

DATE: November 5, 2014

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins
Jane Carpenter, Boothbay Register
Deryl Kipp

Call to Order

Jim Stormont called the meeting to order at 5:00 PM.

Review of the Minutes of October 15, 2014

The minutes of the October 15, 2014, meeting was reviewed. After review, Ted Tedeschi made motion to accept the 10/15/14 minutes as presented. Deryl Kipp seconded the motion. Vote was unanimous.

Review of Warrant 1270

Warrant 1270 was reviewed. Deryl Kipp made motion to execute warrant 1270. Ted Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

Execute Certificates of Commitment (10/20/14 and 11/6/14 Billings):

After review Ted Tedeschi made motion to commit the bills for collection by the treasurer. Deryl Kipp seconded the motion.

Execute Lien Certificates: Gudroe, Collette and Michael, LLC, Russell, and Townsend:

After review, Deryl Kipp executed the lien certificates.

Execute Lien Discharge: Schicchi

After review Deryl Kipp executed the discharge.

Execute 60-Day Notices:

Deryl Kipp reviewed and executed the notices.



Execute 90-Day Notices:

Deryl Kipp reviewed and executed the notices.

Plant Heating System:

The Superintendent advised the Trustees five bids were distributed to area contractors (Seacoast Energy, Mid-Coast Energy, MacPhee Enterprises, Ron's Oil Heat, and Yereance and Sons). Only one bid was received. Mid Coast Energy submitted a bid for \$52,576.00. The engineering estimate was \$26,556.00. After discussion, Ted Tedeschi made motion to not accept the Mid Coast Energy bid and to re-bid the project. Deryl Kipp seconded the motion. Vote was unanimous.

Commercial Street Relining Update:

The Superintendent advised Green Mountain Pipeline will be in Town on 11/10 to start preliminary work (cleaning and video inspection) on the Project. It is expected the lining crew is to follow in a couple of weeks after prep. It is anticipated for the lining work to take 3 weeks with lateral sealing to follow and take 3 weeks.

October Financial Reports:

The Superintendent distributed the Balance Sheet and the Income Statements for the period ending October 31, 2014. Revenues exceed the year-to-date budget by \$54,457 and the expenses are under budget by \$41,407. Total liquid cash on hand, including reserve accounts is \$941,147.

Old Business:

1) Sewer Jetting –

The Superintendent distributed the composite analysis of the jetting reports. The analysis was based in the field observations of jetting activities. The Superintendent explained the report and advised camera inspection is ongoing based on the analysis. Approximately 13,000 feet of pipe is expected to be inspected. Ted Berry Company is performing that work. Once complete the Superintendent will prioritize the work based on the inspection and report to the Trustees.

New Business:

The Superintendent distributed the engagement letter to the Trustees for review. After review Trustee Stormont executed the engagement letter.



2) Warrant Line Expenses:

A. A&D Welding:

Trustee Kipp inquired about the expense for A & D Welding. Superintendent Higgins advised the expense is for a new sludge roll-off can. The can was inspected by Mid-Coast Machine and they advised the can be replaced as soon as possible due to weak steel. Two quotes were obtained. Williams and A & D. Williams are for \$10,000 and A & D is \$7,900.

B. Burgess Computer:

Superintendent Higgins advised the expense for Burgess Computer is for the networking and updating of the office and plant computers. This item is from the 2014 Capital Improvement Budget approved last year.

Public Comment:


None

Correspondence:

The Trustees reviewed the thank-you card from Sharon Grant.

Motion to Adjourn the Regular Meeting:

Jim Stormont asked for a motion to adjourn. Ted Tedeschi made motion to adjourn meeting. Jim Stormont seconded the motion. The regular meeting adjourned at 5:45 pm.



Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

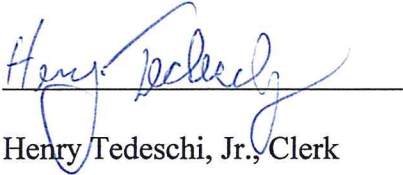


Jim Stormont, Chairman



A handwritten signature in black ink, appearing to read "D. Kipp", written over a horizontal line.

Deryl Kipp, Treasurer

A handwritten signature in blue ink, appearing to read "Henry Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Clerk

A handwritten signature in black ink, consisting of a stylized, cursive mark.