

**DATE: November 18, 2009**

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Jon Draper

Lisa Kristoff – Boothbay Register

Jim Stormont

Chris Higgins

Michael Feldmann

**Call to Order:**

Jim Stormont called the meeting to order at 6:09 PM.

**Review of the Minutes of November 4, 2009**

The minutes of November 4, 2009, meeting was reviewed. After review, Jon Draper made motion to accept the 11/4/09 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous.

**Review of Warrant(s) 1150**

Warrant 1150 was reviewed. Michael Feldmann made motion to execute warrant as presented. Jon Draper seconded the motion. Vote to execute warrant was unanimous.

**Execute Lien Certificate: Reynolds, Beal (2), Worth, Peoples**

Jon Draper reviewed and executed lien certificates for Larry Reynolds, Dan Beal (2), Richard Worth, and Alan Peoples.

**Execute Lien Discharge: Paquette**

Jon Draper reviewed and executed lien discharge for Paquette.

**Signal Point Parking Lot Lights:**

Chris reported to the Board that Signal Point would like the District to repair their parking lot lights. Wally Reed contends that the failure is construction related. Chris told Wally that the lights have worked for a year and have now failed. Chris does not agree that the failure is construction related. Chris proposes to check continuity between the splices and if there is continuity present then the issue is caused by something other than the repair. The Trustees concurred. Chris will advise Signal Point via email.

*20/11/09*

**Fuss and O'Neill: Power Contracts**

Discussion surrounding the Maine Power Option power contracts took place. Various scenarios were discussed. No action was taken. Fuss should be sending up to five contracts for review in the very near future.

**2010 Budget 1<sup>st</sup> Draft:**

Chris handed out an updated first draft. Chris changed several line items as new data presented. Connection fees were discussed. Septage fees were discussed. Interest income was discussed. Michael inquired about Commercial Seasonal Users. Chris explained the reason for the deficit was due to bill timing. The bills have not been sent yet. Chris explained that each income line would be updated, as new information is available. Jim asked about the disparity between income projections from year to year. Chris reminded Jim that poor past projections lead to the gap and that last year we tried to close that gap. Chris went on to explain why the 2010 projections were lower than 2009. Chris advised that average numbers were used from 2006 forward and that the averages produced projections that are more conservative. The formulas for the year round commercial users were discussed and briefly analyzed. Jim brought a potential calculation flaw to light in utilizing all four quarters in the average that would artificially lower the revenue projection. All agreed and would look to analyze the revenue scenarios at the next meeting.

Michael questioned the telephone line. Chris explained that the line included internet, cell phones, and three landlines.

The hypochlorite line was discussed. Chris addressed the salary line and advised that a 3% increase was included. Health insurance was discussed. Chris advised that a new price list was received and that those prices were included. All agreed that the insurance line needed to be reviewed.

Jim advised that the budget had a \$36,000 gap that needs to be closed. He wants to see a zero based budget, therefore all line items are on the table.

The maintenance lines were discussed. It was decided to reduce two line items by 7,000.00.

Sludge disposal was discussed.

I and I issues were discussed and the associated costs with treating that extraneous water.

**Old Business:**

None

**New Business:**

Chris reported that the Bond Bank has been delayed by a recent ruling by EPA to include Davis Bacon wage rules. The Bond Bank cannot proceed with the loan until EPA rules on the loan. Chris will have to ask The First to extend the construction loan to January.

Chris gave an update on Commercial Street and the Meadow Station Project. Chris advised that RD required more data.

**Public Comment:**

None

**Correspondence:**

None

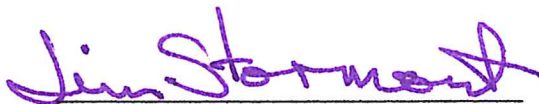
**Adjourn Meeting:**

Jon Draper made motion to adjourn regular meeting. Michael Feldmann seconded the motion. Meeting ended at 8:15 pm.

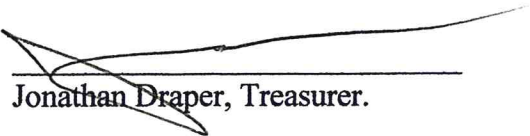


Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

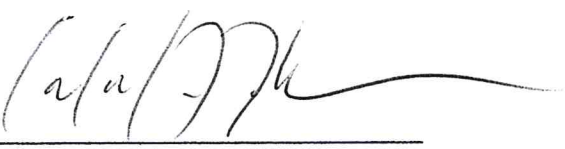


Jim Stormont, Chairman



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Jonathan Draper, Treasurer.



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Michael Feldmann, Clerk