

DATE: August 6, 2008

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Alden Jordan
Jonathan Draper
Chris Higgins
Lisa Kristoff, Boothbay Register

Call to Order:

Alden Jordan called the meeting to order at 6:00 PM.

Review of the Minutes of July 2, 2008

The minutes of July 2, 2008, were reviewed. After review Alden Jordan made motion to accept minutes of 7/2/08, as presented. Jonathan Draper seconded the motion. Vote in favor was unanimous.

Review of Warrant(s) 1117 & 1118

Warrant numbers 1117 and 1118 were reviewed. After review, Alden Jordan made motion to execute warrants as presented. Jonathan Draper seconded the motion. Vote to execute warrants was unanimous.

Execute Late Letters

Jonathan Draper executed late letters for Brewer, Carolin, Bunker, Dolloff, Murray Hill Properties, Nessmith, Pappas, Reed, Rogers, and Watts.

Execute Lien Notices:

Jon Draper executed lien notification letters for Craig Baldson, Thomas Rubel (Boothbay property), Richard Walby, Bruce Engert, Theresa Falco (Music Theater and Garvey), Barbara Pinkham, Arthur Richardson, Cindy Spear, Bill Wakelin, Nic Upham, and Larry Barker.

Gully Line Easement Update:

Chris informed the Board that half of the easements for the Gulley Line have been received. The easement will be recorded when all are in hand. Chris reported that second reminder letters were sent to Nora Myshrall, Frank Lewis, Allen Bunker, and Ken Solorzano. Ken Solorzano did not pick up the original certified letter. The original letter

along with a reminder was sent via regular mail. Alden Jordan asked what would happen if easements were not executed. Chris responded that the district would have to go to court and the court would assign the easements because the pipe has been in the ground more than 20 years.

Capital Improvement Reserve:

Chris reported that the Capital Improvement Reserve CD came due on July 18, 2008. This issue would have been taken up during the 7/16/08, meeting but it was cancelled. The CD automatically rolled over on 7/28/08 for a five period at a rate of 3.590%.

Foreclosure of Property: Lousie Schicchi, Lawrence Reynolds

Schicchi property, Signal Point Condo 32F, Map 15/ Lot 43. Has been delinquent since January 2005. Reynolds property, 52 Bay Street, Map 16/Lot 77. Has been delinquent since January 2006. Alden asked if there was any way to not go through this process. Chris answered that the individuals have been delinquent since 2005 and 2006 with no responses to letters that the District has sent. Chris opposed calling individuals. Mailings were enough. Jon Draper agreed. Chris asked that the District move forward in foreclosing to receive debt in fairness to the remaining ratepayers. Jon Draper made motion to forward foreclosure proceedings to Bill Logan. Alden Jordan seconded motion. Vote was unanimous.

RN Fish Invoice from Commercial Street:

Chris presented the Trustees with an invoice from RN Fish for parking in the amount of \$180.00. Chris explained that the District had to use the Fish parking lot to access the trench for the emergency dig on Commercial Street. Alden asked why District had to use the lot. Chris responded that in order to maintain one-way traffic the District had to use 12 spaces for truck access. If the spaces were not used the street would have had to be closed. If the street was closed, Fish's lot would have been closed. The District tried to accommodate the businesses by keeping one lane open at all times. Chris also mentioned that all the remaining business owners were supportive and understanding. Alden Jordan made motion not to pay the parking invoice. Jon Draper seconded the motion. Vote was unanimous. Chris will forward a letter to Fish.

2008 Six-Month Budget Review:

Chris presented the six month budget report. Alden asked if there were any line items that were going to exceed budget. Chris responded that the pump station line would be over because of the Spruce Point pump rebuild and the Footbridge Station issues. Chris also reported that the Footbridge pump that went out to rebuild could not be rebuilt and that a new pump was ordered to replace it. Jon Draper questioned the heat line and the truck fuel line. Both lines will be over because of the price increases in fuel. The legal fee line

is over, but this line will be reimbursed once Dora Highlands pays what it owes. All other lines were within budget.

Generator Status Update:

Chris reported that he has not heard back from Wright-Pierce since the letter to Wright-Pierce outlining the District's displeasure with the results to date was sent.

Safety Manual Update:

Chris reported that JD Warren will be onsite on Monday the 11th to start his review of the District's safety policies and procedures.

St. Andrews Village Grease Issue:

Chris reported that since the May 2008 letter to the Village, the grease/food/debris issue has not improved. Chris provided a letter to the Trustees that contained two invoices for District labor and several pictures of the material. Chris informed the Trustees that he did not see the situation improving and that the District will have to take a firm stand in September 08 and require that the Inn provide engineering practices to improve the problem. Both Alden Jordan and Jon Draper concurred and advised Chris to keep them posted.

Commercial Street Update:

Chris reported that an emergency line repair was necessary because the sag was causing a blockage and the blockage was surfacing in the Fish parking lot. Boothbay Harbor Public Works assisted the District in making the repairs. The reason for the sag was that a storm drain was installed on top of the pipe and caused the pipe to sink. The sag was 6 inches. The District replaced 44 feet of pipe. In addition the District in turned helped Public Works to redo the storm drainage from Boothbay House Hill. There has not been an issue since the repair.

Spruce Point Inn Station:

Chris reported that the relocation of the panel is completed, the installation of the new pump is completed and that the landscaping is done. The old gear was demoed and the wire was saved for salvage.

Footbridge Station:

Chris reported that a pump had to be sent to Stultz electric for work. The pump was drawing 58 amps. Upon inspection, Stultz advised that the pump was not worth rebuilding and that a new pump was warranted. The cost for the rebuild was \$2,458.00. The cost of a new pump was \$2,649.00. The new pump was ordered and installed. The



station still only has one pump in it as we are still waiting for parts from Barnes for the infrastructure.

Sea Street CDBG Project:

The job bids are scheduled to be open on August 14 at the Town office. The District is going to replace the services from the main to the property line of all the customers along the job route. The Job is scheduled to begin by September 15th and be complete by October 31.

Centrifuge Update:

Mark Allenwood, Brown and Caldwell, was on site today to take measurements and survey the press room for the installation of the new unit. It appears that we will be able to utilize a lot of the existing equipment and demo install should not take as long as previously anticipated. The unit is scheduled for delivery in late October and we are planning a November install.

Old Business:

Chris informed the Board that the easements for School St. have been recorded and copies sent to the property owners.

New Business:

None

Public Comment:

None

Correspondance:

See Generator Status update and St. Andrews Village Grease issue.

Adjourn Meeting:

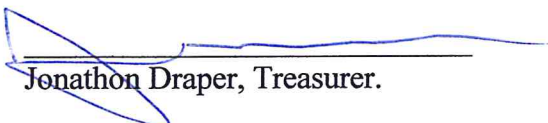
Alden Jordan made motion to adjourn meeting. Jonathan Draper seconded motion. Vote to adjourn was unanimous. Meeting adjourned at 7:40 P.M.


Alden Jordan, Chairman

Boothbay Harbor Sewer District Trustee Minutes of August 6, 2008

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


Jonathon Draper, Treasurer.

Paul Jarkiewicz, Clerk