

**DATE: December 4, 2013**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting  
and 3rd Draft 2014 Budget and 2014 Sewer Rate Workshop**

**PRESENT:**

Jim Stormont

Deryl Kipp

Henry "Ted" Tedeschi

Chris Higgins

**Call to Order of Regular Meeting**

Jim Stormont called the meeting to order at 5:01 PM.

**Review of the Minutes of November 21, 2013**

The minutes of the November 21, 2013, meeting was reviewed. After review, Ted Tedeschi made motion to accept the 11/21/13 minutes as presented. Deryl Kipp seconded the motion. Vote was unanimous.

**Review of Warrant 1249**

Warrant 1249 was reviewed. Deryl Kipp made motion to execute the warrant. Ted Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

**60-Day Late Letters – Carroll, Rossi, and Brown:**

After review, Deryl Kipp executed the letters.

**90-Day Late Letters – Campbell, Brewer, Paquette, Gudroe, Glass, O'Brien, Town of Boothbay Harbor, Garvey-Bank of America:**

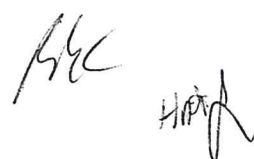
After review, Deryl Kipp executed the letters.

**Execute Lien Certificates: Cusumano, Gudroe (2), and Page**

After review, Deryl Kipp executed the lien certificates.

**Commit 11/22/13 Rates for Collection:**

The trustees executed the 11/22/13 billing certificate and authorized the treasurer to collect.



**Financial Reports as of 11/30/13:**

Chris handed out the year-to-date as of 11/30/13 financial reports and balance sheets. The trustee's reviewed the reports. No other action taken.

**3<sup>rd</sup> Draft 2014 Budget and 2014 Sewer Rate Workshop:**

Chris distributed the third draft of the 2014 budget. Chris explained the sheets have been updated with year-to-date revenue and expenses. Chris advised the salary page (page 6) items were updated. The trustees reviewed the line items for changes and adjustments. The Overtime line was discussed. The Entrance Fee line was discussed.

Chris explained the impact of assessing a fee for the upgrade of PS 9. Chris will presented the analysis of impact to each user for the PS 9 project amount. The Water District will fund the 90% of the upgrade due to their excessive flow proportional share. Other users along the reach will range from \$5.16 to \$94.27. After discussion, Deryl Kipp made motion to move forward with the assessment. Ted Tedeschi seconded the motion. Vote to proceed was unanimous. Chris will move forward with the notification procedure and public hearing.

Chris presented and explained the rate analysis breakdown for 2014. Chris advised that the notification of public hearing was sent to all users and the notification will be published in the Boothbay Register during the 12/4 and 12/12 editions.

**2014 Pick-Up Truck Purchase:**

Chris advised that we received proposals from Newcastle 20,995, Wiscasset Ford 19,927, O'Conner 25,071, Quirk (2) 24,078, 21,204, and Shepard (2) 26,963, 29,753. Chris advised that 4 dealers did not submit.

The trustees discussed the two low bids (Wiscasset Ford and Newcastle). The differences were in warranty and engine size. After discussion, Deryl Kipp made motion to accept the proposal from Wiscasset Ford for 19,927. Ted Tedeschi seconded the motion. Vote was unanimous.

**Old Business:**

None.

**New Business:**

Deryl Kipp asked about the proposed letter to the editor from Marie Tupper. Chris advised that a response was not warranted. All agreed. Chris advised that Vic Krea was at

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*Handwritten signature/initials in black ink.*

Campbell Street to review the alternate route. Once the alternative route is analyzed and a price assigned, the trustees can move forward with a final decision.

**Public Comment:**

None.

**Correspondence:**

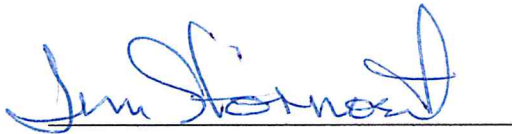
The Trustees reviewed a letter from the Maine Wastewater Control Association regarding the District's donation toward the "flushables" effort.

**Motion to end Regular Meeting:**

Deryl Kipp made motion to end the regular meeting. Ted Tedeschi seconded the motion. Vote was unanimous.

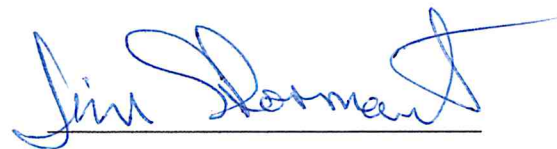
**Adjourn Regular Meeting:**

The regular meeting adjourned at 5:45 pm.



Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Jim Stormont, Chairman



A handwritten signature in black ink, appearing to read "D. Kipp", written over a horizontal line.

Deryl Kipp, Treasurer

A handwritten signature in black ink, appearing to read "Henry A. Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Clerk

A handwritten signature in blue ink, appearing to read "JES", written over a horizontal line.