

**DATE: September 17, 2014**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

Attendees:

Jim Stormont  
Henry "Ted" Tedeschi  
Deryl Kipp  
Chris Higgins  
Vic Krea, Wright-Pierce Engineers  
Jane Carpenter, Boothbay Register

**Call to Order**

Jim Stormont called the meeting to order at 5:00 PM.

**Review of the Minutes of September 3, 2014**

The minutes of the September 3, 2014, meeting was reviewed. After review, Ted Tedeschi made motion to accept the 9/3/14 minutes as presented. Deryl Kipp seconded the motion. Vote was unanimous.

**Review of Warrant 1267**

Warrant 1267 was reviewed. Deryl Kipp made motion to execute warrant 1267. Ted Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

**Execute Entrance Application – McLaughlin**

The Board reviewed and executed the entrance application for McLaughlin on Factory Cove Road in Boothbay Harbor.

**Update on Donald Kenniston (Roads End) Sewer Bill:**

Chris advised the Trustees Donald Kenniston, Roads End, had an \$8,500 +/- sewer bill. The reading was extremely high. The Kenniston's are contesting the bill with the Water District. As soon as that is resolved, the sewer district will either keep the billing or adjust the billing based on the water district's findings. Chris will keep the board advised.

**Execute Sixty-Day Notices: Bouffard, Brown, Clayter, Coffin, Colby, Cusumano, Dickson, Farrin, Gagne, Howe, Lajoie, Murdy, Reed, Roberts, Rubel, Scattergood, Trottier, and Stonebruner.**



Deryl Kipp reviewed and executed the notices.

**Execute Ninety-Day Notices: Brown, Kennon, and US National Association.**

Deryl Kipp reviewed and executed the notices.

**Execute Demand Notices: Collette & Michael, Barnard, Townsend, Gudroe, Paquette, Page, Myshrall, Bowden, and Russell**

Deryl Kipp reviewed and executed the notices.

**Execute Lien Certificates: Hicks, Nichols, Murray Hill Properties, Vincent, Brewer, Demers/Gilpin, Spear, Vosburgh, Wakelin, and Russell**

Deryl Kipp reviewed and executed the lien certificates.

**Commit Rates for Collection:**

The board reviewed and committed the rates for collection by the district treasurer for the 9/16/14 billing.

**Commercial Street Relining Bid Award:**

Vic Krea was present to discuss the bid opening and awarding of the bid. Vic advised the bids came in at \$174,325 from Insituform and \$140,420 from Green Mountain. Vic asked the board for authorization to proceed with forwarding the bid/contract/bid forms/compliance documents to USDA for approval. Deryl Kipp made motion to authorize Vic Krea to submit the contract to USDA for approval. Ted Tedeschi seconded the motion. Vote was unanimous.

**Plant Heating System:**

Vic Krea, Wright-Pierce presented the spec for the plant heating system. Chris will forward the spec to vendors.

**Old Business:**

**1) Sewer Jetting –**

Chris advised the crew is jetting the system and should be done by month's end. Chris also, advised the district trustees Sylvia Chamberlain, Bay Street, filed a complaint with the Town and the district because the cleaning process pulled water from her toilet and blew it back on the floor of the bathroom. Chris advised the crew knows the house is an issue and uses minimal pressure near the service connection. The issue is the

*Hrsf*

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Chamberlain house has inadequate plumbing venting which does not allow enough air to enter the piping allowing water to be pulled instead of air. There are six other locations in town where this happens.

**New Business:**

**1) DEP/EPA Collection System Audit Email – CIP**

Chris distributed an email from EPA to Camden. The email inventoried a list of items EPA/DEP is requesting for inspection and audits. Chris explained the EPA list. After discussion, the board directed Chris to start formalizing a plan for a workshop on October 29.

**2) Budget Workshop Dates**

Chris advised the 2015 budget deliberations will begin in November. Proposed workshop dates are 11/5, 11/19, and 12/3. The tentative public hearing date is 12/17.

**Public Comment:**

None

**Correspondence:**

None

**Motion to Enter Executive Session Pursuant to M.R.S.A. Title 1, Chapter 13, Subchapter 1, Section 405.6.C and not to return:**

Deryl Kipp made motion to enter executive session and not to return. Ted Tedeschi seconded the motion. Vote was unanimous.

**Motion to Adjourn the Regular Meeting and Enter Executive Session:**

Jim Stormont asked for a motion to adjourn. Ted Tedeschi made motion to adjourn meeting. Deryl Kipp seconded the motion. The regular meeting adjourned at 6:05 pm.



Jim Stormont, Chairman



We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

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Deryl Kipp, Treasurer

A handwritten signature in black ink, appearing to read "Henry Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Clerk