

DATE: April 20, 2016

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp
Henry "Ted" Tedeschi
James Stormont
Chris Higgins

Call the Regular Business Meeting to Order:

Trustee Kipp called the meeting to order at 5:5 PM.

Review of the Minutes of April 6, 2016

The minutes of the April 6, 2016, meeting was reviewed. After review, Trustee Stormont made motion to accept the 4/6/16 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1306

Warrant 1306 was reviewed. Trustee Stormont made motion to execute warrant 1306. Trustee Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

Execute 60-Day late Letters: Barnard, Stover, Boothbay Holdings, Bouchard, Carolin, Dunculus, Inc., Field, Harbour Towne Inn, Lloyd, Murray Hill Properties, Nadeau (2), Nichols, Sarah's Scoops, Snow (2), and Watts.

After review Trustee Tedeschi executed the late letters.

Execute 90-Day Late Letters: Brewer, Brown, Durfee, Farrin, Roberts, Schicchi, Sharon, Thal-Larsen, Trottier, and Vosburgh

After review Trustee Tedeschi executed the late letters.

Execute Entrance Application for Testa – 91 Kenny Field Drive.

The entry application was executed.

Old Business:

1. Grit System Update – Nothing to report.
2. Union Street Pump Station Project Update WP/RD – Nothing to report.
3. Plant and Collection System Operations – Operations are routine.
4. Plant Influent Hydraulic Study – Nothing to Report – Ongoing
5. Plant Resiliency Study – Nothing to Report – Ongoing
6. Website Update – the superintendent reported the page has is in final draft.
7. Direct Debit ACH Update – 41 new accounts, total now at 95.
8. The superintendent reported the new accounts (unemployment reserve/earned time reserve) have been established per trustee approval.
9. The superintendent reported the Boothbay Region Trailer Park video inspected their lines and have identified problem areas. Work has commenced on the repair of their lines.

New Business

None

Correspondence

1. William Dixon Note – The superintendent reported Mr. Dixon is in a land access dispute with his neighbor, Frank Muscarella. The District has a sewer easement across both Muscarella and Dixon. The superintendent advised, Muscarella contacted the district prior to installing their fence seeking guidance for the installation so not to encumber the District's access. The installation was agreed to and removable posts were installed satisfying the District's access requirements. Mr. Dixon has no basis argument with the District.
2. The First – new account instructions. The trustees reviewed the letter for the instructions for establishing the new accounts (unemployment and earned time reserves).
3. Richard Pizer, Repayment Plan Response – The trustees reviewed the letter. Trustee Stormont asked if Pizer was current with his account. The

superintendent reported Pizer is delinquent one payment. The Trustees will review the account in May.

Public Comment:

None

Motion to Adjourn the Regular Meeting:

Trustee Kipp asked for a motion to adjourn. Trustee Tedeschi made motion to adjourn meeting. Trustee Stormont seconded the motion. The regular meeting adjourned at 5:23 p.m.

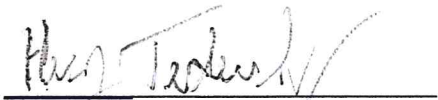
A handwritten signature in dark ink, appearing to read 'D. Kipp', is written over a horizontal line.

Deryl Kipp, Chairman

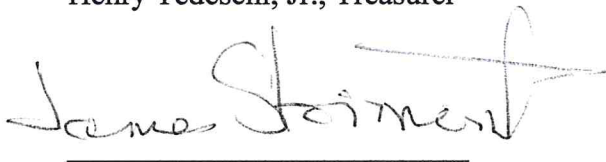
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in dark ink, appearing to read 'D. Kipp', is written over a horizontal line.

Deryl Kipp, Chairman

A handwritten signature in dark ink, appearing to read 'Henry Tedeschi, Jr.', is written over a horizontal line.

Henry Tedeschi, Jr., Treasurer

A handwritten signature in dark ink, appearing to read 'James Stormont', is written over a horizontal line.

James Stormont, Clerk