

DATE: May 6, 2015

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins
Deryl Kipp
Jane Carpenter – Boothbay Register

Call to Order

At the request of Trustee Kipp, Trustee Stormont called the meeting to order at 4:57 PM.

Review of the Minutes of April 15, 2015

The minutes of the April 15, 2015, meeting was reviewed. After review, Trustee Kipp made motion to accept the 4/15/15 minutes. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1282

Warrant 1282 was reviewed. The superintendent noted the warrant number was incorrect and should be 1282. The correction was made. After review and correction, Trustee Tedeschi made motion to execute warrant 1282. Trustee Kipp seconded the motion. Vote to execute the warrant was unanimous.

Commit Rates for Collection April 24, 2015 Billing:

The certificate was reviewed by the Trustees. Trustee Tedeschi made motion to commit the rates for collection. Trustee Stormont seconded the motion. Vote was unanimous and the certificate was executed by the Trustees.

April 2015 Financial Reports:

The superintendent handed out the April 2015 financial reports. The reports were previously sent to the trustees via email. The superintendent advised several lines needed discussion. Line 4000, User Fees Residential, is down 18% below budget and 8% for the year to date. Line 5012, Overtime, is under budget for the period but over budget by 137% for the year to date. The overage was due to sewer repair work early in the year. Line 5220, Sludge Removal, The line is under for the period, but over 117% for the year to date. More trips were made early than expected. Line 5270, Outside Labor, is over

JOJ
HRT
OK

213% but still under year to date. Line 5310, Repair and Maintenance Sewer Lines is over 173% and due to the Ted Berry Company work on the pressure main cleaning and the Spruce Point Paving/Excavation. The Spruce Point paving was a surprise and was not budgeted for. Line 5330, Repair and Maintenance Pump Stations is over budget 285% for the period, but under for the year. All other lines are normal for this time of year.

Old Business:

The Superintendent reported on the following:

- A. Relining Project: the superintendent reported the balancing pay request has been issued for review USDA. The District issued the certificate of substantial completion.
- B. The superintendent reported the Ted Berry Company was onsite April 14, 2015 to finish the point repairs on Oak Street and Western Avenue. The repairs went well.
- C. Heating Plant Work: The superintendent reported Mechanical Services (MS) is onsite performing the demo of the old system. The new boiler for the plant and office is onsite.
- D. Trustee Stormont advised he visited the Nelson property on West Street. Trustee Stormont indicated he did not think trees would mitigate the view issue of Nelson. Trustee Tedeschi advised he checked with Boothbay Region Greenhouse on potential cost. Trustee Tedeschi informed the group that a price tag of over \$5,000 would be the potential cost of trees to line the banking. The height of the trees would not shield the plant. This cost did not include installation. Trustee Kipp also advised the group he had looked at the issue as well. The Trustees decided not to take any further action at this time.

New Business:

- A. The superintendent reported the GIS system is now operational again. The superintendent repaired the broken links in the software when the computers were upgraded. The superintendent reported work will commence on the field data acquisition work for the system. This work was budgeted as part of the maintenance bond to be issued later this year.
- B. The superintendent reported the website development is underway. Preliminary discussions on planning the site were conducted with Virtual Towns and Schools. This group did the Town of Boothbay website and specializes in municipal sites.

- C. The superintendent reported the District's discharge permit is up for renewal. The application has been submitted to DEP and a preliminary draft has been received. It appears a reduction in monitoring may be awarded. We are in the waiting mode until DEP and other agencies have commented. Once the comments are in, a draft will be issued for our chance to comment.

The superintendent reported the DEP has asked the District to participate in a voluntary data collection effort for effluent nutrients. The DEP has asked 30 marine discharging plants to participate. DEP is collecting water quality data to augment their nutrient limit development for coastal waters.

Public Comment:

None

Correspondence:

The superintendent reported St. Andrews issue a certification in writing advising the new warming area in the proposed addition would not be used as a food prep area. In addition, the superintendent distributed a letter to Sitelines, P.A. regarding the District's capacity to convey and treat the new wastewater generated from the project.

Trustee asked about the entry fee for the project. The superintendent advised the impact has not been development yet.

Enter into Executive Session Pursuant to MRSA 405.6 – Personnel Matter

Trustee Tedeschi made motion to enter into executive session pursuant to MRSA 405.6, Personnel Matters. Trustee Kipp seconded the motion. Trustees entered executive session at 6:300000 p.m.

Trustees exited executive session and ended the regular business meeting at 6:54 p.m.



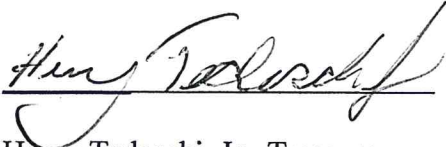
Deryl Kipp, Chairman



We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in black ink, appearing to read "D. Kipp", written over a horizontal line.

Deryl Kipp, Chairman

A handwritten signature in black ink, appearing to read "Henry Tedeschi, Jr.", written over a horizontal line.

Henry Tedeschi, Jr., Treasurer

A handwritten signature in black ink, appearing to read "James Stormont", written over a horizontal line.

James Stormont, Clerk