

DATE: November 20, 2013

Regular Meeting and 2nd Draft 2014 Budget Workshop Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Jim Stormont

Deryl Kipp

Henry "Ted" Tedeschi

Chris Higgins

Call to Order of Regular Meeting

Jim Stormont called the meeting to order at 5:00 PM.

Review of the Minutes of November 7, 2013

The minutes of the November 7, 2013, meeting was reviewed. After review, Deryl Kipp made motion to accept the 11/7/13 minutes as presented. Ted Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1248

Warrant 1248 was reviewed. Deryl Kipp made motion to execute the warrant. Jim Stormont seconded the motion. Vote to execute the warrant was unanimous.

Commit Rates for 11/22/13:

Jim Stormont made motion to commit rates (11/22/13 Billing) for collection by the Treasurer. Ted Tedeschi seconded the motion. Vote was unanimous.

60-Day Late Letters - Myshrall:

After review, Deryl Kipp executed the letters.

90-Day Late Letters – Vosburgh, Spear, Town of Boothbay Harbor, Carolin, and Rubel:

After review, Deryl Kipp executed the letters.

2014 Budget Workshop:

Chris distributed the second draft of the 2014 budget. Chris explained the sheets have been updated with year-to-date revenue and expenses. Chris advised the maintenance items were updated. The trustees reviewed the line items for changes and adjustments. The salary lines were reviewed. Chris reported the CPI-U for the region was 1.5 percent for 2013. Chris handed out the requested capital improvements for 2014. Chris explained each item. Chris explained the possibility of assessing a fee for the upgrade of PS 9. The Board is reluctant to pursue specific fees at this time. Chris will present an analysis of impact to each user for the PS 9 project amount.

Chris presented and explained the rate analysis breakdown for 2014.

Old Business:

None.

New Business:

None.

Public Comment:

None.

Correspondence:

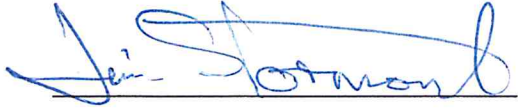
None.

Motion to end Regular Meeting and to Enter Executive Session Pursuant to M.R.S.A. Title 1, Chapter 13, Section 405.6A: Personnel Matters:

Deryl Kipp made motion to end the regular meeting and enter into executive session pursuant to M.R.S.A. Title 1, Chapter 13, Section 405.6A: Personnel Matters and not to return. Ted Tedeschi seconded the motion. Vote was unanimous.

Adjourn Regular Meeting:

The regular meeting adjourned at 5:54 pm.



Jim Stormont, Chairman

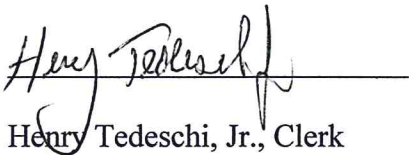
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Jim Stormont, Chairman



Deryl Kipp, Treasurer



Henry Tedeschi, Jr., Clerk