

DATE: September 3, 2014

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont
Henry "Ted" Tedeschi
Deryl Kipp
Chris Higgins
Jane Carpenter, Boothbay Register

Call to Order

Jim Stormont called the meeting to order at 4:53 PM.

Review of the Minutes of August 20, 2014

The minutes of the August 20, 2014, meeting was reviewed. After review, Ted Tedeschi made motion to accept the 8/20/14 minutes as presented. Deryl Kipp seconded the motion. Vote was unanimous.

Review of Warrant 1267

Warrant 1267 was reviewed. Deryl Kipp made motion to execute warrant 1267. Ted Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

Execute Lien Discharge – Cusumano (2)

Deryl Kipp executed the release.

Execute Demand Notices: US Bank National Association

Deryl Kipp executed the notices.

Tony Seibert Abatement Request – Back Bay Cottages – Byway:

The Trustees called Mr. Seibert regarding his request. Upon connection, Mr. Seibert summarized the history of the building. Mr. Seibert's request was to reduce the number of units from four to two retroactive to 2006. Jim Stormont queried Tony on electrical services. Tony explained the electrical is divided into three services and one common lighting unit for outdoor lighting. Jim Stormont described the definition of a unit for billing purposes. Mr. Seibert advised, per the district's definition of a unit, there are three units. After discussion, Jim Stormont recommended that the billing be changed to three



units effective January 1, 2014. Chris advised that has been done. Mr. Seibert asked if the District could credit for one unit back to 2006. Jim Stormont advised the District could credit the extra unit back to January 1, 2014. The Trustees and Mr. Seibert agreed to this. Mr. Seibert thanked the Board for their time.

August 2014 Financial Reports:

Chris distributed the August Balance Sheet and the Year-To-Date Budget. Line 7064 – Maine Municipal Bond Bank payment is budgeted for October but shows up in September. Line 5200 – Operating Expenses and Outside Testing are over as previously discussed. Jane Carpenter questioned the surplus in the Operator Line. Chris advised the position had been vacant for three months earlier this year. Deryl Kipp asked about the Commercial Street Relining line. Chris advised this is due to engineering and will be reimbursed when funding comes through. Overall, the budget is in line with expectations.

Plant Heating System:

Chris asked for direction on repair or replacement. The Board agreed to develop a RFP for the replacement of the heating systems. Chris will contact Wright-Pierce for a spec.

Commercial Street Relining Project:

Chris advised the bid for the relining project would be opened on September 9 at 11:00 a.m. Jim Stormont asked how many bids are expected. Chris advised that four vendors have taken out plans.

Old Business:

Chris advised the parts are not in yet for the sludge pump. Deryl Kipp asked about the odor issues with Mr. Healy. Chris advised there have been no complaints since Mr. Healy left.

New Business:

1) Commit the 9/11/14 Sewer Billings for Collection by the Treasurer:

Jim Stormont asked for a motion to commit the bills for collection. Ted Tedeschi made the motion to commit the 9/11/14 billings for collection. Deryl Kipp seconded the motion. Vote was unanimous.

Public Comment:

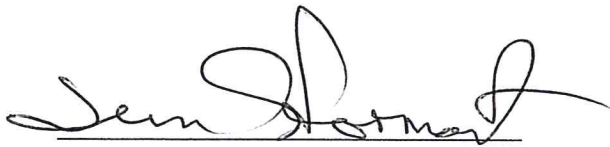
None

Correspondence:

Chris advised the District received a dividend check of \$1,653.00 from Maine Municipal for no workers comp claims.

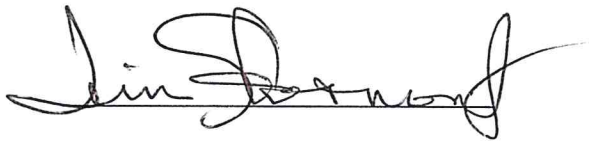
Motion to Adjourn the Regular Meeting:

Jim Stormont asked for a motion to adjourn. Ted Tedeschi made motion to adjourn meeting. Deryl Kipp seconded the motion. The regular meeting adjourned at 5:25 pm.

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

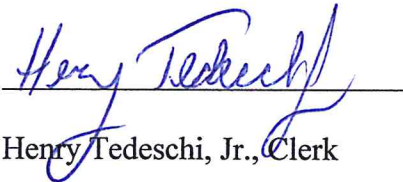
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

A handwritten signature in black ink, appearing to read "Deryl Kipp", written over a horizontal line.

Deryl Kipp, Treasurer

A handwritten signature in blue ink, appearing to read "Henry Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Clerk