

DATE: October 1, 2008

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Alden Jordan
Jonathan Draper
Chris Higgins
Lisa Kristoff

Call to Order:

Alden Jordan called the meeting to order at 6:00 PM.

Review of the Minutes of September 17, 2008

The minutes of September 17, 2008, were reviewed. After review Alden Jordan made motion to accept minutes of 9/17/08, as presented. Jonathan Draper seconded the motion. Vote in favor was unanimous.

Review of Warrant(s) 1122

Warrant 1122 was reviewed. After review, Alden Jordan made motion to execute warrant as presented. Jonathan Draper seconded the motion. Vote to execute warrant was unanimous.

Late Letter Execution:

The Trustees reviewed the late letters. After review, Jon Draper executed the letters for mailing.

Sea Street Construction Update:

Chris reported that the project is underway and the contractor has 280 feet of water pipe in the ground. The contractor has slowed down due to ledge. The contractor plans to profile the street tomorrow. The first construction meeting was held. The District does not have any bills due this pay request. Dirigo Engineering wanted clarification on reuse of suitable trench material. The Town road opening permit requires 100% removal and was enforced by the Public Works Director. The Sewer District challenged the permit. The public works director indicated that the Town was not requiring 100% removal. However, last week the Director did require that the material be removed and transported to East Boothbay for disposal. The end agreement was that the Project could reuse suitable



material in the trench and the top two feet had to meet DOT specification. All present were in agreement. Whorff indicated that a second crew would be onsite to start sewer work on 10/3/08.

St. Andrews Village Grease Issues:

Chris reported that Mark Lowell, Executive Director, St. Andrews Village requested an onsite meeting on 9/26/08. Chris, Gary Farnham, and Jon Draper attended the meeting. Kitchen practices were discussed. Grease trap installation and logistics were discussed. St. Andrews will pursue cost estimates for the outside trap installation. The District will monitor the progress and report monthly to St. Andrews. Jon Draper asked that a letter be forwarded to St. Andrews recapping the meeting and District expectations.

4-Corners Project:

Chris reported that letters were sent to everyone along the project route. Of the 18 parcels, 14 responded. Of the 14, five were no and 9 were yes. Chris asked that if the remainder did not respond by the end of next week, that he be able to call each one and have a full tally by the next meeting. Jon Draper agreed and Alden Jordan concurred.

Summit Road Sewer/Water:

Chris presented the Trustees with a petition signed by Summit Road area residents. The petition asks for assistance in obtaining more dependable sewer and water. Brian Howe approached the District last year. No action was taken.

Gully Line Easements:

The District is still outstanding 3 easement documents for the Gully Line. Bill Logan recommended that the documents be forwarded to Lincoln County Superior Court for a declaratory judgment to confirm the easements. Jon Draper made motion to proceed with the judgment process. Alden Jordan seconded the motion. Vote was unanimous.

Old Business:

Chris reported that VFD was installed at Commercial St. and is working very well. A second unit was ordered for the second pump.

New Business:

Chris asked that the Trustees allow for a transfer of \$200,000.00 from the capital improvement reserve to the regular checking account to cover expenses related to capital improvement projects. Alden Jordan made motion to transfer the funds. Jon Draper seconded the motion. Vote was unanimous.

Chris reported that Topsham Sewer District was interested in two surplus pumps and the generator at the Meadow. Chris asked for authorization to enter into negotiation with Topsham to arrive at a selling price. Alden Jordan made motion to allow Chris to negotiate on the District's behalf. Jon Draper seconded the motion. Vote was unanimous.

Public Comment:

None

Correspondance:

Chris reported that no response has been received from the I and I letters yet (Tilton, Humane Society).


Adjourn Meeting:

Alden Jordan made motion to adjourn meeting. Jonathan Draper seconded motion. Vote to adjourn was unanimous. Meeting adjourned at 7:15 P.M.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


Jonathon Draper, Treasurer.