

DATE: November 17, 2010

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

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| Jon Draper | Joe Paolillo |
| Jim Stormont | Lisa Kristoff |
| Chris Higgins | Michael Feldmann |

Call to Order:

Jim Stormont called the meeting to order at 6:04 PM.

Review of the Minutes of November 3, 2010

The minutes of November 3, 2010, meeting were reviewed. After review, Jon Draper made motion to accept the 11/3/10 minutes as presented. Michael Feldmann seconded the motion. Vote was unanimous.

Review of Warrant(s) 1175

Warrant 1175 was reviewed. Michael Feldmann made motion to execute warrant as presented. Jon Draper seconded the motion. Vote to execute warrant was unanimous.

Execute 60-Day Late Letters:

Jon Draper executed late letters for Doray, Foster(2), Latter, Lewis, Matchett, Mayhew, Paquette, Stover, Timberlake, and Wagstaff.

Execute 90-Day Late Letters:

Jon Draper reviewed and executed late letters for Energy North Group, LLC.

Execute Lien Discharge:

Jon Draper executed a lien discharge for George Cooper, Jr.

Execute Lien Certificate:

Jon Draper executed a lien certificate for Richard Worth, Dora Highlands.

Joe Paolillo – Spruce Point Inn:

Joe Paolillo of the Spruce Point Inn was in attendance. Paolillo asked the board to consider waiving penalty and finance charges incurred between October 2009 and November 1, 2010. The inn's owners filed for Chapter 11 on April 19 of this year. After discussion, Jon Draper made motion to waive the late fees of \$5,407.93, provided the balance was paid within sixty days. If the balance was not paid within sixty days, the District would assume the court's payment plan. Michael Feldmann seconded the motion. The board unanimously voted to waive the \$5,407.93 in what they called a "good faith" action. Paolillo thanked the board for "continuing to work with us."

Brian Howe: Summit Road

Brian did not show, therefore no action was taken.

Commercial Street Pump Station Project Update:

Chris reported the District repaired pieces of broken pipe on either side of the manhole near the waterfront park and planned on additional work there on the exit pipe from that manhole tomorrow. This pipe will be dropped and enlarged to a 12-inch size to address surcharging issues to the west of the manhole. Also, the invert will have to be reformed with new concrete. Steve Reny did the digging for the district for time and materials – only three pieces of 12" pipe had to be purchased.

Higgins said conversation with Nitram has expressed interest in installing the bypass. They indicated the company would do a "time and materials" install. Higgins will get pricing on materials to be ordered and go from there. Higgins indicated the District did not have \$1,000 invested now. I doubt we will come anywhere close to the \$30,000 you (trustees) approved for the completion of this preliminary work." The work would be performed after the water department is finished on Boothbay House Hill and then....Completing this work will make for less disruption next fall.

Department of Labor Update:

Chris reported the district has now satisfied the Department of Labor's 18 violations. Higgins said he will supply all documentation, including video imaging, to the D.O.L. for the December 1, 2010, hearing in which associated fees might be waived, all or in part. The a hearing will be held in Augusta.

Commercial Street Water Project Update:

Higgins reported that he had a conversation with Jim Lord of Dirigo his past Friday. Chris noted the plans required a two-to-three-foot offset separating the sewer district pipe from

the water pipe. The water pipe coming around Proctor's Corner is right above the sewer line for approximately 30 feet – and a 12" line (old line/pipe was four-inches wide.) "On top of the pipe is not acceptable. According to their drawings they were to be on the inside of us," said Higgins. "They didn't think it was that big a deal – but, if I have to go in and dig this line you have to assure me that Jon Ziegra (water department supervisor) will be next to me in that trench and then I'll be okay."

This is an issue because of weight born by the piping as water is used and flows through. They installed flowable fill (sand) to help distribute the increased weight of pipe. "The bedding above and below our piping has not been disturbed," Higgins said. "The sewer line is eight inch pipe and could be sleeved/relined which would make it pretty strong."

Higgins reported the next dicey area is in front of Ebb Tide because there are two crossings located there. Higgins looked at the old field books from when the sewer was installed and there is 2.5 inches of cover over the sewer line. The old water main is a 6 inches line there to be replaced by a 12-inch. Higgins said he believed they are going to have to do a concrete support to bridge that line because 2.5 inches of cover isn't going to do it.

Higgins said all work around existing services was being dug by hand. Because of this care, lines were not being broken. "The guys are good, they are very good and overall everything is going very, very well," Higgins said.

2011 Budget – First Draft:

Chris handed out the first draft of the 2011 budget. The Board briefly reviewed the document and will discuss at the next meeting on December 1, 2011. Chris advised that the budget did not include any capital projects.

Old Business:

None

New Business:

None

Public Comment:

None

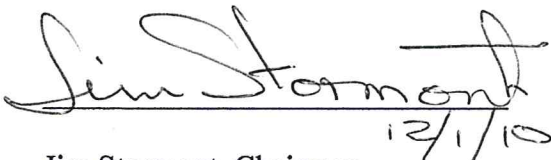


Correspondence:


The Trustees reviewed a letter to George Cooper. The Cooper's contested their water bill from 2009 with the PUC.

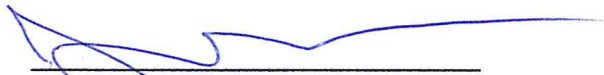
Adjourn Meeting:

Michael Feldmann made motion to adjourn regular meeting. Jim Stormont seconded the motion. Meeting ended at 7:19 pm.


Jim Stormont, Chairman 12/1/10

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Jim Stormont, Chairman 12/1/10


Jonathan Draper, Treasurer.

Michael Feldmann, Clerk