

Date: 4/7/02

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
Robert Muller
Chris Higgins

OPEN MEETING: Robert Muller opened meeting at 6:00 PM.

REVIEW MINUTES OF 3/17/04: Minutes of 3/17/04 were reviewed. Alden Jordan made motion to accept minutes of 3/17/04 as presented. David Gaecklein seconded motion. Vote was unanimous to approve.

REVIEW WARRANT #1010: Warrant #1010 was reviewed. After review of warrant Robert Muller made motion to execute and approve warrant. 1010. Alden Jordan seconded motion. Vote to approve and execute was unanimous.

ENTRANCE PERMIT-STUBBERT ROADS END: Reviewed and signed entrance application I/n/o Stubbert. Entrance fee paid in full.

ROOF PROPOSALS: Two roof replacement proposals were received. Steve Monroe of Boothbay and Jeff Nichols-Total Home Improvements of Nobleboro, submitted proposals. The proposals were as follows:

Steve Monroe-	\$9,000.00
Jeff Nichols-	\$6,988.00

After a review of the proposals, Robert Muller asked that Jeff Nichols supply three references of roof work. Chris will contact Jeff Nichols and ask for the references. References will be checked out and a decision on the award of the job will be made at the next Trustee meeting. The proposals are in the file under Roof Replacement.

FIRST QUARTER BUDGET REVIEW: Reviewed two different types of invoice statements. First was shown with a budget amount for the first quarter compared with actual figures for the quarter, with running totals shown. The second was quarterly budget for each line compared with actual totals for each line with a variance amount and percent shown. The trustees preferred the second type of report.

A review of the line items showed that most lines were in order. Truck maintenance and engineering fees were elevated above the normal 75% left in lines. Some of the engineering

fees will be adjusted to capital projects as they get more formalized. Truck maintenance is due to tires for the new truck and transmission work on the old truck.

DRAFT WASTEWATER SERVICES AGREEMENT: A copy of an agreement for wastewater services was handed out. This is a 4th draft and has been reviewed by William Logan of Soule, Soule & Logan (District Attorney), and Vic Krea of Wright-Pierce Engineers, (District Engineer). The Board will take document and read it and then will discuss the document at the 4/21/04 Trustee meeting. A copy of the agreement is in the file under the Charter.

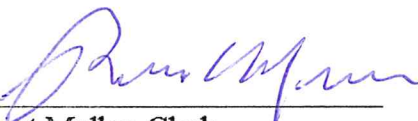
CORRESPONDANCE: Reviewed letters to Dan McNutt, Pat Wheeler, Town Clerk Boothbay Harbor, and Elizabeth Finocchiaro, owner new fish fry building at Boothbay Center.

NEW BUSINESS: Chris reported that Brown Brothers had a camper tied into the sewer on Atlantic Avenue. The District does not have a permit application on file for this location. Robert Muller asked that Chris send Tim Brown a letter discussing the issue.


OLD BUSINESS: Chris reported that the video work is ongoing and that the system is about 1/3 taped.

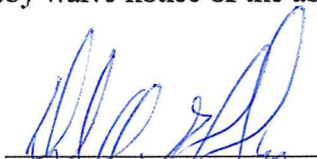
ADJOURN MEETING: David Gaecklein made motion to adjourn meeting. Alden Jordan seconded the motion. Vote to adjourn meeting was unanimous. Meeting adjourned at 7:10 PM.

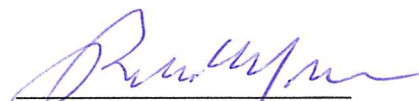
Respectfully submitted,


Robert Muller, Clerk

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.


Robert Muller, Clerk