

DATE: November 21, 2012

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Michael Feldmann	Janice Beaver
Jim Stormont	Chris Higgins

Call to Order of Regular Meeting

Jim Stormont called the meeting to order at 6:00 PM.

Review of the Minutes of November 7, 2012

The minutes of November 7, 2012, meeting was reviewed. After review, Michael Feldmann made motion to accept the 11/7/12 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous.

Review of Warrant 1223

Warrant 1223 was reviewed. Michael Feldmann made motion to execute the warrants as submitted. After discussion, Jim Stormont seconded the motion. Vote to execute the warrant was unanimous.

Lien Notifications: Boothbay Harbor Shipyard (2) and Rhonda Christopher (2)

Jim Stormont reviewed and executed the lien notifications.

Sixty-Day Late Letters: Gleason, Mayhew, Trask, Martin, O'Brien, Latter, and Timberlake.

Jim Stormont reviewed and executed the letters.

Ninety-Day Late Letters: Harbor Towne Inn, Moore, Garvey, Collette

Jim Stormont reviewed and executed the late letters.

Janice Beaver Abatement Request:

Janice Beaver was present to discuss her outstanding bill for her Union Street property. This is the third time in the last two years that Ms. Beaver has asked for a sewer abatement due to tenants. Ms. Beaver has had previous abatements. Ms. Beaver explained the reason for the high bill due to her tenants. After discussion, the Trustees did not abate

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Ms. Beavers' bill. The trustees advised Ms. Beaver to enter into a payment plan to take care of the bill. Ms. Beaver will contact Sharon to set up a payment plan.

Tieng Nguyen: Bakers Way Abatement:

Mr. Nguyen sent in a letter request for an abatement of his sewer bill. This is the first request by Nguyen. Nguyen had a leaking toilet in a vacant apartment (see attached letter and consumption history). District policy is to grant a one-time abatement for such issues. The Trustees advised to take an average for the previous three years during the specific period involved. Sharon will adjust the account and advise Nguyen that this is the only abatement that will be issued. All future consumptions will be due and payable.

Heat Conversion Project Update:

Chris distributed a proposal from TempControl of Damariscotta. TempControl supplied three options. 1st was \$36,415 for a 3-rack propane system, 2nd was \$32,500 for a duplex propane system, and 3rd was for a single oil furnace for \$22,135. No other action was taken.

2013 Budget Workshop:

Chris distributed the 2nd draft of the 2013 budget. Jim opened the discussion on the budget. Jim advised to eliminate the Trustees Discretionary fund. All agreed. The line will be eliminated. Jim discussed the office supply line. The line will be adjusted to \$4,000. Jim discussed operating supplies. Chris advised that some of that account would be redistributed to the outside testing line for compliance QA/QC work done by an outside-certified lab. Jim discussed the sludge removal line. Chris advised that billing from the Refuse District for transportation to Soil Prep had not been billed since February of 2011. The balance was paid this year. Michael asked about the building maintenance line. Chris advised that the line was over due to the broken waterline and the electrical service failure. Pump Station maintenance was discussed. The budget presents approximately an \$80,000 increase.

Jim discussed the rates from previous years. Mike asked for data from previous year's rate increases. Chris will get 5 years of data and forward to the trustees.

New Business:

None.

Old Business:

None

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Correspondence:

The Trustees reviewed two pieces of correspondence. The first was from Boy Scout Troop 238. This was a thank you note for a tour conducted on 11/10/12. The tour was part of the Troop's Health merit badge. The second was from Chip Griffin's office dealing with an invitation for December 6, 2012.

Public Comment

None

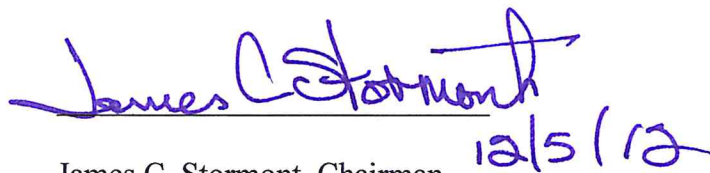
Adjourn Regular Meeting:

Michael Feldmann made motion to adjourn the meeting. Jim Stormont seconded the motion. Vote was unanimous. Regular meeting adjourned at 6:40 p.m.



James C. Stormont, Chairman

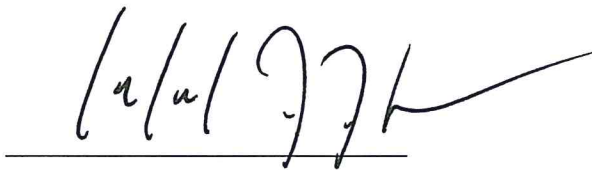
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



James C. Stormont, Chairman

Vacant as of July 19, 2012

Treasurer



Michael Feldmann, Clerk