

DATE: July 6, 2016

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp
Henry "Ted" Tedeschi
James Stormont
Chris Higgins

Call the Regular Business Meeting to Order:

Trustee Kipp called the meeting to order at 4:59 PM.

Review of the Minutes of June 1, 2016

The minutes of the June 1, 2016, meeting was reviewed. After review, Trustee Tedeschi made motion to accept the 6/1/16 minutes as presented. Trustee Stormont seconded the motion. Vote was unanimous.

Review of Warrant 1310 and 1311

Warrants 1310 and 1311 were reviewed. After discussion, Trustee Tedeschi made motion to execute the warrants. Trustee Stormont seconded the motion. Vote to execute the warrant was unanimous.

Execute Notice and Demand for Payment Letters: Brewer, Brown, Durfee, Freeman, Hamlin, Mine Oyster, Norred, Pearce, Roberts, Schicchi, Scott, Sharon, Sprucewold Lodge (2), Trottier, Vosburgh.

Trustee Tedeschi executed the letters.

Execute Lien Certificates: Kennon (3), Brewer, Brown, Durfee, Roberts, Sharon, Stover, Dunculus, Harbour Towne Inn, Murry Hill Properties, Spencer, Paquette, Townsend, and Russo.

Trustee Tedeschi executed the Notices.

Execute Lien Discharges: Nichols, Sprucewold Lodge, McElman

Trustee Tedeschi executed the Discharges

Execute 60-Day Late Letters: Barter, Bistro, Carolin, Dunculuc, Farrin, Harbour Towne Inn, Horstman, Landry, Murray Hill, Vincent (2).

Trustee Tedeschi executed the letters.

Execute Entrance Application – Thorpe – Crooked Pine Road.

After review, Trustee Kipp, Stormont, and Tedeschi executed the application.

Execute Certificate of Commitment for July 1, 2016, Billing:

After review Trustee Stormont made motion to commit the billings to the Treasurer for collection. Trustee Kipp seconded the motion. Vote to commit was unanimous and the Trustees executed the Commitment Certificate.

June Financial Reports:

The superintendent distributed the June 2016 Balance Sheet, the June P & L Statement, and the 2nd quarter P & L Statement. The superintendent reported the Cash accounts are adequately funded for this time of year. The Superintendent reported there are several budget lines that are over for this time of year and will be over at year end. They are 5030 Health Insurance (due to the addition of Christian Hoskeer under Julie), 5040 Dental Insurance (same reason), 5280 New Equipment (due to new pump at Spruce Point), and 5350 Maintenance Manholes (due to MeDOT LCP Project). All other lines are normal and in line with budget.

Old Business:

1. Grit System Update – the superintendent reported the Grit Classifier is onsite. The grit pump is to be shipped on July 8.
2. Union Street Pump Station Project – The superintendent reported the Project is in full design and is on track for late fall construction. Rural Development is reviewing the Preliminary Engineering Report and the Environmental Report.
3. Plant and Collection System Operations
 - A. The superintendent reported MeDOT LCP is completed. The Project was less than stellar. There were significant issues with manholes being low due to excessive asphalt application. The District and Town have received numerous complaints about the storm drains and manholes. The superintendent reported Tim Pelotte, MeDOT, met with the superintendent to discuss repair of the manholes. The state agreed to supply a crew and

- asphalt mix and the District agreed to supply necessary rings and a crew of 2 to assist. Work to repair is planned to begin the week of July 11.
- B. Roads End Pump 2 – the superintendent reported a failure of pump 2 and Roads End. The pump has been removed and sent to AC Electric in Auburn for repair. The pump is scheduled back the week of July 18.
 - C. Influent Pump 1 – the superintendent reported #1 influent pump failed due to a seal failure. The pump has been removed, dismantled, seal repaired, and placed back into service.
- 4. Plant Influent Hydraulic Study – Nothing to Report
 - 5. Plant Resiliency Study – Nothing to Report
 - 6. Website Update – We are starting populate the website with pages and information. The intent is to have the website live in 6 weeks.
 - 7. Bill Logan – Charter Updates – The trustees reviewed Logan’s letter and discussed the merits of being a qualified sewer district, a standard sewer district, and a sanitary district. No action was taken.
 - 8. Soil Prep – Assignment of Contract – The Trustees reviewed the final Assignment Contract for Soil Prep to Casella Organics (Hawk Ridge) through June 2017.
 - 9. Mill Cove Station Failure - Letter of Warning – The superintendent distributed the Letter of Warning submitted by DEP. The superintendent advised the requirements contained in the LOW were being addressed.

New Business

- 1. Roads End Station Overflow – The superintendent reported Roads End Pump Station overflowed via the wet well hatch cover. Approximately 138 gallons spilled from the well. The incident occurred on a super high tide. It was found a private pump station was taking on sea water and overwhelmed the district’s pumps. The incident was reported to DEP. The district’s DEP inspector (Denise Behr) was onsite to investigate the issue and was shown the source of the sea water intrusion. The incident will be reviewed by the Non-Compliance Review Committee. The District will await its fate from the review.
- 2. The superintendent reported Richard Reed (Wannawaf) deliberately cut the district’s shrubs around the Footbridge pump station with a chainsaw. Pictures were distributed. The Trustees instructed the superintendent to file a complaint with the PD. More to follow!

3. 30-Yard Roll off Quotes – The superintendent distributed the two quotes received for a sludge can. The first quote was from East Coast Containers - \$7,100.00 including delivery. Second was from Atlantic Recycling Equipment – \$9,950 including delivery. After discussion, trustee Tedeschi made motion to accept the quote from East Coast Containers. Trustee Stormont seconded the motion. Vote to purchase was unanimous.
4. Sludge Disposal RFP – The superintendent advised the trustees the authorization for the Sludge Disposal RFP was given to Wright-Pierce. The Southern Maine Sludge Disposal Group (which Boothbay is part of) voted to move forward with the RFP. The District's cost is approximately \$1,500.00.
5. August Meeting Date – The superintendent advised he will be in Ohio during the first week of August returning to the office on August 10. The trustees set the next meeting date to August 17 at 5:00 p.m.

Correspondence

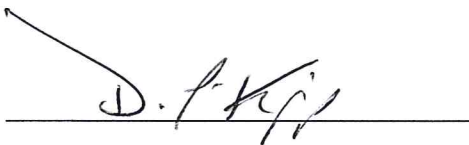
1. None.

Public Comment:

None

Motion to Adjourn the Regular Meeting:

Trustee Kipp asked for a motion to adjourn. Trustee Tedeschi made motion to adjourn meeting. Trustee Stormont seconded the motion. The regular meeting adjourned at 5:40 p.m.

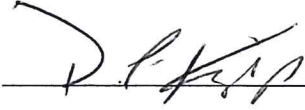


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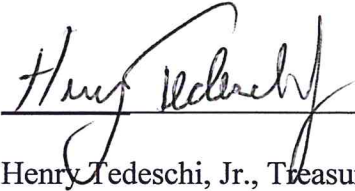
Deryl Kipp, Chairman

Boothbay Harbor Sewer District Trustee Minutes of July 6, 2016

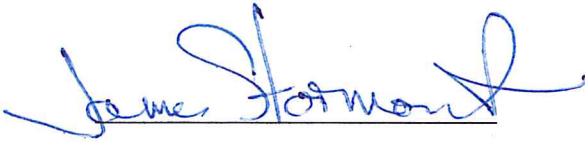
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in black ink, appearing to read "D. Kipp", written over a horizontal line.

Deryl Kipp, Chairman

A handwritten signature in black ink, appearing to read "Henry Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Treasurer

A handwritten signature in blue ink, appearing to read "James Stormont", written over a horizontal line.

James Stormont, Clerk