

DATE: August 21, 2017

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp	John Abbe
Jim Stormont	Henry "Ted" Tedeschi, Jr. - Absent
Sam Morris	
Chris Higgins	

Regular Business Meeting to Order:

Trustee Kipp called the regular business meeting to order at 4:57 PM.

Review of the Minutes of August 7, 2017

The minutes of the August 7, 2017, meeting was reviewed. After review, Trustee Stormont made motion to accept the August 7, 2017 minutes as presented. Trustee Kipp seconded the motion. Vote was unanimous.

Review of Warrant 1335

Warrant 1335 was reviewed. After discussion, Trustee Stormont made motion to execute the warrant. Trustee Kipp seconded the motion. Vote to execute the warrant was unanimous.

Execute Lien Discharges: Murray Hill Properties (2)

Trustee Stormont reviewed and executed the lien discharges.

Execute Foreclosure Notice: Townsend – Bay Street

Trustee Stormont reviewed and executed the foreclosure notice.

John Abbe – McKown Point Property:

Mr. Abbe addressed the Trustees regarding odor issues at his McKown Point property (Old Bigelow Lab Building). Mr. Abbe explained he has been having noxious gases entering his building and Mr. Abbe believes the cause is from District sewer activity, specifically, when Capital Island pumps are active causing his traps to evacuate and allowing gases to enter the property.



The superintendent explained the sewer system in the area of the Abbe property. The superintendent showed how the sewers ran and explained the Abbe property was over 200 feet away from the District sewer manhole and that the connection of the Abbe property to the District line was via an 8-inch sewer line. The superintendent also explained how the system vented. Mr. Abbe's building has many vents and should not allow traps to pull dry due to sewer flow 200 feet away. Mr. Abbe was under the impression the District sewer was much closer to his property. After discussion, Mr. Abbe agreed it was unlikely the flow through the District's line was causing the traps to evacuate.

The superintendent offered to visit the property the next morning to investigate the issue. Mr. Abbe agreed to meet the crew onsite.

Old Business:

1. Union Street Pump Station Project – The superintendent reported he met onsite w/Sargent to discuss the logistics and traffic flow for the Project. Later meetings will take place formalizing the Project.
2. Plant and Collection System Operations: The superintendent reported pump plugging continues at the Emery Lane Station. The station serves the St. Andrews Village facility. The superintendent reported the new potassium permanganate pump is now installed and operational. This pump adds potassium permanganate to the feed sludge reducing hydrogen sulfide liberation. The superintendent reported anew sodium hypochlorite pump is now in use applying that chemical to the influent reducing odors there. The superintendent reported the results of the DMR QA#&Blind Audit results have been received. The District passed all parameters.
 - A. Footbridge Alley Way ROW – Nothing to Report
 - B. Bowling Alley Parking Lot – Nothing to Report.
 - C. Signal Point Odor Issues – Emails – The superintendent reported Signal Point residents continue to complain about odors from the plant. The Board reviewed the emails. The superintendent has been plotting complaint locations, weather/wind conditions, and times, on an overview map of the area. Wright-Pierce will be forwarding a technical memo to the Trustees for review in the near future.
 - D. Lab/Operator Position – The superintendent reported Jolene Greer has accepted the Plant Operator position and her start date will be August 28, 2017, pending a successful physical and drug screen. The superintendent does not anticipate any issues with the pre-employment physical.

3. Plant Influent Hydraulic Study – The superintendent reports data is being collated.
4. Website – The Office Manager reports 157 direct debit and 231 email customers resulting in a savings of \$286.56. There have been 44 new visitors to the website since the last meeting and 46 new visits to the District's Facebook page.
5. Evaluation of Capital Island and Squirrel Island Effluent Odor Study – The superintendent reports Marty Weeks advises Stevens Electric should be here soon to install the Sodium Hypochlorite system on the force main.
6. Golf Course Phase 2 – Nothing to Report
7. Roundabout Project Update: The superintendent reports work will start after 9/11.

New Business:

1. Execute Repayment Plan – Sprucewold Lodge – The trustees reviewed and executed the repayment plan.
2. Abatement Request for 2nd Unit – MacMahan – The Trustees reviewed the request. After discussion, Trustee Stormont made motion to deny the request; Trustee Kipp agreed and seconded the motion. Vote to deny was unanimous.
3. Odor Complaint – DMR – August 18, 2017, See attached and above Abbe text.

Correspondence:

1. Additional Unit Letters – The trustees reviewed the letters.
2. Scott Emery – USDA –Project Overage Letter: The Trustees reviewed the letter.
3. Trustee Tedeschi Letter of Resignation: The trustees reviewed and reluctantly accepted Trustee Tedeschi's letter of resignation. Trustee Tedeschi is relocating to Tennessee.

Public Comment:

None



Motion to Adjourn the Regular Meeting:

Trustee Stormont made motion to adjourn the regular meeting. Trustee Kipp seconded the motion. Vote was unanimous. Meeting ended at 5:50 p.m.



Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Deryl Kipp, Chairman

Absent

Henry Tedeschi, Jr., Clerk



James Stormont, Treasurer