

**DATE: July 2, 2014**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

Attendees:

Jim Stormont  
Henry "Ted" Tedeschi  
Deryl Kipp  
Chris Higgins

**Call to Order**

Jim Stormont called the meeting to order at 5:03 PM.

**Review of the Minutes of June 18, 2014**

The minutes of the June 18, 2014, meeting was reviewed. After review, Deryl Kipp made motion to accept the 6/18/14 minutes as presented. Ted Tedeschi seconded the motion. Vote was unanimous.

**Review of Warrant 1262**

Warrants 1262 was reviewed. Ted Tedeschi made motion to execute the warrant. Deryl Kipp seconded the motion. Vote to execute the warrant was unanimous.

**Execute 60-Day Notices: Curtis, Grundall, and Wakelin**

Deryl Kipp reviewed and executed the notices.

**Execute 90-Day Notices: Demers, Engart, Gudroe, Russell, Spear, Townsend, Vosburgh, and Walsh**

Deryl Kipp reviewed and executed the notices.

**Commit the 7/11/14 Sewer Billings for Collection by the Treasurer:**

Jim Stormont asked for a motion to commit the bills for collection. Ted Tedeschi made the motion to commit the 7/11/14 billings for collection. Deryl Kipp seconded the motion. Vote was unanimous.

**June 2014 and 2<sup>nd</sup> Quarter Financial Reports:**

The Board reviewed the balance sheet, the June 2014 monthly reports, and the Quarter year-to-date reports. Several lines were discussed – Golf Course Escrow on the Balance Sheet is off due to interest from posting errors, Heating Line – due to cold winter and controls issue, Operating Supplies – line is skewed due to spring purchasing, Outside Testing – toxicity testing and sludge testing is in the line. In addition, the BOD testing has not gone away yet. We should stop sending the samples sometime this month. Advertising – due to job advertising and the May warrant articles. Odor System – media costs were reduced due to changing the media from activated carbon to crushed coconut. Most other lines were normal and the overall budget is in line.

**Old Business:**

**PS 9 and PS 10 Control Panels:** Chris reported the panels are in and operational.

**Scada Computers:** The new computers are in and operational. The old computers will be used in the front office.

**New Business:**

**West Harbor Pond – Coastal Community Grant Opportunity:**

Chris reported the Town of Boothbay Harbor has agreed to submit the grant application. The district will manage the grant and West Harbor Pond Association will be the worker bees of the project.

**PS 9 Inflow:** Chris advised there is some inflow coming into the station. It is suspected the flow is coming from the north of the last manhole on RT 27. The flow is estimated at 1000 gallons per hour.

**PS 10 Rebuild:** Chris advise the discharge pumping on the station was rebuilt. The discharge on number 2 pump was broken. The entire assembly was replaced for both pumps.

**Aeration Assemblies for SBR's:** Chris reported the air assemblies are thin and are showing pinholes causing leakage. Mike Tomacelli repaired one of the assemblies. We will repair until we can budget for replacements next year.

**Public Comment:**

None.

**Correspondence:**

Chris discussed two emails received from members from the West Harbor Pond Watershed Association. The emails are thank-you's for the work on the grant application.

**Adjourn Regular Meeting:**

Jim Stormont asked for a motion to adjourn. Ted Tedeschi made motion to adjourn meeting. Deryl Kipp seconded the motion. The regular meeting adjourned at 5:31 pm.

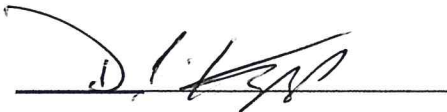
A handwritten signature in black ink, reading "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

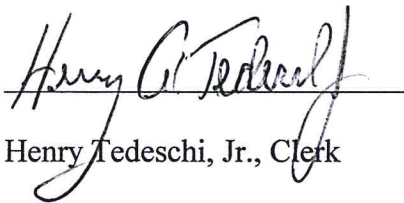
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in black ink, reading "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

A handwritten signature in black ink, reading "D. Kipp", written over a horizontal line.

Deryl Kipp, Treasurer

A handwritten signature in black ink, reading "Henry A. Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Clerk