

DATE: November 18, 2015

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins
Deryl Kipp

Call to Order

Chairman Kipp called the meeting to order at 6:09 PM.

Review of the Minutes of November 4, 2015

The minutes of the November 4, 2015, meeting was reviewed. After review, Trustee Stormont made motion to accept the 11/4/15 minutes. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1295

Warrant 1295 was reviewed. After review, Trustee Tedeschi made motion to execute the warrants. Trustee Stormont seconded the motion. Vote to execute the warrants were unanimous.

Execute 60-Day Late Letters: Kennon, Myshrrall, O'Brien, Paquette, Rice, and Townsend:

Trustee Tedeschi reviewed and executed the late letters.

Execute Sewer Lien Discharges: Sprucewold Lodge (2)

Trustee Tedeschi reviewed and executed the discharges. The Superintendent reported a repayment plan was forwarded to Mr. Pizer, but no response has been received.

Old Business:

The Superintendent reported on the following:

- A. GIS – Customer Locations are being modified to match parcel data for Boothbay and Boothbay Harbor.

- B. Website Development – nothing to report.
- C. Golf Course Phase 2 Expansion – Nothing to Report.
- D. Grit System – the Superintendent the RFP's have been sent out.
- E. Massachusetts Road Pump Station Failure: The Superintendent reported the station is back online. Stevens Electric remade the splices in the electric feed line.
- F. Aqua-Aerobics PLC Upgrade – the Superintendent reported the remainder of the equipment is onsite and we are awaiting field installation scheduling.
- G. Wright Pierce Union Street Pump Station Design – The Superintendent reported contact with Vic Krea was made and the work will start on the preliminary design and funding applications. Rural Development and the State Revolving Loan Fund will be investigated for possible funding opportunities.

New Business:

- A. Route 96 Sewer Line – The Superintendent reported the line had several breaks that needed immediate repair. The breaks were found by video inspection of the line. Reny Construction will be onsite 11/20 to start work.
- B. Trustee Compensation – Trustee Kipp asked to address the Town Board of Selectmen regarding approval of compensation for the Trustees commencing January 1, 2016. The Superintendent will speak with Tom Woodin about getting on their agenda to discuss.

Public Comment:

None

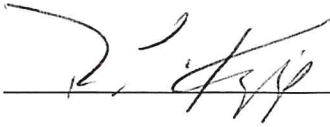
Correspondence:

None

2016 Budget Workshop – 2nd Draft:

The superintendent distributed the second draft of the 2016 Budget, the 10-Year Capital Improvement Plan, and the proposed 2016 Rates. The Superintendent reported the line items were changed based on the recommendations of the trustees from the last meeting. In addition, the "Revenue and Expended Year-To-Date" lines were made current as of 11/17/15. After review and discussion, Trustee Stormont recommended the budget be finalized as is. The remainder of the Trustees agreed. No other action was taken.

Handwritten signatures: HSY, MK, VGP



Deryl Kipp, Chairman

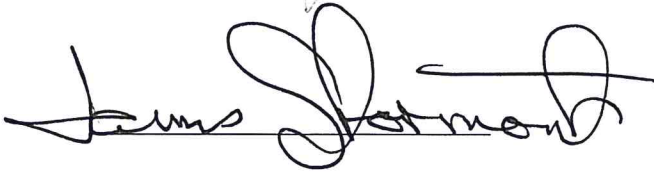
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



James Stormont, Clerk