

DATE: October 2, 2013

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Jim Stormont	Vic Krea – Wright-Pierce
Deryl Kipp	Frank Fassett – Boothbay Craft Brewery
Henry “Ted” Tedeschi	Alison Coladarci
Chris Higgins	

Call to Order of Regular Meeting

Jim Stormont called the meeting to order at 5:00 PM.

Review of the Minutes of September 18, 2013

The minutes of the September 18, 2013, meeting was reviewed. After review, Deryl Kipp made motion to accept the 9/18/13 minutes as presented. Ted Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1245

Warrant 1245 was reviewed. Deryl Kipp made motion to execute the warrant. Jim Stormont seconded the motion. Vote to execute the warrant was unanimous.

Execute Federal 941 Report:

Deryl Kipp reviewed and executed the report.

Execute Entrance Application for Bissel:

The trustees executed the entrance application for an additional building on the lot.

Execute Signature Cards for Richards Escrow Account:

After review Jim Stormont and Deryl Kipp executed the escrow account cards. This account is for the sale of the Union Street property via foreclosure auction. There may be a pending lawsuit to recover the proceeds of the sale.

Execute Rate Commitments for 10/4/13 and 10/9/13:

Jim Stormont made motion to commit the rates for collection for the 10/4 and 10/9/13 bills by the Treasurer. Ted Tedeschi seconded the motion. Vote to commit rates for collection by the Treasurer was unanimous.

VP
W/K *10/9/13*

Boothbay Craft Brewery Impact Fee

Vic Krea was here to discuss the impact fee for the Brewery. Frank Fassett was present on behalf of the Brewery. Vic presented the calculations (attached) and explained the basis for the Brewery fee. The calculations are based on samples of wastes generated from the Brewery and analyzed by the District and Maine Environmental Laboratory in Yarmouth. That portion of the fee is \$12,649.00. Chris explained the restaurant side of the impact fee. That fee amounts to \$4,836.00. The total amount of the impact fee is \$17,485.00. The group discussed ways to minimize the load which, via pretreatment at the Brewery, could reduce the impact fee. Chris will follow-up with a letter to the Brewery.

Vic Krea: Rate Projections for CIP:

Vic presented the CIP spreadsheets for future budget and rate making sessions. Vic previously presented this material. The presentation was to educate Ted Tedeschi for the upcoming budget workshops and rate making sessions. The District will be discussing significant rate increases for maintenance and improvements in the upcoming years.

September Financial Reports:

The September financial reports were distributed. They will be discussed at the next meeting.

Budget/Rates:

Chris advised that the 2014 budget workshops be tentatively set for November 6, 20, and December 4. The rates public hearing will be 12/4. 12/18 will be a fail-safe date if needed. Deryl Kipp advised that he had a conflict on 11/6. After discussion the board agreed to change the meeting date from 11/6 to 11/7. Chris will advertise the dates. Chris advised that Vic Krea would be at the October 2 meeting to discuss rates and projects.

Old Business:

1. Chris Higgins reported the following:

Water District Oak Street Replacement Project: Chris advised Ziegra has acknowledged the prior communication. As a result of the email traffic, Tom Woodin arranged a meeting between all parties to discuss the Project going forward. The Water district's plans are unknown at this time. Further information will be forthcoming once the District performs exploratory investigations on the pipe via tests pits. This activity is slated for late October.

During the above meeting, it was learned that the Water District has submitted an application for funding with the DWSRF for Campbell Street. This project was

cancelled several weeks ago, was slated for a 2019 start according to the District CIP, but has now come to the forefront.

Chris advised that sewer along Campbell Street is in need of rehabilitation. Based on timing of the Water District's project, Jim Stormont recommended that the District investigate costs and potential design within this area. After discussion, Deryl Kipp made motion to engage Wright-Pierce to investigate costs and design sewer within this reach and report back to the Board with those estimates. Ted Tedeschi seconded the motion. Vote was unanimous. Chris will start work on this as soon as possible.

New Business:

Alison Coladarci was present to discuss impact to her property from District maintenance activities. Ms. Coladarci owns property at 42 School Street in Boothbay Harbor. The District owns an easement across her property for a buried sewer line that serves Kannyfield Drive, Easteren Avenue, and parts of School Street. The line has been in existence since the early 70's and was upgraded in 2001.

Alison is concerned about supposed degradation of her property. In the past, the District has caused damage, but was repaired to equal or better status. Alison wants something done so the District does not impact the lawn when we access the manhole. Discussion surrounded many options, with no action taken. Alison pressed the Board for a plan and time when the current depressions would be repaired. The depressions are approximately 1" deep. The Board advised that Alison would have a response by the end of this month.

Public Comment:

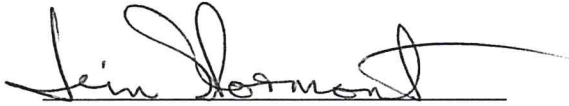
None.

Correspondence:

Reviewed letter to Marc Brewer regarding manhole noise on Bay Street.

Adjourn Regular Meeting:

Jim Stormont asked for a motion to adjourn. Ted Tedeschi made the motion to adjourn the regular meeting. Deryl Kipp seconded motion. Vote was unanimous. Regular meeting adjourned at 6:50 pm.

A handwritten signature in cursive script, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in cursive script, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

A handwritten signature in cursive script, appearing to read "Deryl Kipp", written over a horizontal line.

Deryl Kipp, Treasurer

A handwritten signature in cursive script, appearing to read "Henry Tedeschi", written over a horizontal line.

Henry Tedeschi, Clerk