

DATE: November 6, 2017

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont
Sam Morris
Chris Higgins

Regular Business Meeting to Order:

Trustee Stormont called the regular business meeting to order at 5:00 PM.

**Review of the Minutes of October 16, 2017, Budget Workshop – 10/23/2017,
Budget/Rates Public Hearing – 10/30/17**

The minutes of the October 16, 2017, meeting, 10/23/17 Budget Workshop, and the 10/30/17, Budget/Rates public hearing were reviewed. After review, Trustee Stormont made motion to accept the minutes of all the meetings as presented. Trustee Morris seconded the motion. Vote was unanimous.

Review of Warrant 1340

Warrant 1340 was reviewed. After discussion, Trustee Stormont made motion to execute the warrant. Trustee Morris seconded the motion. Vote to execute the warrant was unanimous.

Execute 60-Day Late Letters: Brackett, Brewer, Engert, Glass, Kennon, Kristoff, Lampke, Latter, Minerich, Paquette, and Smith

After review, Trustee Stormont signed the letters.

Execute Notice and Demand for Payment: Nichols, Colette & Michael, and Starankewicz

After review, Trustee Stormont signed the Demand Notices.

Execute Lien Certificates: Beaver, Carroll, Farrin, Manson, Schicchi, Sharon, and Shields

After review, Trustee Stormont signed the lien certificates.

Execute Lien Discharges: None

Certificate of Commitment – November 1, 2017 Billing:

The Trustees reviewed the November 1, 2017 billing. After review, Trustee Morris made motion to commit the November 1, 2017 billing to the treasurer for collection. Trustee Stormont seconded the motion. Vote was unanimous.

October 2017 Financial Reports:

The superintendent distributed the October financial reports and Balance Sheet. The documents were reviewed and no other action taken.

Old Business:

1. Union Street Pump Station Project – The superintendent reported the Project is well under way. The Contractor has installed the force main to Townsend Avenue. The Union Street station is now offline and totally on bypass pumping. The new pumps seem to be operating fine. Because of the previous issues with the original bypass pumps, the Project is about 3-4 days behind schedule. The superintendent expressed concern regarding the availability of asphalt for the trench as temperatures are dropping. The superintendent advised the first progress meeting is scheduled for November 14, 2017 at 1:00 p.m.
2. Plant and Collection System Operations: The superintendent reported normal operations for most of the month. The recent rain/wind storm caused power to go out on October 30th at 4:30 a.m. The plant ran on emergency back-up until 10/31. The collection system crew is jetting lines and cleaning wet wells. The 10/30 windstorm caused significant grief for District personnel in the field. Personnel worked until 10:30 p.m. on the 30th. The crew was required to maintain emergency power at 17 of the 22 pump stations. Most of the power was restored by the end of the day on 10/31. However, several of the small stations on Atlantic Avenue did not get power restored until November 1. The crew responded to Emery Lane station on two occasions to unplug pumps. Wipes and rags continue to be an issue at this station. Saint Andrews Village has been notified. The superintendent reported Stevens Electric will be onsite on November 14 to start work on the Footbridge Station.
 - A. Footbridge Alley Way ROW – Nothing to Report
 - B. Bowling Alley Parking Lot – Nothing to Report.
 - C. Signal Point Odor Issues – The superintendent distributed the Wright-Pierce and Bowker Associates proposals for odor evaluation. Both proposals are similar in scope and price. The Trustees asked the



superintendent to examine both proposals and report back by the next meeting.

3. Plant Influent Hydraulic Study – The superintendent reports the plant flow and rainfall data for the periods 1995 to present is being added and will be forwarded to Wright-Pierce upon completion.
4. Website – The superintendent reported Direct Debit customers stand at 162, email customers at 233. Postage savings to date is \$352.71. The superintendent reported 73 new people looked at the website since the last meeting. 37 returning visitors checked out the site since the last meeting.
5. Golf Course Phase 2 – The superintendent reports the entry application is still outstanding.
6. Roundabout Project Update: Nothing new to report.
7. Fairpoint/Crooker Damage Claim – The superintendent reported he attended an informal hearing with MPUC on November 2. The meeting was requested by Crooker. The results of the meeting found Crooker to be at fault and On-target marked the cable properly. The District and Crooker contend the cable was mismarked. Crooker will appeal the decision.

New Business:

None

Correspondence:

None

Public Comment:

None

Motion to Adjourn the Regular Meeting:

Trustee Stormont made motion to adjourn the regular meeting. Trustee Morris seconded the motion. Vote was unanimous. Meeting adjourned at 5:43 p.m.

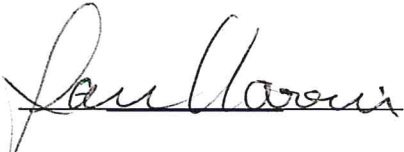
ABSENT


Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

ABSENT

Deryl Kipp, Chairman


Sam Morris, Clerk


James Stormont, Treasurer