

DATE: November 16, 2016

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp - Absent
Henry "Ted" Tedeschi
James Stormont
Chris Higgins



Call the Regular Business Meeting to Order:

Trustee Tedeschi called the meeting to order at 5:20 PM.

Review of the Minutes of November 2, 2016

The minutes of the November 2, 2016, meeting was reviewed. After review, Trustee Stormont made motion to accept the 11/2/16 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1317

Warrant 1317 was reviewed. After discussion, Trustee Tedeschi made motion to execute the warrant. Trustee Stormont seconded the motion. Vote to execute the warrant was unanimous.

Execute Lien Certificates: Beaver Trust, Shields, Farrin, Sharon, and Brown

Trustee Tedeschi reviewed and executed the letters.

Execute Lien Discharges: Glass (3)

The Trustees reviewed the discharge. Trustee Tedeschi executed the lien discharge.

Execute 60-Day Letters: Andrews, Brackett, Cressey, Engert, Beaver Trust, Kennon, Latter, Myshrall, and Page

The Trustees reviewed the 60-Day letters. After review, Trustee Tedeschi executed the letters.

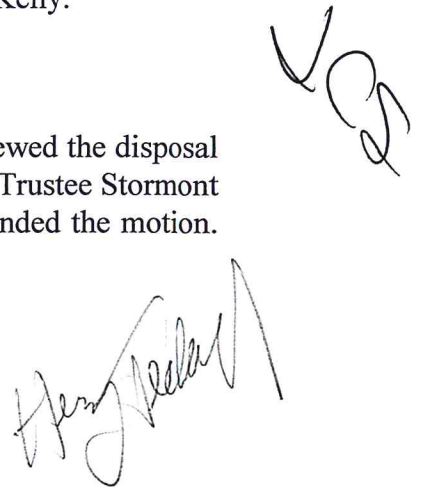


Old Business:

1. Grit System Update – the superintendent reminded the trustees the start-up is scheduled for December 6, 2016.
2. Union Street Pump Station Project – Nothing to Report.
3. Plant and Collection System Operations
 - A. The superintendent reported work has been routine since the last meeting.
4. Plant Influent Hydraulic Study – Nothing to report.
5. Plant Resiliency Study – The superintendent reported a conversation with Bob Faunce regarding the study and Wright-Pierce's lack of billing a product presentation. Mr. Faunce asked if it was ok to contact Wright-Pierce and expedite the study. The superintendent advised Mr. Faunce to proceed. Wright-Pierce responded the study would be completed by 12/31/16.
6. Website – the superintendent reported there were 40 new uses and 9 returning users since the last meeting. Email customers stand at 213, Direct Debit customers are at 123.
7. Roads End Station Failure – The superintendent reported nothing has been received by the District from DEP.
8. Evaluation of Capital Island and Squirrel Island Effluent Odor Study – Ongoing
9. Roundabout – Sebago Technics – Now that the Town of Boothbay voted in favor of the Roundabout, the superintendent reported he reached out to Shane Kelly to discuss the sewer conflicts with the project. Sebago would like the District to prepare plans, specs, and estimates to relocate the sewer within the conflict confines. The superintendent asked Kelly to see if Sebago would perform this task as it would expedite the process due to Sebago having all the information. The superintendent is awaiting a response from Kelly.

New Business

1. Execution of Biosolids Disposal Contract: The Trustees reviewed the disposal contract with Casella Organics. After review and discussion, Trustee Stormont made motion to execute the contract. Trustee Tedeschi seconded the motion. Vote in favor was unanimous.



2. MMA Health Trust Insurance – As directed by the Trustees, the superintendent presented the cost analysis of changing employee medical insurance plans. The current PPO 500 plan costs the District \$83,584 per year in premiums. The proposed PPO 2500 plan will cost the District \$59,061, netting a potential savings. The plan coverages are the same for either plan. However, the employee deductibles will increase to 2500/5000 per year instead of the current 500/1000. The superintendent proposed the District fund the difference in deductibles from the current levels to the new levels. The employees would still be responsible for their current levels of deductible. This scenario will keep the employees current in out of pocket expense but still net the District an estimated minimum savings of \$9,500 per year. The savings could be more if employees did not use the insurance. After discussion, Trustee Stormont made a motion to change the plan to PPO 2500 from PPO 500. Trustee Tedeschi seconded the motion. Vote to change was unanimous. The trustees directed the superintendent to move forward with the change and advise the employees of the plan differences as required under the affordable Care Act.

Correspondence

1. Mark Skinner – The Trustees reviewed Mr. Skinner's response email thanking the Board for reviewing his abatement request.
2. MMA Health Plan – Debbie Bridges – The Trustees reviewed the letter to Ms. Bridges informing MMA of the proposed health plan changes.

2017 Budget Workshop – 3rd Draft

The superintendent distributed the 3rd draft of the 2017 Budget. In addition, the superintendent distributed updated copies of the CIP, Projected Need spreadsheet, and 2017 proposed Rate analyses spreadsheet.

The superintendent briefly explained changes to the 3rd draft. The trustees reviewed the 3rd draft. The superintendent and the Trustees discussed the health insurance line. The superintendent presented the change in line 5030 representing the change to the different plan. In addition, the superintendent showed the change of a new line for the deductible set aside. The changes represented a 3% decrease in the Fringe section of the budget.

Trustee Stormont made motion to make the changes to the fringe section. Trustee Tedeschi seconded the motion. Vote was unanimous. The trustees directed the superintendent to make a final clean copy of the budget in preparation of the public hearing scheduled for December 7, 2016.

Public Comment:

None

Motion to Adjourn the Regular Meeting:

Trustee Stormont made motion to adjourn meeting. Trustee Tedeschi seconded the motion. The regular meeting adjourned at 18:10 p.m.

Absent

Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Absent

Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



James Stormont, Clerk