

12/4/02

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

David Gaecklein

Robert Muller

Chris Higgins

Meeting called to order 6:05 PM. David Gaecklein opened meeting at 6:05 pm. It was noted, that Alden Jordan was absent and the no members of the Public attended.

Accepted minutes of 11/20/02 meeting. Minutes were reviewed. Bob Muller made motion to accept minutes as presented. Dave Gaecklein seconded motion. Vote was unanimous.

Signed Warrant #977. Warrant #977 was reviewed. Dave Gaecklein made motion to accept and execute as presented. Bob Muller seconded motion. Vote was unanimous.

2003 BUDGET:

5132 Communications \$0 from \$2500.00 \$2500.00 to \$0  
5300 Maintenance Build +\$500.00 to \$3500.00 \$3000.00 to \$3500.00

Reviewed second draft of 2003 Budget. All lines were reviewed. Changes were made to the following line items:#5132 Communications-reduced from \$2500.00 to 0 appropriation. Line 5300 Maintenance Buildings increased from \$3000.00 to \$3500.00. All other lines unchanged as submitted. Bob Muller recommended that notices be placed on bills advising customers of number to call in case of emergencies. In addition, Bob advised that sticker magnets be made and sent to all customers. Chris advised that notices will be places in newspaper and placed on Channel 5. Dave Gaecklein made motion to change line items and maintain all others as presented. Bob Muller seconded motion. Vote was unanimous. Chris will modify budget for the final workshop on 12/18/02.

TRANSFER OF FUNDS TO ESTABLISH SINKING FUND: Dave Gaecklein made motion to establish a sinking fund account at First Federal Savings and Loan to satisfy Charter requirements. Bob Muller seconded motion. Vote was unanimous.

TRANSFER OF FUNDS FROM CHECKING TO MONEY MARKET ACCOUNT: Bob Muller made motion to transfer \$60,000.00 to Key Bank Money Market account from Key Bank regular checking account to keep balance under \$100,000.00. Dave Gaecklein seconded motion. Vote was unanimous.

NEW BUSINESS: Discussed Christmas bonuses for employees. Dave Gaecklein made motion to give same bonuses as last year. Chris's bonus will be a single membership at Boothbay Country Club. Bob Muller seconded motion. Vote was unanimous.

CORRESPONDENCE: Reviewed letters to:

1. John Anderson: Boothbay Region Refuse District, i.e. screenings disposal.
2. Robert & Julia Latter: Requesting that entrance fee and application be submitted within 30 days.
3. Fine Interiors, Robert Spurgin: Pay off lien in protest, no response required.
4. Peter Gilchrist from Gilchrist East: requesting reduction in sewer bill because of a meter issue. Gilchrist supplied past 5 years consumption history. History showed consistent usage until 2002. Usage jumped 3 times from previous years. Dave Gaecklein made motion to reduce bill by taking average for previous 4 years. Bob Muller seconded motion. Vote was unanimous. Dave directed Chris to send letter to Gilchrist telling him of action and all future bills will be based on actual consumption.

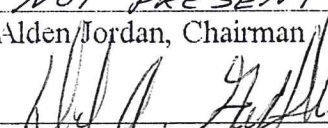
MOTION TO ADJOURN MEETING: Dave Gaecklein mad motion to adjourn meeting. Bob Muller seconded motion. Vote was unanimous,


ADJOURNED: 7:45 PM

NOT PRESENT  
Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

NOT PRESENT  
Alden Jordan, Chairman

  
David Gaecklein, Treas.

  
Robert Muller, Clerk

*R. Muller*