

DATE: April 17, 2012

Regular Meeting Boothbay Harbor Sewer District Board of Trustees

PRESENT:

Michael Feldmann-absent John Roads
Jim Stormont Chris Higgins

Call to Order of Regular Meeting

Jim Stormont called the meeting to order at 6:01 PM.

Review of the Minutes of April 4, 2012

The minutes of April 4, 2012, meeting were reviewed. After review, John Roads made motion to accept the 4/4/12 minutes as presented. James Stormont seconded the motion. Vote was unanimous.

Review of Warrants 1211

Warrant 1211 was reviewed. John Roads made motion to execute the warrant as submitted. After discussion, James Stormont seconded the motion. Vote to execute the warrants was unanimous.

Execute 60-Day Late Letters

After his review, John Roads executed the 60-Day late letters.

Execute 90-Day Late Letters:

After his review, John Roads executed the 90-Day late letters.

Entrance Applications: McAleer, Jim Holmes

The trustees reviewed the entry applications. After review the trustess executed the McAleer fee and application. The next application, Jim Holmes addressed the trustees and asked that the ready to serve fees be applied toward the entry fee. Jim has submitted a check for 50% of the fee. Chris explained that Jim has paid approximately \$1,300.00 to date for ready to serve. The board determined that the ready to serve fees are a separate issue than entry fees and therefore, the balance of the entry fee will need to be paid. The Trustees determined that the entry fee needed to be paid. Chris advised that the balance of the entry fee will be billed on a quarterly basis for the entry fee and a separate quarterly fee for the sewer use. The balance will be paid for five years interest free.

Biosolids Disposal Contract:

The Trustees reviewed the RFP results. New England Organics was the apparent low bidder at \$58.00 per ton. Soil Prep was second \$58.25 per ton higher. However, New England Organics had a punitive clause (\$4.25/ton) for moisture. This clause will potentially make NEO be a higher cost. After discussion, the trustees John Roads made motion to accept the Soil Prep motion. Jim Stormont seconded the motion. Vote was unanimous. John Roads asked that work start on a composting facility.

First Quarter Budget Review:

Chris passed out the revised format budget report for the first quarter. Line items were satisfactory. John Roads asked about the issue of propane conversion for the office and the plant. Chris advised that he will start work when returning from Texas. Hopefully, Chris will have something for Trustees the first week of June.

Old Business:

Chris advised that paving is going to be completed this week. Once the paving is done, that will complete the final major punch-list item. Chris advised that a change order will be forthcoming for the control panel. The District has \$17,000 in grant money left over and we can use it for the panel upgrade at Commercial Street. The paper work will be forthcoming.

Jim asked about the Rapalyeye issue. Chris advised that when he gets back the issue will be addressed with Scott Yearance.

New Business:

Chris advised the Board that Rural Development would like to close on the bond during the week of May 17. Chris will advise Rural Development to have documents ready for the first May Trustee meeting.

John Roads asked about the Water District master plan. Chris explained the potential impacts of the water work. Most of their work should not cost District ratepayers significant funds. The only work that the District will do is to take care of manhole frames and covers.

Chris advised that the Water District has put off Paine Road. The District is interested in Fullerton/Paine Road. John further asked about potential inflow and infiltration investigation and advised that this issue needs to be brought to the forefront. Chris will be working on a schedule to start this work.



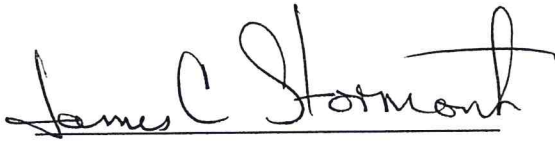
Chris advised that the District will be participating in an in-service day with the school and the West Harbor Pond Association for the kick-off of the 2012 season. In addition, Chris reported that DEP will be down next week to perform an annual plant inspection. Chris advised that Adam has been instructed to start to get the plant ready for the inspection.

Correspondence:

The Trustees reviewed a letter to Maine Municipal Bond Bank. Chris advised that Denise Behr (MeDEP) was here to discuss potential collection system regulations that will be incorporated into discharge permits. Chris advised that she wanted our input and he gave many suggestions. The Trustees reviewed a thank you letter from Denise Behr for the opportunity to speak with us about the proposed changes.

Adjourn Regular Meeting:

Jim Stormont asked for a motion to adjourn. John Roads made the motion to adjourn. Jim seconded motion. Vote was unanimous. Regular meeting adjourned at 7:13 p.m.

A handwritten signature in cursive script, reading "James C. Stormont", written over a horizontal line.

James C. Stormont, Chairman

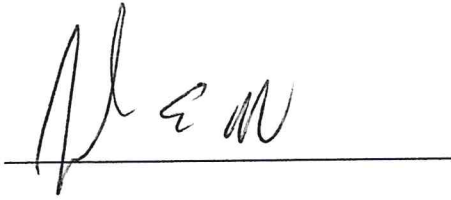
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in cursive script, reading "James C. Stormont", written over a horizontal line.

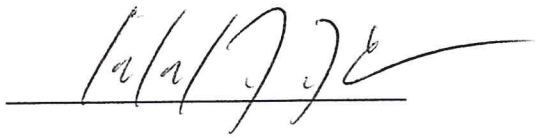
James C. Stormont, Chairman

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Boothbay Harbor Sewer District Trustee Minutes of April 17, 2012

A handwritten signature in black ink, appearing to read "J. E. Roads", written over a horizontal line.

John E. Roads, Treasurer

A handwritten signature in black ink, appearing to read "Michael Feldmann", written over a horizontal line.

Michael Feldmann, Clerk

A small, stylized handwritten signature in black ink.