

DATE: May 7, 2008

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Alden Jordan	Chip Newall
Jonathan Draper	Danielle Betts
Paul Jarkiewicz	Steve Groves
Chris Higgins	

Call to Order:

Alden Jordan called the meeting to order at 6:00 PM.

Review of the Minutes of April 16, 2008:

The minutes of April 16, 2008, were reviewed. After review Alden Jordan made motion to accept minutes of 4/16/08, as presented. Jonathan Draper seconded the motion. Vote in favor was unanimous.

Review of Warrant(s) #1112

Warrant number 1112 was reviewed. After review, Alden Jordan made motion to execute warrant as presented. Jonathan Draper seconded the motion. Vote to execute warrant was unanimous.

Linekin Bay Resort Presentation:

Chris introduced Danielle Betts (The Knickerbocker Group) to present the Resort Project. Danielle introduced Chip Newall (The New Height Group) and Steve Groves (Sebago Technics). Mr. Newall is the owner's representative, Mr. Groves is the design engineer, and Ms. Betts is the site engineer.

Steve described the Project and the intent to connect to public sewer. Alden queried Mr. Groves about flow from the Project and Chris regarding downstream impact on pump stations. Chris indicated that the Project will not have an impact on the Lobster Cove Station. The Project will generate a peak design flow of 63 gallons per minute. Union Street and Atlantic Avenue will be impacted slightly, however, with I&I reduction, the stations should be fine.

The Project housing was discussed. Mr. Newall explained that the Project will be done in phases. The initial phase will consist of the Hotel/Condo complex, the restaurant, docks and pool. The latter phases will include the for sale condo's. The first phase property development will stay with the Branch Family. The second phase will be sold to the general public.



Mr. Newall asked about the waiving of impact fees for the Project in return for transfer to the District. Alden Jordan said that an impact fee would have to be levied because of the size of the Project. Mr. Newall pointed out that the District worked with Juniper Point to waive fees and the golf course (reduced impact to half fee).

Chris recommended that the District waive the impact fee for the Branch portion of the Project and assess an impact fee for the salable portion at the time of sale. The impact fee for the salable portion will be consistent with the Lobster Cove project, \$2,000.00 per unit.

Mr. Newall was in agreement with this suggestion. Alden Jordan called for a motion. Paul Jarkiewicz made motion to waive the impact fee for the Branch ownership portion of the Project and to set an impact fee of \$2,000.00 per unit for all salable property at the time of sale. Jon Draper seconded the motion. Vote in favor was unanimous. Alden Jordan directed Chris to modify the wastewater contract to reflect the vote. Chris said he would make the changes and forward a copy of the revised contract to Danielle Betts via email on Thursday, May 8, 2008.

Execute Lien Notices and Late Letters:

Jonathan Draper executed Late Notices for MW Sewall, Beal, Brackett, Brewer, Upham, Carolin, Copeland, Dolloff, Rigas, Lorrain, Moore, Nessmith, Reynolds, Rogers, High School, and Watts.

Execute Lien Certificate:

Jonathan Draper executed Lien Certificates for Pappas and Hallinan.

Execute Brown and Caldwell General Engineering Services Agreement:

Chris presented the Board with the agreement for general engineering services for Brown and Caldwell. Mark Allenwood is now employed by Brown and Caldwell. Mark had been with Weston and Sampson, whose general services agreement had expired. Mark was the design engineer for the plant and several sewer projects during the upgrade.

Paul Jarkiewicz asked if District's counsel had reviewed the contract. Chris replied that the contract was reviewed and the language contained in the contract was standard boiler plate in accordance with general engineering practice. Paul then asked how the attached rate sheet compared with other engineering firms that we have used. Chris responded that the attached hourly rates were less than we were currently paying, generally, on the order of five to ten dollars per hour.



Paul Jarkiewicz made motion to execute the general Services Agreement with Brown and Caldwell. Jon Draper seconded the motion. Vote was unanimous in favor. Alden Jordan executed the agreement.

Execute Stop Payment Order on MW Sewall Check:

Chris reported that check number #3461, in the amount of \$1,482.63, had never cleared. The District had to issue another check to cover the amount. Jon Draper executed the stop payment request.

Utility Truck:

Chris informed the Board that the new utility truck is in route. The bid price was \$19,378.00 from Wiscasset Ford. Messer Equipment will be putting the utility body on the truck. The utility body is \$9,560.00. Total truck price is \$28,938.00.

Old Business:

Chris informed the Board that Peter Atherton of Wright-Pierce will be here on May 21, to make a formal presentation to the board regarding the I&I report and to discuss the generators.

Chris informed the Board that a meeting with Mark Allenwood (Brown and Caldwell) and Tim MacMillian (MeDEP) had taken place on May 2 to discuss the centrifuge project and SRF funding. First National Bank of Damariscotta can also provide financing for the project. Public hearings will be scheduled in the future to present to the members prior to the Special District meeting.

Chris reported that the Golf Course "As-Builts" had been received and reviewed. They are acceptable. Chris informed Bill Logan that the drawings were acceptable and a letter will be forwarded to JJR to set a closing date.

Jon Draper had some questions on the financial statements and said that he would stop in and discuss them.

New Business:

As required under the Andritz Centrifuge proposal, the district was required to forward a deposit of 10% of the cost of the unit. Alden Jordan made motion to forward the amount of \$17,500.00 to Andritz as required. Jon Draper seconded the motion. Vote in favor was unanimous.

Public Comment:

None



Correspondance:

Chris noted that 2 individuals had not returned the easement documents for School Street. Chris sent reminder letters to Jeff Steane, Alex Vise (see School St. Easement folder).

The letter to Jan Gilpin, Andritiz Separation, was reviewed. This is the district's commitment letter to purchase the unit.

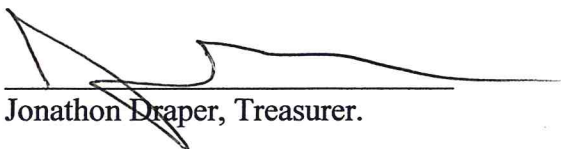
Adjourn Meeting:

Alden Jordan made motion to adjourn meeting. Jonathan Draper seconded motion. Vote to adjourn was unanimous. Meeting adjourned at 7:40 P.M.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


Jonathon Draper, Treasurer.

Paul Jarkiewicz, Clerk