

DATE: April 15, 2015

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins
Deryl Kipp
Jane Carpenter – Boothbay Register
Cheryl Nelson – Resident, West Street, Boothbay Harbor

Call to Order

Trustee Kipp called the meeting to order at 5:10 PM.

Cheryl Nelson – Mill Cove Site View

Ms. Nelson addressed the trustees regarding line of site from across Mill Cove from her house. Ms. Nelson would like the District to plant trees or provide some other type of visual barrier between her property across the cove and the north side of the plant. Ms. Nelson recently purchased the property. After discussion, the trustees advised Ms. Nelson, the District would look into costs for trees after consulting with a tree expert. Ms. Nelson will check back with the District in three months or so.

Review of the Minutes of March 25, 2015

The minutes of the March 25, 2015, meeting was reviewed. After review, Trustee Stormont made motion to accept the 3/25/15 minutes with corrections. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1280 & 1281

Warrant 1280 & 1281 were reviewed. After review Trustee Tedeschi made motion to execute warrant 1280 & 1281. Trustee Stormont seconded the motion. Vote to execute the warrant was unanimous.

Lien Releases: Reilly, Murray Hill

Trustee Tedeschi reviewed the lien releases and executed same.

Demand Notices: Brackett, Sabins

JCS
SIC
Hail

Trustee Tedeschi reviewed the notices and executed same.

60-Day Late Letters: Bistro, Harbor Towne Inn:

Trustee Tedeschi reviewed the letters and executed same.

90-Day Late Letters: Curtis House, Wakelin, Coffin, Durfee, Reed, Manson, Cusumano, Nichols, US National Bank, Russell, Myshrall, Engart, O'Brien, Vise, Latter, Barnard, Thompson, Brewer, Brown, Vosburgh, Gudroe

Trustee Tedeschi reviewed the letters and executed same.

Foreclosure Notice: Gudroe

Trustee Tedeschi reviewed the notice and executed same.

First Quarter Budget Reports:

The superintendent handed out the first quarter budget reports. The reports were previously sent to the trustees via email. The superintendent advised the plant heat line and the sewer line maintenance line were over budget for the period. The plant heat line is done until December. The sewer maintenance line is over due to the point repair work done by Ted Berry Company. All other lines are normal for this time of year.

Old Business:

The Superintendent reported on the following:

- A. Relining Project: the superintendent reported pay request # 3 has been issued for review USDA and the District closed on the loan portion of the construction funds. The closing went well and was completed on April 10, 2015. The remainder of payments for the project will be done with grant funds from USDA.
- B. The superintendent reported the Ted Berry Company was onsite April 14, 2015 to finish the point repairs on Oak Street and Western Avenue. The repairs went well.
- C. Heating Plant Proposals: The superintendent reported Mechanical Services (MS) submitted shop drawings for the equipment. The superintendent authorized MS to proceed with the plant boiler as the equipment is what was specified. The remainder of the shops was sent to Wright-Pierce for review prior to authorization.

Handwritten signature and initials: "AK Hrd" and "VCS"

New Business:

- A. Maine State Retirement System: The superintendent reported the crew inquired about the District joining the System. Currently, the District does not participate in any retirement program. The superintendent received documentation from the System. The documentation has to be completed and returned to MSRS for their review and then a cost estimate will be provided to the District for consideration.
- B. St. Andrews Village Addition: The superintendent handed out an email chain that was sent to Patrick Parson – Miles Hospital and Sitelines PA. The emails surrounded the use of a proposed kitchen and the ability for the District to accept the newly generated wastewater. The superintendent advised the trustees the kitchen wastewater was the main concern. The District is requiring a trap for the facility. The District is awaiting a reply from St. Andrews regarding that use.

Public Comment:

None

Correspondence:

The Jon Flagg email chain for the 60 Union Street property was reviewed. US National Bank is recording the deed from the auction.

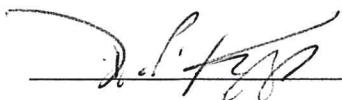
Enter into Executive Session Pursuant to MRSA 405.6 – Personnel Matter

Trustee Stormont made motion to enter into executive session pursuant to MRSA 405.6, Personnel Matters. Trustee Tedeschi seconded the motion. Trustees entered executive session at 6:00 p.m.

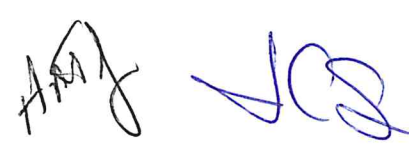
Trustees exited executive session and resumed regular business meeting at 6:30 p.m.

Motion to Adjourn the Regular Meeting:

Trustee Kipp asked for a motion to adjourn. Trustee Kipp seconded the motion to adjourn meeting. The regular meeting adjourned at 6:32 p.m.




Deryl Kipp, Chairman

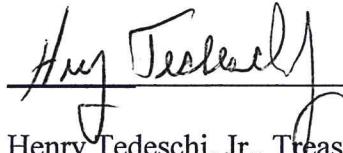


Boothbay Harbor Sewer District Trustee Minutes of April 15, 2015

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



James Stormont, Clerk