

**DATE: June 5, 2013**

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

|               |                                   |
|---------------|-----------------------------------|
| Jim Stormont  | Michael Feldmann                  |
| Chris Higgins | Lisa Kristoff – Boothbay Register |
| Deryl Kipp    |                                   |

**Call to Order of Regular Meeting**

Jim Stormont called the meeting to order at 6:05 PM.

**Review of the Minutes of May 22, 2013**

The minutes of May 22, 2013, meeting was reviewed. After review, Deryl Kipp made motion to accept the 5/22/13 minutes as presented. Michael Feldmann seconded the motion. Vote was unanimous.

**Review of Warrants 1237**

Warrant 1237 was reviewed. Michael Feldmann made motion to execute the warrant. Deryl Kipp seconded the motion. Vote to execute the warrant was unanimous.

**Entrance Application: Francis Hunt – Massachusetts Road**

The application was reviewed and approved.

**Execute 60-Day letters: Campbell, Benner, Doray, Gone Skiing, O'Brien, Stover, Timberlake, Vise**

Michael Feldmann reviewed and executed the 60-Day letters.

**Execute 90-Day letters: Barter, Cogswell, Demers, Engart, Kane, Russell, Perkins, Schicchi, Townsend, Vosburgh, Spear, Gordon**

Michael Feldmann reviewed and executed the 90-Day letters.

**Execute Demand Notices: Engart, Gudroe, Rubel, Durfee, Spear, Garvey**

Michael Feldmann reviewed and executed the demand notices.



**Execute Escrow Agreement: Golf Course (Fiddler's Green)**

Jim Stormont asked if the documents have been reviewed. Chris advised that Bill Logan has reviewed the documents. After discussion, Deryl Kipp made a motion to execute the escrow agreement as presented. Michael Feldmann seconded the motion. Vote was unanimous.

**Golf Course Escrow Account Signature Cards:**

The Trustees executed the signature cards for the newly established Golf Course Escrow Account. The account was established at "The First". Annual reports will be forwarded to the golf course for audit purposes.

**Execute Bill of Sale: Golf Course Infrastructure (Fiddler's Green)**

The Bill of Sale document was reviewed. After discussion, Michael Feldmann made motion to execute the Bill of Sale. Deryl Kipp seconded the motion. Vote was unanimous.

**Execute Easement Release: Golf Course Infrastructure (Fiddler's Green)**

After discussion and review of the Easement Release for the Fiddler's Green Wastewater Infrastructure, Deryl Kipp made motion to execute the Easement Release. Michael Feldmann seconded the motion. Vote to execute was unanimous.

**Disposition of Fiddler's Green Wastewater Infrastructure, Appurtenances, and Easement:**

After discussion, Jim Stormont made a motion to dispose of the Fiddler's Green Infrastructure, Appurtenances, and Easement upon receipt of \$50,000 from PGC2 (Golf Course) to be placed in escrow for a period of five years, for the purpose of securing an affirmative vote of the Town of Boothbay to extend the sewer from Seguin Drive to The Public Works area, and if PGC2 is successful in obtaining that vote within five years, the \$50,000 will be returned to PGC2. If PGC2 is not successful, then the District will receive the \$50,000 after five years. Deryl Kipp seconded the motion. Vote was unanimous.

Chris advised that another motion be made to include the disposal of accrued interest as well. Jim Stormont made a motion to have the accrued escrow interest follow the escrow principle. Deryl Kipp seconded the motion. Vote was unanimous.

*Jim Stormont* *LES*

**May Financial Report and Balance Sheet:**

The Board reviewed the Balance Sheet and May financial reports. Deryl Kipp asked for clarification of the purpose of the sinking funds. Chris advised of their purpose and intent. Jim Stormont explained the May financial report, the reason for its development, its purpose, how it is tied to rates, and how to read it. After discussion, Chris advised that the equipment and pump station maintenance lines are over due to unexpected pump overhauls at Chapel Street and Factory Cove. Overall, the expenses are below budget for this period and year-to-date.

**Old Business:**

None

**New Business:**

Michael Feldmann submitted his resignation as trustee, effective June 6, 2013. Jim Stormont read the resignation letter submitted by Michael. The Board accepted Michael's resignation. On behalf of the District, Jim Stormont thanked Michael, extended his appreciation for his service, and wished him well.

**Public Comment:**

None.

**Correspondence:**

The Board reviewed an email from Geoff Smith (Town of Boothbay Code Enforcement) regarding a sewer back up on Campbell Street. Chris advised that the backup occurred in a private community line and the possible cause was either freezing or a blockage from disposable wipes and not a result of the District's line.

The Board reviewed an email from Maine Power Options regarding the potential bid of heating fuel. No action was taken.

**Adjourn Regular Meeting:**

Jim Stormont asked for a motion to adjourn. Deryl Kipp made the motion to adjourn the regular meeting. Michael Feldmann seconded motion. Vote was unanimous. Regular meeting adjourned at 7:05 pm.

*JK*  
*JS*

*Boothbay Harbor Sewer District Trustee Minutes of June 5, 2013*

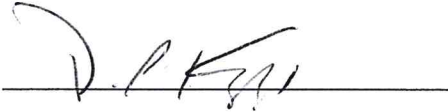
A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in black ink, appearing to read "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

A handwritten signature in black ink, appearing to read "D. Kipp", written over a horizontal line.

Deryl Kipp, Clerk

A single horizontal line intended for a signature.

Now Vacant, Treasurer