

DATE: June 6, 2012

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Michael Feldmann	John Roads
Jim Stormont	Chris Higgins
Lisa Kristoff	

Call to Order of Regular Meeting

Jim Stormont called the meeting to order at 6:02 PM.

Review of the Minutes of May 2, 2012

The minutes of May 2, 2012, meeting was reviewed. After review, Michael Feldmann made motion to accept the 5/2/12 minutes as presented. John Roads seconded the motion. Vote was unanimous. It was noted that there was no meeting on May 16, 2012, due to a lack of quorum.

Review of Warrant 1213

Warrant 1213 was reviewed. Michael Feldmann made motion to execute the warrant as submitted. After discussion, James Stormont seconded the motion. Vote to execute the warrants was unanimous.

Albert Greenleaf Abatement Request:

Mr. Greenleaf asked to be placed on the agenda to discuss a very high sewer bill that resulted from an apparent leak while he was in Florida. Chris called and left message for Mr. Greenleaf as a reminder. Mr. Greenleaf did not attend the meeting.

Lien Notifications: Murray Hill Properties, Bowden, Rossi, Myette, Heanue, Harbor Towne Inn, Colby, Durfee, Clifford, Begley, House of Pizza, Lorrain, Brown

After review, John Roads executed the notifications.

Lien Releases: Walsh, Reynolds

After review, John Roads executed the lien releases.



Execute 60 and 90-Day Late Letters:

John Roads executed the 60 and 90-day late letters.

Entrance Applications: Rapelye, Fisher:

After review, the Trustees executed the entrance applications.

DEP Non-Compliance Report:

Chris advised that during the past weekend storm, the Union Street Pump Station capacity was exceeded by the inordinate amount of rain, 8 plus inches, and bypassed to the harbor. Chris advised the incident occurred as follows, High Water alarm came in 23:00 hrs on 6/2/12. Station started bypassing at 03:50 hrs on 6/3/12 and stopped bypassing at 17:10 hrs. Bypass occurred via 8-inch overflow pipe from station wet well. Approximately 300 gpm of flow occurred based on the pipe size, $c=150$, and slope of 0.002, pipe flowing full.

The incident was documented and reports filed with the MeDEP. No other action was taken.

Discussion ensued surrounding inflow and infiltration and the need to mitigate. Several scenarios were discussed with no formal action taken. Chris will gather information and forward to the Trustees for discussion at a future meeting.

Rural Development Loan/Grant Documents – Commercial Street Relining Project:

Chris handed out the loan/grant documents (0572-0121 and 1780-12) from Rural Development for the Commercial Street Relining Project. Chris reminded the trustees that this project was put on hold, but the District could earmark the funds for two years.

Jim Stormont read the following resolution and asked for a motion and subsequent vote:

The Board of Trustees of the Boothbay Harbor Sewer District hereby resolves and does authorize its Chairman and its Treasurer to execute and deliver an RUS Bulletin 1780-12, "Water and Waste System Grant Agreement", on behalf of the Boothbay Harbor Sewer District substantially in the form presented to this meeting with such changes and additions as they in their discretion may deem necessary or appropriate.

Resolved further that the District, acting through its appropriate officers as designated in its bylaws, take all necessary and appropriate steps to carry out the transactions contemplated by the Grant Agreement approved at this meeting.

 JCS.

After the reading, John Roads made motion to enact the resolution as presented. Michael Feldmann seconded the motion. Vote was unanimous in favor 3-0.

After the vote, the Trustees executed document 1780-12 and 0572-0121. The documents will be forwarded to Jon Merrill of the USDA Rural Development office in Scarborough.

Gilead Street Update:

Chris reported that the first meeting on the tri-department project occurred onsite today. The Water District, Public Works, and Reny were present. Chris advised the Trustees that the extent of the Sewer District's involvement is unknown at this point. Most of the lines in the street are private and are not a maintenance issue. However, the installation of the lines is sub-standard and should be changed. Chris will do some subsurface exploration, develop and estimate, and report to the Trustees.

Heat Conversion Project Update:

Chris advised that he has received one estimate for the conversion of the plant and front office. Chris asked if the Board would like to wait until other estimates came in before opening the one received. The Board decided to wait to open the proposals at the next meeting. Jim Stormont asked Chris to follow-up with the other two vendors to see if they were going to submit.

Truck RFP Update:

Chris advised the Board that an RFP was sent out to 12 area auto dealers asked for submittals on either a used or new work pickup truck. The used truck range was 2009-2011. Chris advised the Board that the RFP's were due on June 20th and will be presented at the meeting of the same. Chris advised that the RFP was none binding.

May Financial Report:

Chris passed out the report for year-to-date as of May 31, 2012. Chris advised the Board to study the report and we can discuss at the next meeting. The report format was discussed. Jim Stormont will review and make recommendations for included information. Chris will take recommendations at edit the report to include them and redistribute prior to the next meeting.

Old Business:

Chris reported that the Massachusetts Road transfer is ongoing. The pumps and control panel have been upgraded and are now operational. Chris advised that all that is remaining is for execution of the amended easement by all parties.

Chris reported that pump 1 from Roads End station and pump 2 from the Footbridge station failed. The start windings in both pumps shorted. Both pumps have been sent out for rewinding. Pump 2 at the Footbridge was replaced with a spare and is fully operational. Roads End station is operating on one pump. Chris also reported that pump 1 from West Harbor Station had been reinstalled after a rebuild. Chris advised that the pump still does not pump water and is not sure of why. The pump checked out electrically and all mechanicals on the discharge of the pump are fine.

New Business:

None

Correspondence:

None

Adjourn Regular Meeting:

Jim Stormont asked for a motion to adjourn. Michael Feldmann made the motion to adjourn. John seconded motion. Vote was unanimous. Regular meeting adjourned at 7:28 p.m.

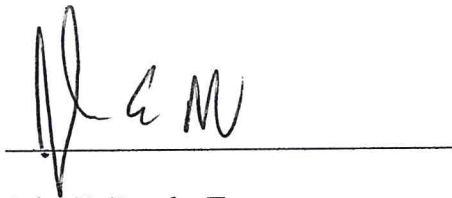
A handwritten signature in black ink, reading "James C. Stormont". The signature is written in a cursive style with a horizontal line underneath the name.

James C. Stormont, Chairman

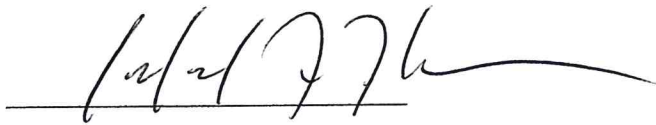
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in cursive script, appearing to read "James C. Stormont", written over a horizontal line.

James C. Stormont, Chairman

A handwritten signature in cursive script, appearing to read "John E. Roads", written over a horizontal line.

John E. Roads, Treasurer

A handwritten signature in cursive script, appearing to read "Michael Feldmann", written over a horizontal line.

Michael Feldmann, Clerk

A handwritten signature in cursive script, appearing to read "mm", written over a horizontal line.