

Date 12/5/2007

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan

Robert Muller

Chris Higgins

OPEN MEETING: Alden Jordan opened meeting at 6:00. Paul Jarkiewicz was absent.

REVIEW MINUTES of 11/19/07: After review of the minutes of 11/19/07, Robert Muller made motion to accept minutes as presented. Alden Jordan seconded the motion. Vote to accept was unanimous.

EXECUTE WARRANT #1101. After review of warrant 1101 Alden Jordan made a motion to accept as presented. Robert Muller seconded the motion. Vote to execute warrant 1101 was unanimous.

EXECUTE 90-DAY LETTERS: Robert Muller reviewed the executed 90 day late letters.

EXECUTE LIEN CERTIFICATES-RODGERS, MACURDY & COPELAND: Robert Muller reviewed than executed lien certificates for MacCurdy, Copeland & Rodgers.

EXECUTE LIEN RELEASE-PAQUETTE: Robert Muller executed lien release for Susan Paquette on Park St.

BY-LAW REVIEW: The new bylaws were reviewed. Article II, III, VII, VIII and X were brought up to date with revised Maine Statues. Article XI was added to deal with conflicts of interest. Robert Muller made motion to approve the amendments to the Bylaws. Alden Jordan seconded the motion. Vote was unanimous. Robert Muller then made a motion to approve and adopt the Bylaws as amended at the next Trustee meeting 12/19/07. Alden Jordan seconded the motion. Vote was unanimous to present the amended bylaws at the 12/19/07 meeting.

Rum *AD*

2008 BUDGET WORKSHOP: The second workshop was conducted. Chris noted that the revenue lines will change once the final rates are set. The changes will reflect on the 12/19/07 copy.

Chris asked the Board to consider a next in charge during his absence. Alden and Bob asked that someone should be in charge. Chris asked the Board who they would like in that position. Alden recommended that Gary Farnham be that person. Bob and Chris agreed. Chris recommended that an additional \$400.00 per year be paid for that responsibility. Chris also recommended that the raise be contingent upon Farnham obtaining his class 3 license. Bob and Alden agreed. Chris will add the \$400.00 unto the operator line.

Chris recommended that the personal policy be amended to eliminate the way sick time, holidays and vacations are accrued and the elimination of the day off and compensation for call time. Several scenarios were discussed. Bob Muller recommended that the call person be compensated \$100.00 per week while on call, calls will be paid as needed and that any time worked ends will be paid at time and a half after forty hours work. Bob also recommended that the District go to earned time system similar to the hospital. Alden agreed. Chris will amend the personal policy to reflect the changes and will add the overtime and call time to the budget for the next meeting.

2008 RATE REVIEW: The new rates were reviewed based on the rate impact projections. Chris recommended that a rate of \$6.25 per 100 ft³ be instituted instead of the 6.67 per 100 ft³ proposed by the projections. In addition a 3% increase be added across the board during 2009 and 2010. The three passed approvals will ease the burden of the increase and still allow the District to carry out its goals and objectives. After further discussion Alden Jordan made a motion to implement the rate increase in three phases: 2008 raise rate to 6.25/100ft³ and 3% across the board increase for 2009 and 2010. Robert Muller seconded the motion. Vote was unanimous. Chris advised that letters needed to be sent to all rate payers notifying them of the increase and the date of the Public Hearing for the rates. Letters will be sent immediately.

OLD BUSINESS: None

NEW BUSINESS: None

CORRESPONDANCE: Reviewed letter from Wright Pierce asking for capacity letter for the phase 2 of Dora Highlands. Chris emailed Wright Pierce back and informed them that no letter will be forwarded until phase 1 is complete. The Board agreed.


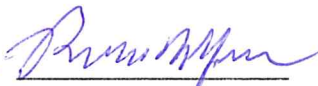
RM *AD*

PUBLIC COMMENT: None

ADJOURN MEETING: Alden Jordan made motion to adjourn meeting. Robert Muller seconded the motion. Vote was unanimous. Meeting adjourned at 7:45 PM

_____ not present _____
Paul Jarkiewicz, Clerk

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

 
Alden Jordan, Chairman Robert Muller, Treas.

_____ not present _____
Paul Jarkiewicz, Clerk