

**DATE:** May 20, 2009

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Jon Draper  
Lisa Kristoff

Jim Stormont  
Chris Higgins

**Call to Order:**

Jim Stormont called the meeting to order at 6:05 PM.

**Review of the Minutes of May 6, 2009**

The minutes of May 6, 2009, meeting was reviewed. After review, Jim Stormont made motion to accept minutes of 5/6/09, as presented. Jon Draper seconded the motion. Vote in favor was unanimous.

**Review of Warrant(s) 1138**

Warrant 1138 was reviewed. Jon Draper made motion to execute warrant as presented. Jim Stormont seconded the motion. Vote to execute warrant was unanimous.

**Execute Entrance Application: Denniston – 28 West Street**

Jon Draper and Jim Stormont reviewed the entrance application for Donna Denniston, located at 28 West Street. After review, both trustees executed the application.

**Lien Discharge:**

Jon Draper executed the lien discharge for Richard Brackett – Townsend Avenue.

**Lien Notices:**

Jon Draper reviewed and executed lien notices for Walby, Bowden, Falco, Murray, Gudroe, Lewis, Murray Hill Properties, Perkins, Nadeau (2), Pinkham, Lewis, Pauquette, Richard, Richardson, Worth, Rigas, and Curtis.



**Centrifuge Update:**

Chris reported the contract has been executed and the "Notice to Proceed" has been issued. Chris will report at the next meeting when the Contractor will start on site. In addition, Chris asked First National Bank to extend the interim financing until September to allow for construction delay.

**Old Business:**

King and Sons have completed the District's portion of the Sea Street paving.

**New Business:**

1. Chris informed the Board that the DEP would be onsite tomorrow for an annual inspection. No issues are expected.
2. Chris announced that Vic Krea and John DiPietro will be here tomorrow for a preliminary design visit for Commercial Street and the Meadow Stations.

**Public Comment:**

None

**Correspondence:**

The Board reviewed a letter from Ed McDermott (Topside Inn) regarding the new sewer fees for commercial users. Chris advised that he called and discussed the letter with Mr. McDermott. Chris advised that Ed was concerned that the new minimum bill increase was excessive. Chris explained to Ed that the old minimum bills were based on an antiquated and unfair tier system that was introduced during the 2001 conversion to metered rates. Chris advised that the residential customers were subsidizing the commercial users in off quarters and that the Trustees were trying to make all rates more equitable. Ed was still concerned for increase in one year.

Chris advised the Trustees that the billed rates for 2009 were incorrect. This became known because of Ed's letter. The \$6.87 per 100 cu ft figure should actually be \$6.44 and the amount per 100 cu ft in the off-season should be \$3.22 and not \$3.44. Chris advised that he made an error in calculating the rate per 100. Chris advised that he divided \$61.80 into 900 cu ft and came up with a rate of \$6.87 per 100 cu ft. in actuality, the rate per 100 cu ft was \$6.25 per 100 cu ft, and a 3% increase should have resulted in a new rate of \$6.44 per 100 cu ft. Two years ago, the Trustees adjusted the minimum bill for residents to 61.80, but did not increase the rate per 100. Hence, the confusion and error in calculation.



Ed had issue in the way the District presented the information in the mailing. Please refer to the letter for more detail. Some discussion followed regarding the syntax used regarding the type of commercial customers. Ed's bill was reviewed using the new rates. Ed's minimum was based on 26,700 cu ft for the prior year. This means that his minimum bill will be \$859.74 per quarter. Jim Stormont reaffirmed by saying that his quarterly bill will not be below \$859.74 for the next three quarters.

The fixed rates of the District were discussed. Chris said that the average residential user uses around 1,800 cu ft per quarter. 50% of that is 900 cu ft, which is the amount used for minimum billing. The minimum bill is 61.80 for 900 cu. Ft. and \$6.44 per 100 cu ft thereafter. Jim further said that this is exactly what we are doing with the commercial users; the difference is with residential users we use an average use figure because residential users are consistent with their consumptions and with commercial users we are using an actual figure because of the disparity in the difference of consumptions between commercial users.

Chris said that he looks at larger users in the way of space that each consumes in the plant and converts them to units that are equivalent to homes. In Ed's case, during peak time his establishment takes up the room of 15 homes.

No action was taken. The Trustees advised Chris to respond to Ed's letter.

The Trustees reviewed a letter to Larry Morin, Dirigo Engineering, regarding the outstanding amount of money in the CDBG for paving of the Sea Street Project. Chris will following up with Larry.

**Adjourn Meeting:**

Jon Draper made motion to adjourn regular meeting. Jim Stormont seconded the motioning ended at 7:30 pm.


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Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

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Alden Jordan, Chairman



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Jonathan Draper, Treasurer.

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Jim Stormont, Clerk