

DATE: November 20, 2017

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp
Jim Stormont
Sam Morris
Chris Higgins

Regular Business Meeting to Order:

Trustee Stormont called the regular business meeting to order at 5:03 PM.

Review of the Minutes of November 6, 2017

The minutes of the November 6, 2017, meeting was reviewed. After review, Trustee Kipp made motion to accept the minutes as presented. Trustee Morris seconded the motion. Vote was unanimous.

Review of Warrant 1341

Warrant 1341 was reviewed. After discussion, Trustee Stormont made motion to execute the warrant. Trustee Morris seconded the motion. Vote to execute the warrant was unanimous.

Execute 60-Day Late Letters: None

Execute Notice and Demand for Payment: None

Execute Lien Certificates: None

Execute Lien Discharges: Townsend and Burns (Sprucewold Lodge)

Trustee Stormont reviewed and executed the lien releases for Townsend and Sprucewold Lodge.

Execute Impending Foreclosure Notice(s): Paquette

Trustee Stormont reviewed and executed the Impending Foreclosure Notice for Paquette.

Handwritten signatures of Deryl Kipp and Jim Stormont. The signature of Deryl Kipp is at the top, and the signature of Jim Stormont is below it.

Old Business:

1. Union Street Pump Station Project – The superintendent reported the first progress meeting was held November 14, 2017, at 1:00 p.m. The contractor updated all present of the revised schedule. Currently, they crew is behind about a week due to tough digging along the force main route. The first pay request was processed at the meeting in the amount of \$171,453.86. Of that amount, the Contractor received \$90,893.15 of the \$95, 677.00 they were owed. The difference is held as retainage. The balance of the pay request went to the District as reimbursement for engineering fees to date.

Other progress since the 11/14/17, meeting is the force main install is complete. Testing of the main passed late Friday the 17th. The temporary main was removed and trench paving is scheduled for November 21 and 22. Work at the station site will start on the 23rd.

2. Plant and Collection System Operations: The superintendent reported normal operations for most of the month. The recent rain/wind storm caused some damage to the seasonal force main on Juniper Point Road. The superintendent advised the line is shut down. The superintendent contacted Tim Wilcox (Tim's Tree Service) to remove the uprooted tree roots to secure the main back onto the ground. That work has not started yet.

The collection system crew is completing the jetting of lines and cleaning wet wells.

The Footbridge Station was repaired. Stevens Electric was onsite to replace the old pump mounts and installed a new and more robust slide away system for the pumps. The Station is now operational.

- A. Footbridge Alley Way ROW – Nothing to Report
- B. Bowling Alley Parking Lot – Nothing to Report.
- C. Signal Point Odor Issues – As directed, the superintendent advised Bowker Associates to proceed with the Evaluation work.



3. Plant Influent Hydraulic Study – Ongoing.
4. Website – The superintendent reported Direct Debit customers stand at 165. Postage savings to date is \$353.69. The superintendent reported 28 new people looked at the website since the last meeting.
5. Golf Course Phase 2 – The superintendent reports the entry application is still outstanding.

6. Roundabout Project Update: Nothing new to report.
7. Fairpoint/Crooker Damage Claim – The superintendent reported no news on the Crooker appeal.

New Business:

None

Correspondence:

None

Public Comment:

None

Motion to Adjourn the Regular Meeting:

Trustee Stormont made motion to adjourn the regular meeting. Trustee Morris seconded the motion. Vote was unanimous. Meeting adjourned at 5:23 p.m.

Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Deryl Kipp, Chairman



Sam Morris, Clerk



James Stormont, Treasurer