

DATE: November 4, 2009

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Jon Draper

Lisa Kristoff – Boothbay Register

Jim Stormont

Chris Higgins

Michael Feldmann

Call to Order:

Jim Stormont called the meeting to order at 6:03 PM.

Review of the Minutes of October 21, 2009

The minutes of October 21, 2009, meeting was reviewed. After review, Jon Draper made motion to accept the 10/21/09 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous.

Review of Warrant(s) 1149

Warrant 1149 was reviewed. Jim Stormont made motion to execute warrant as presented. Jon Draper seconded the motion. Vote to execute warrant was unanimous.

Late Letters:

Jon Draper executed 60 and 90-day late letters.

Execute Lien Notice: Curtis

Jon Draper reviewed and executed foreclosure notice for Curtis.

Execute Lien Discharges:

Jon Draper reviewed and executed lien discharges for Rubel (3).

Execute "The First" Account Signature Agreement:

Jim Stormont and Jon Draper executed the account signature agreement for "The First".

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Fuss and O'Neill Update:

Chris gave the Trustees an update of the energy audit that was performed on October 29, 2009. Chris advised that all the heating and electrical data was reviewed, all equipment nameplate data inspected, and various shop manuals released for review. Chris expects that a draft report will be ready within two weeks and a final presentation to the Trustees be ready for the 12/16/09 meeting.

Chris advised the Trustees that the current power contract with Constellation New Energy has a pass through clause that has been hurting the District financially. The pass through has already cost the District \$5,500.00 this year. The pass through is a ~~result~~ of the lack of the District's ability to shed power during peak periods. As a result, the District pays a premium for a year based on estimated usage during those peaks. The only way for the District to shed power now is to shut equipment down. The emergency generator is not large enough to operate the blowers, only bare essential equipment. In addition, the District does not have a recording meter to allow real time information. The cost to install a meter ranges from \$250.00 to \$700.00 depending on the type of data recorded.

Craig Schatzlein advised that the District open the current contract to renegotiate the language in the contract to address the pass through issue. Various scenarios were discussed regarding power shedding, power logging, etc.

Jim recommended that this issue be given high priority for the coming year. All agreed. Chris advised that Fuss's work on the contract issue would be outside the scope of service for the energy audit and advised that Fuss proceed on a time and materials basis. All agreed that Fuss should proceed with determining the current electrical fee structure and then address the power contract.

Sea Street CDBG Update:

Chris explained that the remaining amount of \$5,332.00 will be forthcoming from the Water District. This closes out the Project for the District.

Third Quarter Budget Review:

The 3rd quarter budget report was reviewed. Jim asked about the Sludge Removal line. Chris advised that the budgeted amount was lower due to the timing of the centrifuge project. However, the project started late and the line will be over budget. Jim asked about the New Equipment line. Chris advised that video camera was paid for from reserve funds, but was charged this line. Jim noted that there were no depreciation values in the lines. Chris advised that this was a calculated line that has not been entered yet. Jim inquired about the MMBB principal and interest. Chris noted that the payments are made in the 4th quarter and do not show on this report. Chris explained the sinking fund lines. Jim inquired about the Centrifuge line. Chris advised that line is not a budgeted item and

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is considered a capital expense that will be reimbursed with bond proceeds. Therefore until the bond is secured this line will show an expense only. Jon inquired about the water meter line. Chris advised that this line was for meter sales and not credits. Michael asked if the District revenue covered the expenses. Chris advised that this was the case.

2010 Budget 1st Draft:

Chris handed out the first draft of the 2010 Budget. The 2010 budget will start out with a 4% increase over 2009. Jim advised that the budget, with the current economy, be as lean as possible and be within the current 3% rate increase. All agreed. The budget will be discussed at the November 18 meeting.

Old Business:

Jon brought up the issue about the purchase a jet machine for the District. He would like to pursue the purchase and discuss during the budget process. Jon also, brought up the issue of private sewer line inspection.

New Business:

None

Public Comment:

None

Correspondence:

Discussed the Win Mitchell letter regarding potential brewery at their property in Boothbay. Michael added some insight into the brewing process and some of the possible ramifications to the District's infrastructure.

Adjourn Meeting:

Jon Draper made motion to adjourn regular meeting. Michael Feldmann seconded the motion. Meeting ended at 7:42 pm.



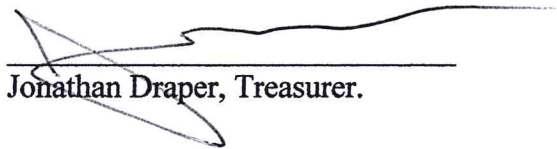
Jim Stormont, Chairman

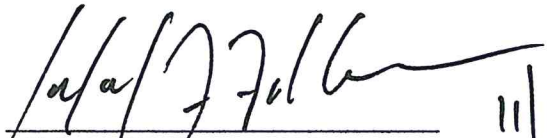


Boothbay Harbor Sewer District Trustee Minutes of November 4, 2009

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Jim Stormont, Chairman 11/18/09


Jonathan Draper, Treasurer.


Michael Feldmann, Clerk 11/18