

**DATE: October 1, 2014**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

Attendees:

Jim Stormont  
Henry "Ted" Tedeschi  
Chris Higgins  
Jane Carpenter, Boothbay Register  
Deryl Kipp - Absent

**Call to Order**

Jim Stormont called the meeting to order at 5:00 PM.

**Review of the Minutes of September 17, 2014**

The minutes of the September 17, 2014, meeting was reviewed. After review, Ted Tedeschi made motion to accept the 9/17/14 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous.

**Review of Warrant 1268**

Warrant 1268 was reviewed. Ted Tedeschi made motion to execute warrant 1268. Jim Stormont seconded the motion. Vote to execute the warrant was unanimous.

**Commit Rates for Collection:**

The board reviewed and committed the rates for collection by the district treasurer for the 10/1/14, 10/2/14, and 10/3/14 billings.

**Commercial Street Relining Update:**

Chris advised the Trustees the Pre-Construction meeting was held on 9/23. Vic Krea – Wright-Pierce, Scott Emery – USDA, Bruce Hull – Green Mountain Pipeline Services, and Chris Higgins – BBHSD were present. The tentative project start date is after October 13. Scott Emery advised the District can use excess funds to reline more pipe. Vic worked up numbers for additional relining and the District can reline an extra 4200 feet. Chris identified the following areas to be added: Kenny Field from Jack Larid's to Union Street, Lobster Cove from Crest to Atlantic Ave, Bay Street – entire length, and West Street from Fullerton Court to West Street cross country line.

✓

Handwritten signatures: "Hull" and "SAC"

**Plant Heating System:**

Chris advised Vic Krea forwarded the spec for the plant heating system. Chris forwarded the spec to five area vendors, Seacoast Energy, Midcoast Energy, MacPhee Enterprises, Ron's Oil Heat, and Yereance and Sons. The bids are due October 29, and the Trustees will award on November 5.

**September Financial Reports:**

Chris forwarded the September financial reports: Balance Sheet, Quarter-Year-to-Date, and Monthly Report. Revenues are 4% ahead of projection and expenses are \$17,000 under budget.

**Old Business:**

**1) Sewer Jetting –**

Chris advised the crew is just about complete with jetting the system. The Eastern Ave/School Street and West Harbor Condo easement areas are the only lines left to clean.

**New Business:**

**1) Management Candidate School**

Chris announced David Pratt recently graduated from the year long school. The school is sponsored by JETCC and prepares individuals for management positions in the water and wastewater fields.

**2) Total Residual Chlorine Permit Exceedence.**

Chris advised the plant had a TRC exceedence on September 20. The TRC was measured at an average of 0.46 mg/l. The permit limit is 0.2 mg/l. The issue is thought to have been caused by a faulty pump contactor. The contactor has been replaced.

**Public Comment:**

None

**Correspondence:**

None

**Motion to Adjourn the Regular Meeting:**

Jim Stormont asked for a motion to adjourn. Ted Tedeschi made motion to adjourn meeting. Jim Stormont seconded the motion. The regular meeting adjourned at 5:49 pm.

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

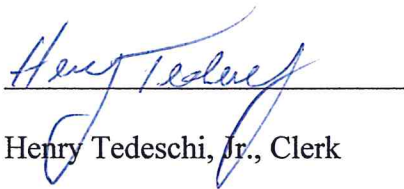
A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

~~ABSENT~~ 

A handwritten signature in black ink, appearing to read "Deryl Kipp", written over a horizontal line. The word "ABSENT" is written above the signature and has a diagonal line through it.

Deryl Kipp, Treasurer

A handwritten signature in blue ink, appearing to read "Henry Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Clerk