

DATE: June 19, 2017

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp
Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins

Regular Business Meeting to Order:

Trustee Kipp called the regular business meeting to order at 5:02 PM.

Review of the Minutes of June 5, 2017

The minutes of the June 5, 2017, meeting was reviewed. After review, Trustee Tedeschi made motion to accept the June 5, 2017 minutes as presented. Trustee Stormont seconded the motion. Vote was unanimous.

Review of Warrant 1332

Warrant 1332 was reviewed. After discussion, Trustee Stormont made motion to execute the warrant. Trustee Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

Execute 60-Day Late Letters: None

Execute Notice and Demand for Payment: None

Execute Lien Discharges: Beaver (2)

Trustee Stormont reviewed and executed the discharge.

Execute Lien Certificates: None

Execute Foreclosure Notice: Townsend

Trustee Stormont reviewed and executed the foreclosure notice.

Execute Entrance Application: Bob McArtor – 216 Atlantic Avenue

The trustees executed the permit.

Executive Session Pursuant to MRSA, Title 1, Chapter 13, Subchapter 1, §405.6.A.1

Trustee Kipp made motion to enter executive session pursuant to MRSA, Title 1, Chapter 13, Subchapter 1, §405.6.A.1, Personnel Matter. Trustee Stormont seconded the motion. Vote to enter was unanimous. Trustees entered executive session at 5:05 p.m.

The Trustees left executive session at 5:40 p.m. and resumed the regular business meeting.

Old Business:

1. Union Street Pump Station Project – The superintendent reported Project is out to bid. The bid opening is scheduled for July 13, 2017, at 11:00 a.m. at the District office.
2. Plant and Collection System Operations
 - A. Salt Water Issues– The superintendent has notified the owner of the Tugboat Inn of the issue (see below under New Business). Blaine Noonan, Tugboat Maintenance Man, has contacted the District to seek advice on how to repair. The superintendent advised Noonan to seek assistance for the repair from a marine contractor. The District wants the pipe to stay whole and not come apart. Stay tuned.
 - B. Footbridge Alley Way ROW – The superintendent reported no word back from Maddocks as of this writing.
 - C. Bowling Alley Parking Lot Easement – The superintendent reported the easement (attached hereto) has been received. After review, the trustees executed the easement. The superintendent will forward to Bill Logan for recording once Exhibit A is received.
 - D. MMA Insurance Inspection – The superintendent reported the action plan has not been received yet.
 - E. Juniper Point Start-Up – The superintendent reported the SCADA for the station is now working somewhat. There are still some bugs to work out. AEC is supposed to be onsite June 27 to troubleshoot.
 - F. West Harbor #2 Pump – The superintendent reported #2 pump at West Harbor station is back in operation. However, the impeller is the wrong size, a new one has been ordered, and AC Electric is trying to seek a return on the wrong impeller.

3. Plant Influent Hydraulic Study – The superintendent reported the final memo from Wright-Pierce finally arrived. The superintendent reviewed the memo and asked the Trustees to move forward with further evaluation and cost estimates for each of the alternatives enclosed in the memo. The Trustees agreed and asked the superintendent to proceed with further evaluation.
4. Website – The office manager reported 28 new visitors to the website since the last meeting. There are now 155 direct debit customers and 232 email customers resulting in a net savings of \$219.43 in postage.
5. Evaluation of Capital Island and Squirrel Island Effluent Odor Study – The Superintendent is researching a pump for Capital Island and will be in touch with Capital with a recommendation.
6. Roundabout Update: The superintendent reported the storm drain work on the north end of the project area is complete. Work is now shifted to the Town Hall area and is about done. The superintendent showed a copy of the change order for the PS 9 force main relocation. The amount was \$4,500.00. The inspector from Sebago Technics could not understand why conflicts were occurring. The District advised him the design engineers had the district's "as-builts" since February of 2016, prior to design implementation.
7. 78 Crest Avenue: The superintendent advised High Ledge and the bank have settled. The superintendent asked the Trustees to execute Settlement Agreement and Mutual Releases document prepare by Randy Creswell of Perkins Thompson (District counsel). After review, Trustee Kipp made motion to execute the document as presented. Trustee Stormont seconded the motion. Vote to execute was unanimous. The superintendent will forward the document to Creswell and await further settlement instructions.
8. Golf Course – Phase 2 – The superintendent reported he has heard nothing since the last meeting.

New Business:

1. Execution of Maintenance Bond Drawdown #5 – After review, the Trustees executed the drawdown.
2. Tugboat Sewer Lines – As discussed above, the Tugboat has had issues with their sewer lines coming apart and allowing seawater to enter the District collection system. They are addressing the issue.

Correspondence:

1. **None**

Public Comment:

None

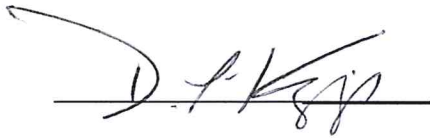
Motion to Adjourn the Regular Meeting:

Trustee Stormont made motion to adjourn the regular meeting. Trustee Kipp seconded the motion. Vote was unanimous. Meeting ended at 5:55 p.m.

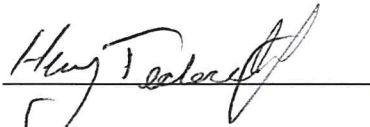


Deryl Kipp, Chairman


We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Deryl Kipp, Chairman



Henry Tedeschi, Jr., Clerk



James Stormont, Treasurer