

Date: 11/17/04

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan

David Gaecklein

Robert Muller

Chris Higgins

OPEN MEETING: Bob Muller opened meeting at 6:00 PM. David Gaecklein seconded the motion. Meeting opened at 6:00 PM.

EXECUTE WARRANT #1025: After review of Warrant #1025, Robert Muller made motion to accept Warrant #1025 as presented. Alden Jordan seconded motion. Vote to execute was unanimous.

REVIEW MINUTES OF 11/03/04: Minutes of 11/03/04 were reviewed. David Gaecklein made motion to accept minutes of 11/03/04 as presented. Alden Jordan seconded motion. Vote was unanimous to approve.

ENTRANCE APPLICATIONS FOR CAMPBELL AND ROBERTS: Entrance applications for Thomas Campbell (139 Lobster Cove Road) and Michael Roberts (Rt.27, Boothbay) were executed. Thomas Campbell paid 50% and will pay the balance of his entrance fee on a quarterly basis. Michael Roberts's entrance was paid in full.

JOHN SNOWMAN ACCOUNT: (0501420S) - The Board reviewed a request by Jennifer Berube of Sweeter International, John Snowman's financial representative. See attached letter. Berube has requested the District to waive the finance charges on Snowman's sewer account. Mr. Snowman accumulated his mother's sewer debt after she died. Snowman has a monthly income of \$578.00. Snowman has paid over \$4,000.00 since assuming the debt, but the finance charges are overwhelming and he can't catch up.

Alden Jordan recommended that because the debt was his late mother's and the District failed to collect the debt when she was alive, and that Snowman has made \$4,000.00 in payments since taking over the account, the District write the existing balance off as an uncollectible bad debt. In addition the District would release all encumbrances on the property. After this discussion, Bob Muller made a motion to write off the existing debt and clear all encumbrances on the property. David Gaecklein seconded the motion. Vote was unanimous to write off debt and to clear encumbrances.

Alden Jordan instructed Chris Higgins to draft a letter to Berube informing her of the Boards decision.

2ND DRAFT 2005 BUDGET: The 2nd draft was reviewed. Chris informed the Board that the Expended Current year 2004 lines were actual figures year to date. Chris made the following changes to line items numbered:

5030 Health Insurance-----\$36,400.00 represents increase of 3%
5040 Dental Insurance-----\$ 3,310.00 represents increase of 5%
5220 Sludge Removal-----\$44,000.00 represents increase of 9%
5213 Lime-----reduced to 0 because we do not use any anymore

With the above changes, this 2005 Budget increases 2% from the 2004 Budget.

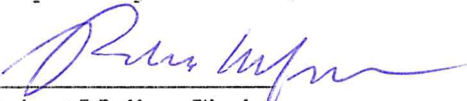
Bob Muller made a motion to make the above changes and to present this Budget as a 3rd draft at the December 1, 2004 meeting. David Gaecklein seconded the motion. Vote to accept was unanimous.

SQUIRREL ISLAND PROJECT: Chris reported that the agreement for services has been executed by both parties and the agreement is located in the Squirrel Island file.

CORRESPONDANCE: Reviewed a letter to Clayton Pottle, manager of Oak Grove Condominiums, stating the connection fee for the condos. The letter will be put into a file for the condos.

ADJOURN MEETING: Bob Muller made a motion to adjourn meeting. David Gaecklein seconded the motion. Vote to adjourn was unanimous. Meeting adjourned at 7:45 PM.

Respectfully submitted,


Robert Muller, Clerk

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

  
Alden Jordan, Chairman David Gaecklein, Treas. Robert Muller, Clerk