012 budget was handed out. Chris advised that the line items were changed pursuant to the last meetings discussions. Chris advised that a 7% increase is included in the projections.

Jim called for the 2012 budget to be approved as presented. Michael Feldmann concurred as did John Roads. Jim called for a motion. John Roads made motion to approve the 2012 budget as presented. Michael Feldmann seconded the motion. Vote was unanimous.

Discussion turned to potential rates for 2012. Chris explained the rate sheet. Chris illustrated the need for a substantial increase, such as 10 percent. Chris presented the a hypothetical budget of \$1,234,198. This is the size budget that addressed the needs of the plant - depreciation was 100 percent funded and \$35,000 was set aside for capital

improvements. To meet this budget scenario, the district's rate would have to increase to \$12.24 per 100 cubic feet. Several scenarios were discussed. After discussion, Michael Feldmann offered a compromise of 8.5% increase from 10% and a low of 7%. The 8.5 percent rate increase will raise the charge per 100 cubic feet from \$6.84 to \$7.42. Michael Feldmann made motion to increase the 2012 rate by 8.5% over the 2011 rate. John Roads seconded the motion. Vote was two in favor and one opposed.

Adjourn Regular Meeting and enter into executive session under MRSA 1 Sec 405.6.A – Personnel Matter, and not to return to regular meeting:

Jim Stormont asked for a motion to adjourn. Michael Feldmann made the motion to adjourn the regular meeting and enter executive session and not to return. Motion was seconded by John Roads. Vote was unanimous. Regular meeting adjourned at 7:30 pm. And the Board entered into executive session.

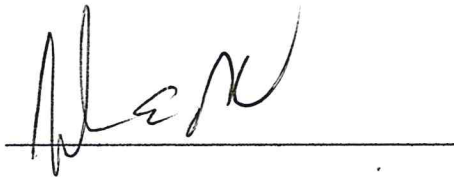
A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

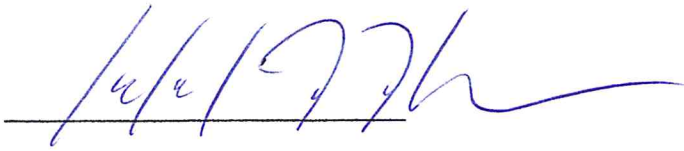
A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

A handwritten signature in black ink, appearing to read "John E. Roads", written over a horizontal line.

John E. Roads, Treasurer

Boothbay Harbor Sewer District Trustee Minutes of December 7, 2011



Michael Feldmann, Clerk

