

**DATE: June 1, 2016**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

Attendees:

Deryl Kipp  
Henry "Ted" Tedeschi  
James Stormont  
Chris Higgins

**Call the Regular Business Meeting to Order:**

Trustee Kipp called the meeting to order at 4:56 PM.

**Review of the Minutes of May 18, 2016**

The minutes of the May 18, 2016, meeting was reviewed. After review, Trustee Tedeschi made motion to accept the 5/18/16 minutes as presented. Trustee Stormont seconded the motion. Vote was unanimous.

**Review of Warrant 1309**

Warrant 1309 was reviewed. After discussion, Trustee Tedeschi made motion to execute warrant 1309. Trustee Stormont seconded the motion. Vote to execute the warrant was unanimous.

**Execute Notice and Demand for Payment Letters: Brewer, Glass, Kennon, Lorrain, Paquette, Russo, Townsend, and Bowden**

Trustee Tedeschi executed the letters.

**Execute 60-Day Late Letters: Allen, Barnes, Brewer, Brown, Chase, Cusumano, Cifuentes, Durfee, Freeman, Greenleaf, Guzzo, Hamlin, Pollard, Libby, Lovat, Mann, Manson, Marden, Oyster, Norred, Pearce, Roberts, Rubel, Saudek, Schicchi, Scott, Sea Gate, Sharon, Sheild, Sprucewold Lodge, Stevenson, Trottier, and Vosburgh**

Trustee Tedeschi executed the letters.

**Execute Entrance Application – Babcock, Crooked Pine Road.**

After review, Trustee Kipp, Stormont, and Tedeschi executed the application.


**Execute Certificate of Commitment for June 1, 2016, Billing:**

After review the Trustees executed the commitment.


**May Financial Reports:**

The superintendent distributed the May 2016 Balance Sheet and P & L Statement. The superintendent reported the budget is line with year-to-date expectations.

**Old Business:**

1. Grit System Update – nothing to report
  2. Union Street Pump Station Project – The superintendent reported ledge probes to be performed June 2, 2016.
  3. Plant and Collection System Operations
    - A. The superintendent reported MeDOT LCP has commenced. To date Western Avenue and Townsend Avenue from Union to RT 96 is completed. The crew is adjusting manholes as the paving moves along. The superintendent reported the MeDOT halted the paving work due to a failed asphalt mix. Discussions are underway to determine the fate of the applied mix.
  4. Plant Influent Hydraulic Study – Nothing to Report
  5. Plant Resiliency Study – Nothing to Report
  6. Website Update – Nothing to Report
  7. Bill Logan – Charter Updates – The trustees reviewed Logan's letter and discussed residency and voting requirements. No action was taken.
  8. Soil Prep – Assignment of Contract – The Trustees reviewed the Assignment Contract for Soil Prep. William Logan reviewed the assignment and advised to execute. Trustee Stormont made a motion to execute the Assignment. Trustee Tedeschi seconded the motion. Vote to execute was unanimous.
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**New Business**

1. Mill Cove Pump Station Failure/Overflow – The superintendent reported Mill Cove Pump Station had a failure and resulted in an overflow via the overflow pipe in Mill Cove. The incident was reported to DEP and the incident will be reviewed by the Non-Compliance Review Committee. The District will await its fate from the review.
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**Correspondence**

1. Joyce Durfee – 165 Atlantic Avenue – Odor Complaint. The Trustees reviewed the complaint and discovery documentation. The odor originated from a broken clean-out on their property. Ms. Durfee was advised of the District's findings and she advised the clean-out will be repaired.

**Public Comment:**

None

**Motion to Adjourn the Regular Meeting:**

Trustee Kipp asked for a motion to adjourn. Trustee Tedeschi made motion to adjourn meeting. Trustee Stormont seconded the motion. The regular meeting adjourned at 5:49 p.m.

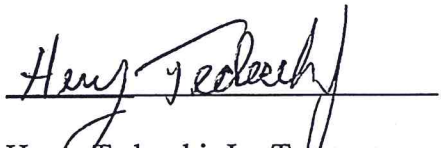


Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



James Stormont, Clerk