

Minutes of the Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Date: May 21, 2008

Time: 6:00 PM

Location: 27 Sea Street, Boothbay Harbor, Maine 04538

Attendees:

Alden Jordan, Jonathon Draper, Chris Higgins, Peter Atherton – Wright-Pierce Engineers.
Trustee Jarkiewicz was absent.

Call To Order:

Alden Jordan called the meeting to order at 6:00 PM

Review Warrant #1113:

After review of Warrant 1113, Alden Jordan made motion to execute Warrant as presented.
Jon Draper seconded motion. Vote to execute was unanimous.

Review Minutes of 5/7/08:

After review of the minutes of 5/7/08, Jon Draper made motion to approve minutes as presented. Alden Jordan seconded motion. Vote to approve was unanimous.

Execute Entrance Applications: Nancy Smith (McKown Point Rd), Booster Club Building at High School.

Entrance application for Smith was approved. Chris asked what the Board wanted to do with the Booster's Building as far as billing. The water comes from the public restrooms and the building is only used during football and baseball games.

Alden Jordan made motion to waive fees for the building as the restrooms will pick up the water usage. Jon Draper seconded motion. Vote to waive fees was unanimous.

Maine Power Options Fuel Bid:

Chris handed out the instruction package from Maine Power Options for fuel for 2008-09. The District has not received the bids yet, but they are due to be out next Wednesday. Discussion will take place at the next meeting.



Utility Truck Update:

Chris reported that the truck is due in the later part of this week or early next week. Once the truck arrives, the truck will be taken to Messer Equipment for installation of the utility body.

Wright-Pierce Engineers – Generator Issue:

Peter Atherton was here to discuss and bring the Board of Trustees up to date regarding the issues with the emergency generators at the Meadow and Commercial Street Stations (see attached memo, dated May 21, 2008). Peter read from the memo to summarize what has happened to date. Several remedies were discussed. They ranged from installing soft starts; installing VFD's and do nothing. Jon Draper asked who is going to pay for this. Peter indicated that they are trying to get Kohler to commit to the fix. Alden did not see this happening and in the meantime, the District is without two generators. Alden instructed Peter to pursue the issue with Kohler and in the interim, Chris will get pricing for VFD's as they are less expensive than soft.starters.

Wright-Pierce Engineers – I&I Report/Plan:

Peter Atherton discussed the report and proposals to proceed. Based on the data that has been collected to date, Peter recommended that the data be consolidated within the GIS. Chris is currently in the process of doing that now, but does not know how long it will take to get it done. Alden indicated that perhaps WP could do some of the work to expedite the process. Peter said that it was possible to do that, but it is premature at this time to assign a cost to the work. A more definite scope of service needs to be constructed. Alden and Jon agreed to have Chris meet with Peter at a later date to set up a scope of work and return with a cost.

Old Business:

Jon Draper brought up the issue of the third Trustee. Alden agreed that the third member should be present. Paul Jarkiewicz is currently shipping and cannot be present for weeks at a time. This puts a strain on the current Board. Both agreed that a letter asking Paul to submit his resignation was in order so that the Board could resume its full capacity. A letter will be drafted for review at the next meeting.

Chris Informed the Board that a date of June 9, 2008, has been set for the closing with the golf course. Chris will advise on the progress.

The deposit check has been sent to Andritz for the centrifuge. The current timing is for later on this fall at the earliest.

New Business:

Chris informed the Board that a letter has been sent to St. Andrews Village regarding the continual problem of non-sanitary material getting into the sewer. The Board agreed with the determination start assessing expenses for time spent by the District.



Public Comment:

None

Correspondance:


The Board reviewed the letter from JETCC thanking the District for hosting a successful training event at the Boothbay Fire Station.


Adjourn Meeting:

Alden Jordan made a motion to adjourn. Jon Draper seconded the motion. Vote to adjourn was unanimous. Meeting adjourned at 7:30 PM.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


Jonathon Draper, Treasurer.

Paul Jarkiewicz, Clerk