

**DATE: November 2, 2011**

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Michael Feldmann	Lisa Kristoff
Jim Stormont	John Roads
Chris Higgins	

**Call to Order of Regular Meeting**

Jim Stormont called the meeting to order at 6:00 PM.

**Trustee Appointee:**

John Roads was present and introduced himself. John is interested in serving on the Board to fill the vacancy left from Jon Draper's resignation. John is from Pennsylvania and was a board member of the Manheim Water and Sewer Authority. John is now residing in Boothbay Harbor.

**Review of the Minutes of October 19, 2011**

The minutes of October 19, 2011, meeting was reviewed. After review, Michael Feldmann made motion to accept the 10/19/11 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous.

**Review of Warrant 1199**

Warrant(s) 1199 was reviewed. Jim Stormont made motion to execute the warrant as submitted. Michael Feldmann seconded the motion. Vote to execute the warrant was unanimous.

**Massachusetts Road Update:**

Chris reported that the power for the station would be relocated to the next pole and new service entrance installed. This will remove the service from the McGillvary cottage. Now that the power route is known, the surveyor can now plot it and development the final piece of the easement. Mr. Whitten has hired Eric Lorrain, Ocean Point Electric to perform the work.

*mfj 11/16*

*R*

*CO  
11/14/11*

**Commercial Street/Meadow Pump Station Update:**

Chris reported that the wet well is in. However, the elevations are off two feet on the drawings. The well is sitting on ledge. Chris ran calculations for pump cycle time and came up with 11.2 minutes per cycle. Higgins contacted Vic Krea (Wright-Pierce) to inform him. Vic also ran calculations and came up with 10.9 minutes. Optimum is 15 minutes. The proposed fix is to core a new hole three feet deeper than the existing one.

John Roads offered that the well should be lowered by blasting the ledge out of the way. Future capacity is at issue. Jim Stormont agreed that the District should not have to compromise on the design. A meeting with Vic Krea will be scheduled this coming week to discuss the issue and possible resolution to the issue.

**2012 Budget Workshop – 1<sup>st</sup> Draft:**

The first draft of the 2012 budget was handed out. The proposed budget had an increased of \$42,000. The majority of the increase was due to new debt retirement for the pump station work and the associated required sinking funds. A 3% cost of living increase was included for employees. A \$5,000 increase in the fourth employee line was included. Chris advised that because we are asking for higher licensure, that the District should be in a position to offer a higher salary than the \$31,000 previously offered. The salary range for the position is \$31,000 to \$36,000 depending on qualifications. The Board will review the budget and discuss at the next workshop scheduled for 11/16/2011.

**2012 Proposed Rates:**

The proposed rates for 2012, 2013, and 2014 were handed out. The rates were based on the proposed 2012 budget. The increases were 7%, 3%, and 3%. The board was reminded that reserve funds should be increased to help offset future costs as the plant is approaching its design life. No action was taken.

**Old Business:**

Chris reported that the lab tech/operator position was advertised. Chris reported that he has received eight inquiries on the position and that the applications are under review.

**New Business:**

None.

**Public Comment:**

None



**Correspondence:**

None

**Adjourn Meeting:**

Jim Stormont asked for a motion to adjourn. Michael Feldmann made the motion to adjourn the regular meeting. Motion was seconded by Jim Stormont. Vote was unanimous. Meeting adjourned at 7:06 pm.



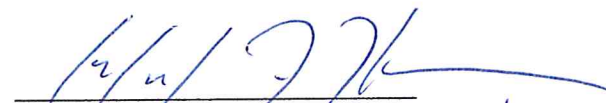
Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Jim Stormont, Chairman

Vacant  
Treasurer

  
Michael Feldmann, Clerk

11/16

