

DATE: October 7, 2009

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Jon Draper
Jim Stormont
Chris Higgins

Lisa Kristoff – Boothbay Register
Alden Jordan- Absent

Call to Order:

Jim Stormont called the meeting to order at 6:05 PM.

Review of the Minutes of September 2, 2009

The minutes of September 2, 2009, meeting was reviewed. After review, Jon Draper made motion to accept the 9/2/09 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous. It was noted that no meeting occurred on September 16, 2009, because of a lack of a quorum.

Review of Warrant(s) 1146 and 1147

Warrant 1146 and 1147 was reviewed. Jim Stormont made motion to execute warrant(s) as presented. Jon Draper seconded the motion. Vote to execute warrant was unanimous. Two warrants were presented due to lack of a meeting on 9/16/09.

Late Letters:

Jon Draper executed late letters for Curtis and Carolin.

Execute Lien Notices:

Jon Draper reviewed and executed lien notifications for Beal, Hinds, Home Sellers, Robinson, Worth, Reynolds, Rodgers/Bridges.

Execute Lien Certificates:

Jon Draper reviewed and executed lien certificates for Copeland, Lewis, Spear, Shields, Bryer, and Carver.

Execute Quit Claim Deed:

Jim Stormont executed the quitclaim deed for Nessmith.

10/2/09
J.D.

JS

Execute Lien Discharges:

Jon Draper reviewed and executed lien discharges for Walby, Lorrain, and Murray.

Execute Entrance Permits:

The Trustees reviewed and executed entrance permits for Dellinger and Tupper.

Execute Audit Service Agreement:

The Trustees reviewed the service agreement of William Brewer for audit services. After review, Jim Stormont executed the agreement. William Brewer has been the District's auditor for the past several years.

Third Quarter Budget Review:

Chris presented the Trustees with financial reports for the period ending September 30, 2009. Chris advised that the Trustees review the reports and discuss at the next meeting. Jim Stormont asked if there were any areas of concern. Chris advised that most lines were in order with the exception of the New Equipment line. The video camera was charged to this account. It should have been charged as a capital purchase.

Centrifuge Update:

Chris reported that the centrifuge was now operational. The unit went online September 23rd. Chris reported that the main bearing on the drive end of the primary drive failed. The District crew replaced both bearings in the motor and replaced the drive belts. The unit now operates much smoother and quieter. Jim asked if the District would be reimbursed for the bearings and labor. Chris said yes and the amount would be deducted from retainage. The unit produced a sludge cake of 21 percent.

Old Business:

Jim Stormont reminded everyone that a candidate for Alden Jordan's position needed to be secured. Several potential candidates were discussed. Contact will be made with those individuals this coming week.

New Business:

Jim asked if the rate assessment for commercial users would be revisited before January 2010. Chris advised that the rates would be discussed as part of the budget proceedings and voted on at the public hearing in December.

Public Comment:

None

Correspondence:

Chris handed out a letter from MeDEP regarding the District's inspection in May 09. The letter was very favorable and commended the District for its work.

Chris handed out emails from Bill Logan's office regarding the upcoming public auction of the Rubel property in Boothbay. Part of the emails included terms of the sale and a purchase and sale agreement that Logan asked to be reviewed and approved. After review, Jim Stormont made motion to approve the terms of sale and the agreement. Jon Draper seconded the motion. Vote was unanimous. Logan also requested that Chris be given authority to execute the purchase and sale agreement in the absence of the Trustees. Jon Draper made motion to give Chris the authority to execute the purchase and sale agreement in the absence of the Trustees. Jim Stormont seconded the motion. Vote was unanimous.

Adjourn Meeting:

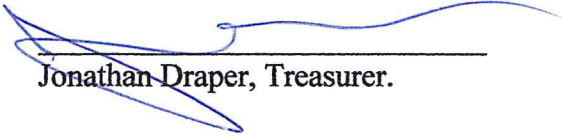
Jon Draper made motion to adjourn regular meeting. Jim Stormont seconded the motion. Meeting ended at 7:10 pm.

Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Alden Jordan, Chairman

✓
10/21/09
JD



Jonathan Draper, Treasurer.



Jim Stormont, Clerk 10/21/09