

(10)

Date 11/15/06

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
Robert Muller
Chris Higgins

OPEN MEETING: Alden Jordan opened meeting at 6:10 PM.

EXECUTE WARRANT #1075: After review of warrant 1075, Robert Muller made a motion to accept as presented. Alden Jordan seconded the motion. Vote to execute warrant 1075 was unanimous.


REVIEW MINUTES OF 11/1/06 REGULAR MEETING: After review of the minutes of 11/1/06 Alden Jordan made motion to accept minutes of 11/1/06 as presented. Robert Muller seconded the motion. Vote to accept minutes were unanimous.

LATE/LIEN LETTERS: After review of the letters Robert Muller executed the letters for mailing.

AUDITING CONTRACT: Board reviewed Terms and Conditions of William Brewer CPA for the 2006 audit of the Districts financial records. Alden Jordan made a motion to accept the terms and conditions of William Brewer to perform the 2006 audit. Robert Muller seconded the motion. Vote was unanimous. William Brewer & Assoc. have performed the last three audits of the District.

ENTRANCE APPLICATIONS-WALLACE/WATER SYSTEM: The entrance applications for Robert Wallace (Eastern Avenue) and The Water District (Storage Drive Rd, Boothbay) were executed.

AEC SOFTWARE PROGRAMMING: After review of the AEC SCADA software package Alden Jordan made a motion to issue P.O. on the amount of \$21,693.00 for the purchase of the system. Robert Muller seconded the motion. Vote to issue P.O. was unanimous.

Run 

2ND DRAFT 2007 BUDGET: The 2nd draft of the 2007 budget was reviewed. Alden Jordan questioned the health insurance line. He would like to review the carrier and policy for costs savings. Alden will forward the name of his carrier for comparison. The changes will be noted and the 3rd draft will be presented at the 12/6/06 meeting.

OLD BUSINESS: Chris presented the impact analysis of adding an additional field person to staff per Paul Jarkiewicz's request from the 11/1/06 meeting. The approximate cost would be \$35,736.00 per year or \$27.64 per user. Robert Muller asked that a justification proposal be drafted and presented.

NEW BUSINESS: Alden Jordan requested that Thanksgiving bonuses be issued to employee's. Robert Muller seconded motion. Vote was unanimous. District to issue gift certificates from Hannaford. Christmas bonuses were discussed. Robert Muller made motion to issue the same as last year with an increase of 25% for employees. Superintendent to have same as last year. Alden Jordan seconded the motion. Vote was unanimous.

CORRESPONDANCE: Reviewed e mail to Bill Hamblen regarding odors at Signal Point.

PUBLIC COMMENT: NONE

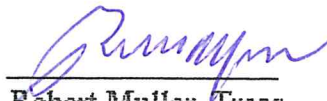
ADJOURN TRUSTEE MEETING: Alden Jordan made motion to adjourn meeting. Robert Muller seconded the motion. Vote to adjourn was unanimous. Meeting adjourned at 7:30 PM

Board went into executive session after regular meeting to discuss Superintendents performance evaluation.

_____ not present _____
Paul Jarkiewicz, Clerk

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


Robert Muller, Treas.

_____ not present _____
Paul Jarkiewicz, Clerk