

**DATE: September 18, 2013**

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Jim Stormont  
Deryl Kipp  
Henry "Ted" Tedeschi  
Chris Higgins

**Call to Order of Regular Meeting**

Jim Stormont called the meeting to order at 5:00 PM.

**Review of the Minutes of September 4, 2013**

The minutes of the September 4, 2013, meeting was reviewed. After review, Ted Tedeschi made motion to accept the 9/4/13 minutes as amended. Deryl Kipp seconded the motion. Vote was unanimous.

**Review of Warrant 1244**

Warrant 1244 was reviewed. Jim Stormont made motion to execute the warrant. Deryl Kipp seconded the motion. Vote to execute the warrant was unanimous.

**Execution of Quit Claim Deed: Richards Property – Union Street, Boothbay Harbor**

Chris advised that US National Association has sent earnest money for the auction of the Richards' property. Jim Stormont made motion to execute the deed. Deryl Kipp seconded the motion. The deed was executed. The deed will be held until closing and will then be recorded.

**Treasurer to Execute Lien Releases: Harbor Towne Inn, and Moore**

After review, Deryl Kipp executed the lien releases.

**Treasurer to Execute Lien Certificates: Town of Boothbay Harbor (Farrin), Wakelin, Rossi, Colette & Michael, Bank of America, Moore, Sprucewold Lodge (2), Mitchell, and Nichols (2).**

After Review Deryl Kipp executed the lien certificates.

Handwritten signatures of Jim Stormont and Deryl Kipp.

**Execute 60-Day Late Letters:**

After Review Deryl Kipp executed the late letters.

**Execute 90-Day Late Letters:**

After Review Deryl Kipp executed the late letters.

**August Financial Reports:**

The August financial reports were reviewed. Two maintenance lines are over budget, but the remainders are at or under budget. The budget as a whole is under budget.

**Budget/Rates:**

Chris advised that the 2014 budget workshops be tentatively set for November 6, 20, and December 4. The rates public hearing will be 12/4. 12/18 will be a fail-safe date if needed. Deryl Kipp advised that he had a conflict on 11/6. After discussion the board agreed to change the meeting date from 11/6 to 11/7. Chris will advertise the dates. Chris advised that Vic Krea would be at the October 2 meeting to discuss rates and projects.

**Old Business:**

1. Win Mitchell – Brewery: Chris advised that discussions have taken place with Mitchell regarding operational issues and the development of an impact fee. Chris advised that he has met with Vic Krea to assist in the development of the impact fee.
2. Chris Higgins reported the following:
  - a. Water District Oak Street Replacement Project: Chris advised that he has sent an email to Jon Ziegra outlining the concerns of the lack of communication, the potential for sewer disruption during the Project, and inclusion of specifications in the contract documents. Chris advised that Ziegra has not acknowledged the email and has not discussed with the Town. The Board expressed concern about the lack of communication from the Water District.
  - b. Chris advised that David Pratt reports the 2001 truck has about one year of life left. There is rust intrusion into the cab mounts. The Board advised further discussions during the budget process are warranted. Chris advised that the old fire truck needs to be modified with a new water tank or totally replaced with a trailer mounted water tank for sewer jetting purposes. The Board will discuss during the upcoming budget workshops.



**New Business:**

Chris reported that he was contacted by Gene Damon regarding a high water bill for his Union Street apartment house. Gene reported that the visa tenants removed the guts of several toilets causing them to run excessively. Gene is pursuing restitution with the tenant's employer. After discussion, the trustees advised that Damon is responsible for payment to the District. Chris will advise Gene Damon.

Chris reported that he has been in contact with Kim Villard. Kim owns property on Campbell Street. Kim is concerned with the postponed Water District water work on that Street. Kim is asking that all three agencies (Town, Sewer, and Water) work together, reconstruct the road at once, and not piece meal. Chris advised that there is no sewer from High Street to Park. There is sewer from High Street to Bay Street. However, the sewer lies located cross-country east of the houses on Campbell. That line is sub-standard and should be up graded. The Board advised that discussions with all three parties should ensue to budget for a possible project.

**Public Comment:**

None.

**Correspondence:**

None

**Adjourn Regular Meeting:**

Jim Stormont asked for a motion to adjourn. Ted Tedeschi made the motion to adjourn the regular meeting. Deryl Kipp seconded motion. Vote was unanimous. Regular meeting adjourned at 6:05 pm.



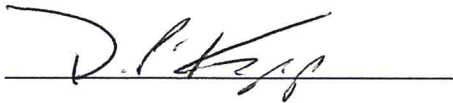
Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

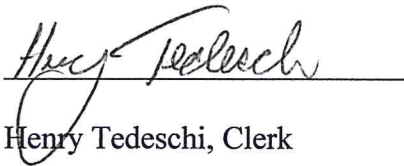


A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

A handwritten signature in black ink, appearing to read "D. Kipp", written over a horizontal line.

Deryl Kipp, Treasurer

A handwritten signature in black ink, appearing to read "Henry Tedeschi", written over a horizontal line.

Henry Tedeschi, Clerk