

**DATE: October 15, 2014**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

**Attendees:**

Jim Stormont  
Henry "Ted" Tedeschi  
Chris Higgins  
Jane Carpenter, Boothbay Register  
Deryl Kipp

**Call to Order**

Jim Stormont called the meeting to order at 5:00 PM.

**Review of the Minutes of October 1, 2014**

The minutes of the October 1, 2014, meeting was reviewed. After review, Ted Tedeschi made motion to accept the 10/1/14 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous.

**Review of Warrant 1269**

Warrant 1269 was reviewed. Ted Tedeschi made motion to execute warrant 1269. Deryl Kipp seconded the motion. Vote to execute the warrant was unanimous.

**West Harbor Pond Association Donation:**

The board reviewed the letter from Leslie Volpe, President of the West Harbor Pond Watershed Association. Ms. Volpe extended the Association's gratitude for the assistance given them by the District. As a token of their appreciation, the Association donated \$100.00 to the District to help offset the costs of reagents for water analyses performed by District staff. After review, Deryl Kipp made motion to accept the donation of \$100.00 and place it into the operating expense line. Ted Tedeschi seconded the motion. Vote was unanimous.

**Execute Commercial Street Relining Project Agreement:**

Chris forwarded the Agreement Between Owner and Contractor for the relining project. After review, Ted Tedeschi made motion to execute the agreement as submitted. Deryl Kipp seconded the motion. Vote to execute was unanimous. Jane Carpenter witnessed the execution of the agreement. William Logan is currently reviewing the bonds and will sign off and submit to USDA for their approval.

*Handwritten signatures: HAK and JK*

**Fund Transfer Authorization:**

Chris asked the Board to allow him to transfer District funds between District accounts. The First will not allow District personnel to perform this activity. Currently, only the board Chair and Treasurer can perform this. After discussion, Deryl Kipp Made motion to authorize the superintendent the ability to transfer funds between District accounts up to \$200,000.00 per transfer. All check writing authority remains with the Board Chair and Treasurer. Ted Tedeschi seconded the motion. Vote was unanimous. Jim Stormont, board Chair, executed the letter to the First.

**Old Business:**

**1) Sewer Jetting –**

Chris advised the jetting of the system is complete.

**2) Heating Plant Bids**

Chris forwarded the spec to five area vendors, Seacoast Energy, Midcoast Energy, MacPhee Enterprises, Ron's Oil Heat, and Yereance and Sons. The bids are due October 29, and the Trustees will award on November 5.

**New Business:**

**1) Graffiti on PS 7**

Chris advised the Trustees the door on the control panel at PS 7 obtain some artwork. The incident was reported to the PD and the PD advised that several other establishments received like treatment.

**Public Comment:**

None

**Correspondence:**

None

**Motion to Adjourn the Regular Meeting:**

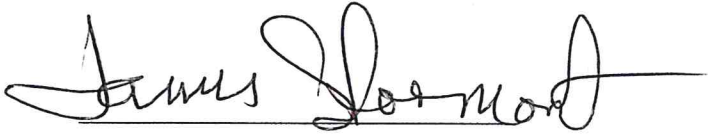
Jim Stormont asked for a motion to adjourn. Ted Tedeschi made motion to adjourn meeting. Jim Stormont seconded the motion. The regular meeting adjourned at 5:34 pm.

*Handwritten signatures and initials:*  
HST  
BLC  
VC  
J

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

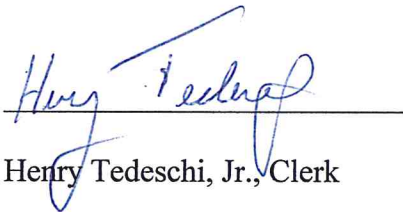
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

A handwritten signature in black ink, appearing to read "D. Kipp", written over a horizontal line.

Deryl Kipp, Treasurer

A handwritten signature in blue ink, appearing to read "Henry Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Clerk