

DATE: June 17, 2015

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins
Deryl Kipp
Julie Hoskeer
Jane Carpenter – Boothbay Register

Call to Order

Chairman Kipp called the meeting to order at 4:55 PM.

The Board of Trustees welcomed Julie Hoskeer to the team.

Review of the Minutes of June 3, 2015

The minutes of the June 3, 2015, meeting was reviewed. After review, Trustee Stormont made motion to accept the 6/3/15 minutes. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1285

Warrant 1285 was reviewed. After review, Trustee Tedeschi made motion to execute warrant 1285. Trustee Kipp seconded the motion. Vote to execute the warrants were unanimous.

Execute Sewer Lien Discharges:

After review, Trustee Tedeschi executed the lien discharges for Heather O'Brien and William Wakelin (2).

Execute 90-Day Late Letters:

After review, Trustee Tedeschi executed the 90-Day late letters for the following: Kennon, Bowden, Townsend, Vander, Paquette, and Timberlake.

Execute Entrance Application: Atkinson – 23 Pooler Road, Boothbay Harbor

The Board executed the application

Old Business:

The Superintendent reported on the following:

- A. The superintendent reported the GIS updating is ongoing.
- B. Heating Plant Work: The superintendent reported the units are now operational, the louvers are done and operational, the unit heaters are installed, and the pipe insulation work has started. Once the insulation work is completed, the project will be finished.
- C. Website: Nothing to report.
- D. St. Andrews Village entry fee calculation: No word back from St. Andrews Village regarding the entry fee calculation. Nothing else to report.
- E. NPDES Discharge Permit Renewal: The superintendent distributed the District response to the internal DEP comments. (see attached)

New Business:

- A. The superintendent reported Maine Power Options bid out propane for the next two years. Dead River was low bidder with a price of \$1.2871/gallon. The price was accepted.
- B. The superintendent distributed the electronic access form for the First Checking account. This will allow the District personnel to view the account ledger online. No transaction can take place via this node. The trustees executed the application.
- C. The superintendent reported on the Water District water line job on Campbell Street. The Water District replaced the private 4-inch sewer line with a 6-inch line from Manhole C-1 to the Town's vacant lot 275 ft to the north. There is no cost to the District.

Public Comment:

None

Correspondence:

None

Three handwritten signatures are present in the lower right area of the page. The first signature is a stylized 'M' with a checkmark. The second signature is 'HAY' with a checkmark. The third signature is 'JCS' with a checkmark.

Adjourn Regular Business Meeting:

Trustee Kipp asked for a motion to adjourn. Trustee Tedeschi made that motion and Trustee Stormont seconded the motion. The vote was unanimous. The regular business meeting ended at 5:19 p.m.

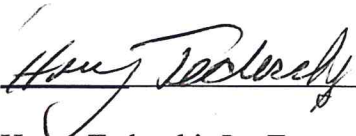


Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



James Stormont, Clerk